6110 Designation of Authorized Signatures

I. Warrants, Checks, Drafts

All warrants, checks, drafts, or other orders for payment of money, notes or other evidence of indebtedness issued in the name of the College District shall have the current Board officers' signatures affixed using a secured signature machine. College federal funds shall require two signatures, one from the College President, and one from either the Vice President for Administrative Services or the Finance Director.

II. Deposits

All funds of the College District not otherwise employed shall be deposited from time to time to the credit of the College District in such banks, trust companies, or other depositories as designated by the Board of Trustees. The Board, at its discretion, may appoint designated signature authority to the College President, the Finance Director, and/or the Vice President for Administrative Services for routine banking business.

July 2004
Amended 01/2007
Amended 09/2007
Amended 07/2009
Amended 05/2014
Amended 08/2014
Amended 04/13/2015
Amended 04/10/2017
Amended 05/08/2017