



New staff are scheduled to meet with representatives in the Human Resource Office and the Payroll/Benefits Office as soon as possible after employment. New staff receive access to the *Board Policy Manual* and other miscellaneous College information. Information is explained regarding wages, benefits, and policies, such as sexual harassment and equal employment opportunity.

Adopted 07/19/2006 Revised & Adopted 10/07/2019

Printed on: 12/4/2025 Page: 1/1