

**NORTHWEST COLLEGE
BOARD OF TRUSTEES MEETING**

Monday, January 8, 2024
4:00 p.m. – Business meeting
Yellowstone Conference Center

Zoom:<https://nwc.zoom.us/j/94531730287?pwd=VzNkSUEwNVFtdHdxZFcwVzVvQ2ZRUT09>

By Phone: (669) 900-6833 or (346) 248-7799; Meeting ID: 945 3173 0287; Password: 234230

AGENDA

- I. Call meeting to order**
- II. Oath of Office**
- A III. Approve the agenda**
- IV. Mission Moment – NWC Student Recognition – Jacob Wells**
- A V. Consent agenda**
 - Minutes**
 - A. [Approve minutes of regular meeting of December 11, 2023](#)
 - B. Approve minutes of Executive Session of December 11, 2023
 - Reports**
 - A. Board President
 - B. [Board Committees](#)
 - C. [College President](#)
 - Financial reports**
 - A. [Check register](#)
 - B. [Other financial reports](#)
- VI. Discussion/informational items**
 - A. [Annual CyberSecurity update](#)
- VII. Citizens' Open Forum (5 p.m.)**

Anyone wishing to address the Board must sign in with the recording secretary. Each speaker may speak no longer than six minutes. The Board will listen to comments but will not respond to individual citizens nor ask questions.
- A VIII. Unfinished business**
- A IX. New business**
 - A. [Course Fee Proposals](#)
 - B. [Temporary Dining Building Conversion Project](#)

- C. Set Date for February 2024 Board meeting
- D. Set Date for March 2024 Board meeting

X. Future agenda items and follow-up on open forum topics

- E. February, 2024, Upcoming
 - 1. Designation of depositories
 - 2. Disclosure of Interest forms
 - 3. Completions and Transfer Summary
 - 4. FY2024 Proposed residence hall rates
 - 5. FY2024 Proposed meal plan rates
 - 6. FY2024 Proposed mandatory student fees
 - 7. Other TBD
- F. Future and follow-up topics

XI. Announcements

- A. MBB/WBB vs. MCC, January 9, 2024, 5:30 p.m., Powell, WY
- B. State of the College, January 11, 2024, 8:30 a.m., YB, Powell, WY
- C. MBB/WBB vs. RMC/Jump Start, January 12-13, 2024, Powell, WY
- D. Salt Lake Invitational, Forensics, January 12-14, 2024, SLC, UT
- E. NJCAA Wrestling Natl Duals, January 12-13, 2024, Miami, OK
- F. Classes begin January 16, 2024, Northwest College
- G. MBB/WBB vs. WWCC, January 19, 2024, Rock Springs, WY
- H. MBB/WBB vs. Casper, January 20, 2024, Casper, WY
- I. MBB/WBB vs. EWC, January 25, 2024, Powell, WY
- J. MBB/WBB vs. LCCC, January 27, 2024, Powell, WY
- K. MBB/WBB vs. CWC, January 30, 2024, Powell, WY
- L. MBB/WBB vs. Gillette, February 02, 2024, Powell, WY
- M. WACCT Student Awards, February 12, 2024, 6-8 p.m., Cheyenne, WY
- N. Next meeting, February TBD, 2024, 4:00 p.m., YB, Powell, WY
- O. MBB/WBB vs. LCCC, February 9, 2024, Cheyenne, WY
- P. MBB/WBB vs. EWC, February 10, 2024, Torrington, WY
- Q. WACCT Meeting, February 15, 2024, 4-6 p.m., LCCC, Cheyenne, WY
- R. WACCT Leg. Reception February 15, 2024, 6:00-8:00 p.m., Cheyenne, WY
- S. WCCC Meeting, February 16, 2024, LCCC, Cheyenne, WY

XII. Executive Session – President Evaluation

A XIII. Adjournment

A=Action item

MISSION:



VISION 2030:



**Board Priorities
FY 2024**

- Support the 2030 Strategic Plan -Annual review of Vision & Pillars efforts, KPIs
- Support campus revitalization efforts – Approve the Level II plan for Nelson Performing Arts and Level II/III Orndorff Renewal plan
- Advocate for Northwest College and the Community Colleges – participate in WACCT meetings and trainings, support WACCT efforts, and identify local advocacy opportunities
- Support the President and Campus through Campus Engagement – select “X” number of events to participate in - graduation, academic showcase

**President’s Priorities
FY 2024**

- Implement 2030 Strategic Plan -complete development of tactics and timelines, provide updates to the Board annually of ongoing efforts
- Lead the construction of the new Student Center
- Complete and implement a comprehensive marketing plan in support of the Strategic Plan
- Complete Strategic Enrollment and Retention Planning efforts. Update the Strategic Enrollment model

**NORTHWEST COLLEGE BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING**

December 11, 2023

MEMBERS PRESENT: President DR. MARK WURZEL; Vice President/Secretary MS. TARA KUIPERS; Treasurer MR. BOB NEWSOME; and Trustees MR. JOHN HOUSEL, MS. DENISE LAURSEN, MR. DUSTY SPOMER, and DR. LARRY TODD.

MEMBERS ABSENT:

OTHERS PRESENT: MS. LISA WATSON, President; MR. DAVE ERICKSON, Interim Vice President for Academic Affairs; MR. DEE HAVIG, Interim Vice President for Student Services; MS. JILL ANDERSON, MS. ANNA CRAGOE, DR. MARNEÉ CRAWFORD; MR. DUSTIN DICKS; DR. GERALD GIRAUD; MR. MARK GRANT; MS. JO ANN HEIMER; MR. R.J. KOST; MS. JEN LITTERER-TREVIÑO; DR. AMY MCKINNEY; MS. CAREY MILLER; MR. DICK NELSON; DR. ASTRID NORTHRUP; MR. JAKE SCHRICKLING; MS. LISA SMITH; MR. MARTIN STENSING; MR. OSCAR TREVIÑO; MS. SHELBY WETZEL; MR. ZAC TAYLOR, *Powell Tribune*; and MS. KELI BORDERS, Executive Secretary to the President and Board of Trustees.

CALL TO ORDER: President Mark Wurzel called the regular meeting of the Northwest College Board of Trustees to order on Monday, December 11, 2023, at 3:02 p.m. in the Yellowstone Building.

A APPROVE THE AGENDA: President Watson requested that the distribution of Disclosure of Interest forms be stricken from the agenda. Once the approved depositories are established, this item will come before the Board in January or February.

A motion was made by Trustee Laursen and seconded by Trustee Spomer to approve the agenda as amended. Motion carried.

STUDY SESSION: Trustees toured the Student Center construction project.

A CONSENT AGENDA: **A motion was made by Trustee Laursen and seconded by Trustee Spomer to approve the consent agenda.**

In response to a question from Trustee Housel, President Watson stated that a payment in the check register to NCHERM Group, LLC is for legal and consulting work related to Title IX.

In response to a question from Trustee Housel, President Watson stated that the modest compensation increases for state employees included in the Governor's budget are designated as going into effect in the second year of the biennium and would amount to approximately a 1-3% increase.

Trustee Housel stated that he appreciates the details provided in the President's report related to work being done in the various pillars of the Strategic Plan.

Trustee Housel expressed his appreciation that the College continues to host the North Big Horn Basin District Clinic and is the only college in the state to do so. He feels it benefits area music students and acts as a great recruiting tool.

Trustee Housel requested that the CDL program provide year-to-date graduation totals in its report that are included in the monthly Academic Affairs report.

Trustee Housel said he is pleased that faculty are participating in educational discussions on artificial intelligence (AI) and associated best practices.

Trustee Kuipers thanked the Enrollment Services department for another successful Preview Day and acknowledged the extraordinary work done with the strategic recruitment efforts.

In response to a question from President Wurzel, President Watson stated that the College should hopefully know by the February Board meeting if the Higher Learning Commission has accepted the Quality Initiative proposal.

President Wurzel congratulated Jeremiah Howe, NWC's Marketing/Graphic Design Specialist, who won the competition to design the new Powell mural that will be placed on the Bean Mill.

Trustee Spomer stated he was grateful for the opportunity to tour the Student Center project. During the tour, he spoke to Jake Schrickling with the Wyoming State Construction Department, who was highly complementary of the College, Administrators, and everyone involved in the project from the standpoint of staying on budget, as it's not common amongst projects across the state. Trustee Spomer expressed his appreciation to those who worked diligently to stay on budget while building a facility that will serve students, the College, and the community well into the future.

In response to a question from President Wurzel, President Watson stated she would likely schedule a tour of the new CTD location at the newly acquired Armory building for Trustees during the February Board meeting.

Upon invitation from President Watson, Jack Schrickling stated the Student Center construction is going very well for a project of its size and scale. Weekly meetings review progress and ensure the project is under budget and on time. The building will look the same on the exterior, while rough-in work on the mechanical systems inside will occur. Exterior work, such as brick and metal panels, will resume in spring.

Jake further explained the project contains an owner's contingency as well as a construction contingency for unexpected expenses that may arise. Roughly \$290k has been expended due to the clay layer discovered during excavation. Also, additional exterior lighting was added. Approximately \$575k remains of the construction contingency. Jake reiterated that the project staying on budget results from diligent work by the College, Groathouse Construction, their subcontractors, HCM, and the design team. This model project has been used as an example by the Wyoming State Construction Department.

Motion carried, and the consent agenda was approved, including the minutes of the November 9, 2023, special meeting/retreat and the November 13, 2023, regular meeting.

**DISCUSSION/
INFORMATIONAL ITEMS:**

Marketing Update

Carey Miller shared a handout to be referenced during her presentation and stated that the report is based on the fiscal year 2023. She noted that the target audiences, key messaging, target programs, and primary generations targeted have not changed. The current campaign has been running for several years, although new targets have been added in consideration of the Welcome to Wyoming Scholarship and the Bachelor of Applied Science degree.

Carey stated the College added three new platforms within the last year. The first, Advance 360 Education, is a full-service agency specializing in higher education and runs the campaign's digital arm. They manage a pay-per-click search campaign and Social Lead Generation, including display and video ad campaigns.

The second platform is Niche, a top ten national college search platform that provides tools for prospective students to find the best school. Niche contains a

profile of every college and university. Northwest College pays for a premium profile, including sponsored listings on competitor profiles, high-intent lead generation services, and cross-interest prospects. It also includes display, social, and search remarketing.

The third platform is CampusReel, a platform for end-to-end student-generated video development and deployment. It includes a college profile for prospective students to learn more about Northwest College through videos. It's considered participative marketing, including real stories from Northwest College students about their experiences at the College. CampusReel also acts as the video content management system for the promotional marketing produced by Ronnie Wolfe, Interim Multimedia Production Specialist. The videos are also embedded with a link for more information if a viewer desires to learn more about the College. It also contains a virtual tour platform for showcasing 360-degree images of campus buildings and facilities.

Carey stated that the original campaign was to have lasted for five years. The College is in its sixth year due to the recent development of the Strategic Plan, which will inform the next marketing plan.

President Watson added that they have learned at recent conferences that the message of location, quality, value, and experience are industry standard marketing messages. Prospective students are looking for these qualities when selecting colleges.

Carey shared analytics from the marketing efforts. The Advance 360 Education campaign generated 101 leads to Admissions and is experiencing a 7.4% click-through rate. The Social Lead Generation has a click-through rate of 1.71% and generated 108 leads to Admissions. Both have outperformed the benchmarks in the Education category.

Carey stated that the Niche premium profile is valuable in many ways. It generated 80k inquiries and cross-interest prospects, 58k total sponsored listing impressions, and 92k remarketing impressions.

There were 72 videos uploaded to CampusReel, of which 19 were student-generated. There were also 18 virtual tour stops. Request for Information forms that were embedded within the videos generated 81 leads.

Carey stated that in the last year, there were 183k total users (177k new) of the website and 1 million views. There was a transition to Google Analytics 4 (GA4) in March 2023, which introduced changes in what is measured and how. Comparing year-to-year analytics will not be comparable again until April 2024.

The engagement rate on social media (unpaid) content rose by 43.9% per impression over the previous year. All platforms, such as Facebook, Instagram, and X/Twitter, saw increased engagement.

Trustee Kuipers stated that the success of the various platforms highlighted in the presentation is very exciting. It is evident that the decision-making of the Communications and Marketing team has been very thoughtful, and she is grateful for the fiduciary stewardship of the department.

Trustee Laursen appreciated that the data is constantly being looked at and analyzed.

President Watson stated she feels there have been some significant improvements over the past two years. The addition of the videographer has been essential when considering how today's students prefer to receive video

content in messages. Committing budget dollars to the website is also crucial when considering the competition in higher education. Colleges are all competing for a diminishing pool of students.

In response to a question from Trustee Housel, Carey stated there is a need to poll or survey students to determine which of the four (location, quality, value, experience) was the deciding factor in the choice to come to Northwest College. She would, however, be able to look at the different ads to determine which content received more engagement.

President Watson added that she is always amazed at how many alumni refer to their experience at Northwest College. That may not have been why they chose to come, but they leave having had a positive experience.

In response to a question from Trustee Housel, Carey stated she relies on the advice of various agencies to help determine how to divide the financial resources between the target programs and the brand itself being advertised. It continuously shifts in response to various contributing factors as well. The generational targeting is done by using the preferred platform for each audience.

CITIZENS' OPEN FORUM

The Citizens' Open Forum convened at 5:00 p.m.

R.J. Kost thanked the Trustees for considering his application to fill the vacancy left by Dusty Spomer's resignation from the Board.

R.J. stated that whether it's a four-year degree, associate degree, certification, or micro-credential, education provides opportunity, and Northwest College provides options. As Northwest College looks to the future to meet students' needs, options for student opportunities must continue to grow. The Strategic Plan and financial preparation will be leading factors in the continued educational success of the students.

R.J. stated that he would like to participate in this exciting time for the College. He has always supported and believed in the College and has devoted his life to education. He hopes to positively affect the College if he is chosen to fill the vacant seat on the Board of Trustees.

A NEW BUSINESS:

FY2023 Audit Approval

President Watson stated that this is a second reading of the FY2023 audit, and no changes were made from last month.

Trustee Housel stated that it's impressive that there were no findings related to the federal programs because of the difficulty in adhering to all the regulations associated with them. He is also happy to see no findings with the financial statements.

A motion was made by Trustee Kuipers and seconded by Trustee Laursen to approve the FY2023 Audit as presented.

Academic Program Approval

Dr. Marneé Crawford, Chairperson for the Health Professions Division, referenced the Paramedic Certificate proposal included in the Board materials and stated the proposal results from many conversations with students, prospective students, and the College's clinical partners.

Emergency Medical Services (EMS) across the state are in dire need of additional workers. Northwest College has an active Paramedic program, and

she suggests that students be given an option of earning a certificate rather than going through the complete AAS degree. Students would have the option to take four core courses to complete and be able to enter the workforce sooner if they choose to do so. This also serves students who have already earned a degree, are choosing a career change, and need specialized training.

Students entering the program would begin in the summer and continue through fall and spring, completing the program at the end of the following summer. Students will have the option to enter the AAS degree program at any time or leave the AAS program and earn a certificate as well. The program intends to be a flexible opportunity to increase degree attainment while capturing a population of students not interested in earning an AAS degree, all while building the workforce.

This proposal does not change the pathway, as students must be an advanced EMT to apply to the program. Applications are accepted in the spring, with all participants beginning together in the summer.

Marneé stated that the program does not require additional resources from the College. It provides an additional opportunity for students to choose an alternate pathway to join the workforce. The program aligns with other programs nationwide, as offering a certificate in a paramedic program is standard practice. LCCC currently offers this option, and Casper College is working to establish its program. The coursework, titles, and numbering have also aligned with those colleges.

Marneé pointed out corrections to the proposal in the Board packet. On the last page, the Paramedic III course designator should be changed to EMS 2800, and the Paramedic IV course designator should be EMS 2895.

Marneé stated she has been privileged to have the opportunity to participate in Governor Gordon's statewide WIP-funded Allied Health Consortium. Individuals from around the state gather to discuss and prioritize healthcare workforce needs. The state has many needs, especially in nursing, physicians, EMS, and mental health. It is necessary to remove the obstacles and challenges that students face to reach completion and enter the workforce in these areas. Marneé appreciates the opportunity to represent and speak about the challenges rural areas face regarding healthcare workforce needs.

In response to a question from Trustee Kuipers, Marneé stated that students may choose at any point they wish to take a different path by switching between the certificate and AAS program. There is no point at which they must decide which pathway to take.

In response to a question from Trustee Spomer, Marneé stated these students are adults who must have Advanced EMT. Therefore, they will not likely be living in campus housing.

In response to a question from Trustee Laursen, Marneé stated this is a national certification, and these students will complete the same exam as the AAS students to earn the same certification.

President Watson reminded Trustees that if approved by the Board, the program proposals will go forward to the Academic Affairs Council for review and approval and then to the Wyoming Community College Commission in February.

A motion was made by Trustee Laursen and seconded by Trustee Newsome to approve the proposed Paramedic Certificate program.

Motion carried.

Dr. Astrid Northrup, Chairperson of the STEM Division, stated that the Software Development program proposal culminates years of collaborative work by a statewide work group. It is a WIP-funded program between many community colleges and the University of Wyoming to increase academic offerings and available resources in the state for the high-tech sector.

The two-year Software Development program will be a two-year AS degree that Sheridan, Western, Central, and Northwest Colleges offer. The first two years are offered in concert with the other community colleges involved, and the University of Wyoming provides the last two years. The vision is that students can take their general education, core Computer Science basics, and Software Development courses at their community college.

The program's curriculum consists of between sixty-seven and seventy-one credits. It includes general education, Math, and Computer Science requirements, plus thirty-six credits of Software Development courses. The Software Development courses will be offered online as part of a cohort by one or two community colleges at a particular time. Online students from all over the state will participate in the cohort. Of the twelve courses that are being proposed, eleven are new to Northwest College.

In response to a question from Trustee Housel, Astrid stated that the Software Development courses will be taught exclusively online. The department is actively searching for a Computer Science STEM faculty position. This instructor will teach Software Development courses in addition to Computer Science courses. The Software Development courses will be designed in concert with the other colleges to determine which college is teaching what classes at any given time.

In response to a question from President Wurzel, President Watson clarified that the faculty position currently being searched is a fully funded position that was vacated with the passing of Raymond Floyd. The College received WIP funding to aid in the development of the program.

In response to a question from Trustee Laursen, Astrid stated that data indicates that the field is growing significantly in the United States. From 2020 plus ten years, it is projected to grow by 22%. The idea is that if Wyoming has the infrastructure and the trained employees, it will be a desirable location for tech companies.

Astrid stated that this program is ideal for people who want to work in the computer industry but don't want to go through the math requirements necessary to earn a degree in Computer Science. While Computer Science requires Calculus I and II, the Software Development program requires College Algebra and Statistics. It is focused on developing applications within the Computer Science industry rather than forwarding the field itself through research.

In response to a question from Trustee Kuipers, Astrid stated that the Software Development program is not a locked cohort. Students in other programs, such as Computer Science, can take the classes as long as the prerequisites are met.

In response to a question from Trustee Housel, Astrid stated that there is no data on the current job market in Wyoming because most of the Software Development work is done by out-of-state consultants. The job opportunities are online and flexible for workers seeking employment.

In response to a question from Trustee Laursen, Astrid explained that the University is still working to complete the curriculum for their program. There are many people involved in the creation of the Software Development program, such as the Governor, the WIP initiative, the community colleges, and the University. All desire the program to succeed, and the way to keep moving the State forward is to work together to make it happen.

A motion was made by Trustee Spomer and seconded by Trustee Housel to approve the proposed Software Development program. Motion carried.

Project Pay – VPASF duties

A motion was made by Trustee Kuipers and seconded by Trustee Spomer to approve the project pay in accordance with policy and as outlined in the memo presented to Trustees to President Watson for performing VPASF duties. Motion carried.

EXECUTIVE SESSION:

A motion was made by Trustee Housel and seconded by Trustee Laursen to move into executive session. Motion carried, and the executive session convened at 5:58 p.m.

A motion was made by Trustee Housel and seconded by Trustee Kuipers to adjourn the executive session and move into open session. Motion carried, and the executive session adjourned at 6:35 p.m.

A NEW BUSINESS (CONT.)

Board Vacancy

President Wurzel thanked the applicants who expressed interest and applied to fill the Board vacancy created by Trustee Spomer's move out of Park County School District #1.

The Board elected R.J. Kost to fill the Board vacancy position via secret ballot.

A UNFINISHED BUSINESS:

There were no unfinished business items on the agenda.

**ELECTION OF OFFICERS
AND COMMITTEE
APPOINTMENTS**

Trustee Spomer presented the nominations for officers proposed by the Nomination Committee of himself, Trustee Kuipers, and Trustee Todd as follows:

- Trustee Tara Kuipers as President
- Trustee Denise Laursen as Vice President/Secretary
- Trustee Bob Newsome as Treasurer.

A motion was made by Trustee Spomer and seconded by Trustee Todd to elect the nominees to serve a one-year term as follows: Trustee Tara Kuipers as President, Trustee Denise Laursen as Vice President/Secretary, and Trustee Bob Newsome as Treasurer. Motion carried.

President Kuipers announced the recommended committee and delegate appointments. The assignments will become finalized in January once Trustee Kost is consulted regarding his appointments:

- Facilities Committee: Trustees Housel (Chair), Newsome, and Laursen
- Finance Committee: Trustees Newsome (Chair), Todd, and Kost
- Policy & Student Success Committee: Trustees Wurzel (Chair), Todd, and Laursen

Boards of Cooperative Educational Services (BOCES) will be as follows:

- Park County School District #1 (Powell): Trustees Wurzel and Laursen
- Big Horn County School District #2 (Lovell): Trustees Housel and Kost
- Big Horn County School District #3 (Greybull): Trustees Newsome and Todd

President Kuipers and Trustee Wurzel will be delegates to the Wyoming Association of Community College Trustees (WACCT) and the Wyoming Community College Commission (WCCC).

President Kuipers will serve as the NWC Foundation Board representative.

ANNUAL SIGNING OF THE BOARD CODE OF ETHICS

Trustees signed the Board Code of Ethics.

**FUTURE AGENDA ITEMS
FEEDBACK TO CITIZENS'
OPEN FORUM TOPICS:**

January 8, 2024, upcoming:

- Disclosure of Interest form completion
- Legislative session talking points/advocacy
- Other TBD

ANNOUNCEMENTS:

Faculty Jazz Christmas Concert, December 11, 2023, 5:30 p.m., NPA

Final Exams, December 13-15, 2023

Women & Men Basketball, December 15-16, 2023, 5:30 p.m. Cabre Gym

Nursing Pinning, December 15, 2023, 3:00 p.m., Yellowstone Building

Residence Halls Close, December 16, 2023, Powell

Campus Closed Holiday Break, December 22, 2023 – January 1, 2024

Next meeting, January 8, 2024, 4:00 p.m., Yellowstone Building, Powell

Trustee Wurzel thanked Trustee Spomer for his years of service, expertise, and willingness to be forthright and direct when it was called for. He will be missed.

Trustee Spomer stated that it has been a privilege and pleasure to work with the Board and that while some of the tasks were difficult, he is proud of the good work done during his tenure. He thanked the Trustees for letting him serve with them.

A ADJOURNMENT:

The meeting adjourned at 6:52 p.m.

DENISE LAURSEN, Vice President/Secretary

Date

Board of Trustees Committee Reports

Board Finance Committee – Chairman Bob Newsome

No additional Committee meeting was held in December.

Policy/ Student Success Committee – Chairman Mark Wurzel

No committee meeting was held in December.

Ad Hoc Committee on Name Change – Trustee Housel and Trustee Wurzel

No committee meeting was held in December.

Facilities Committee – Chairman John Housel

No committee meeting was held in December.

President's Report

January 2, 2024

State

Legislature

Joint Appropriations started budget agency meetings on December 12-15 and 18-20. They will hold additional meetings on January 8-12 and 15-19. The Community College Commission meeting was on Friday, December 15th. The budget hearing went smoothly, with appreciation given for sustained funding and potential compensation in the second year of the budget cycle. No amendments were suggested for the Community College Commission budget or College base funding amount.

Joint Appropriations met with State Construction on Tuesday, December 14th. There were no questions relating to the major maintenance funding or projects listed for Gillette College or Eastern. All presentations are recorded and can be viewed on the Legislative website via YouTube.

The 2024 Legislative Session begins February 12th, 10:00 a.m. It is a Budget Session so that it will be a shorter session (20-day schedule).

Wyoming Community College Commission (WCCC)

Interviews were held on December 12th for the three finalists for the Executive Director position. Several Presidents participated in all-day meetings (either as the President's group or public meetings) to interview the candidates and provide feedback. On Thursday, December 15, Ben Moritz was named to the position. Ben previously held the position of Deputy Director of the WCCC and is well versed in the State of Wyoming, the Community Colleges, and the working of the Commission.

Wyoming Association of Community College Trustees (WACCT)

The WACCT executive group participated in the Executive Director search for the Commission. Participation by the College Trustees was crucial and very much appreciated by the Presidents.

A special committee met to select the 2023 WACCT Shaping Wyoming's Future Student Annual Student Awards. This year, NWC student Jacob Wells was chosen for Northwest College. A private reception with legislators, WBA members, and students will be held on February 12, 2024. Students will also be introduced during the Joint Legislative Session of February 13, 2024. Congratulations Jacob!

Campus

I attended the Executive Council meeting on December 14 in Cheyenne. The Presidents were in attendance to prepare for the Joint Appropriations meeting and welcome in the new Commission Executive Director, Ben Moritz. He will replace Sandy Caldwell, who retires at the end of the year.

The fall semester wrapped up for students on Friday, December 15th, 2023. Faculty and staff worked to complete grades and wrap up operations before the campus holiday break. Holiday activities were hosted by the constituency groups and enjoyed by many.

Strategic Plan

(Pillar 1.5.1) President Watson, IVPAA Erickson, and IR Smith met with Hanover Research for a kickoff meeting before the year's end. Preliminary discussion centered around the community survey and regional needs assessment.

(Pillar 1.1.4.) Ellucian Grant Services met with President Watson, IVPAA Erickson, executive Director Wetzel, and Director Grant. Specialist Karla Zahn presented at the interview/input session with faculty and staff as well as preliminary themes and identified strategic priorities, such as academic programs and student success.

(Pillar 4.1.2) Construction of the student center continues on schedule. The mild temperatures have allowed the contractors to gain some valuable days lost to earlier delays from rain and clay soil excavation. The building has been enclosed with windows or plastic Vis Queen to allow interior construction to continue during winter.e

(Pillar 4.3.2) The Quality Initiative proposal for programmatic review was submitted to the Higher Learning Commission for review and, hopefully, approval. The College hopes to hear back by the end of January. Physical Plant and Sodexo staff have been working to move temporary dining back to the Trapper Gym to meet student needs and prepare for the temp dining soccer conversion work.

Powell Economic Partnership

I attended the PEP meeting on December 21, 2023, in Powell. An update was given on the financials with a full review of the upcoming budget, and Jessica Lum-Williams provided presentations on VISTA efforts, Natalie Schaus on Outdoor Rec Planning, and Vicki Taylor on day-to-day Chamber and PEP operations.

Forward Cody

Forward Cody did not meet in December. Several meetings have been held with the task force working on the Shooting Complex economic proposal, for which I receive all correspondence and updates at all regular meetings.

Foundation, Alumni, and Booster Club

No meetings were held in December.

Respectfully submitted,



Lisa M. Watson
President



Administrative Services

307.754.6403 • FAX 307.754.6245 • 800.560.4692
 231 W 6TH ST BLDG I
 POWELL, WY 82435-1898 USA
 www.nwc.edu

January 2, 2024

TO: Lisa M. Watson, President

FROM: Mark Grant, Finance Director

RE: Check Register Summary

The following is a summary of the checks processed during the month:

	Supplies	Servs/Fees/ Repr/ Maint	Assoc/Travel / Misc	Utilites/Ins/ Support	Other Operating Exp	Capital/ Equip	New Constr/ Cap Impr	Total
Fund 10	\$ 30,048.19	\$ 376,530.53	\$ 55,304.54	\$ 90,980.20	\$ 21,201.56	\$ -	\$ -	\$ 574,065.02
Fund 11	1,238.58	781.47	3,451.17	-	2,676.03	-	-	8,147.25
Fund 12	2,283.88	7,784.95	2,591.65	55,418.32	139,306.94	-	20,314.77	227,700.51
Fund 14	58.47	1,632.00	-	-	85.00	-	-	1,775.47
Fund 15	4,450.69	2,502.09	-	3,374.81	2,905.28	-	-	13,232.87
Fund 22	15,533.57	113,923.00	24,209.17	-	30.32	-	-	153,696.06
Fund 70	-	22,597.16	-	-	-	-	-	22,597.16
Fund 71	-	13,326.51	-	-	-	22,572.60	109,086.36	144,985.47
Total	\$ 53,613.38	\$ 539,077.71	\$ 85,556.53	\$ 149,773.33	\$ 166,205.13	\$ 22,572.60	\$ 129,401.13	\$ 1,146,199.81

Please find the attached December check register for your review.

FUNDS

10 CURRENT FUND - UNRESTRICTED

- 10 OPERATING FUND
- 11 ONE MILL FUND
- 12 AUXILIARY FUND
- 13 BOCES
- 14 COMMUNITY EDUC/NON-CREDIT
- 15 CONTINUING EDUCATION/CONTRACT TRAINING

20 CURRENT FUND - RESTRICTED

- 22 GENERAL RESTRICTED - (new 1997)
- 24 FEDERAL PELL/SEOG/WORKSTUDY
- 25 FEDERAL FUNDS
- 26 RESTRICTED SCHOLARSHIPS - (new 2000)
- 27 WORKFORCE RESTRICTED - (new 2009)

30 LOAN FUNDS

- 30 WILMA LATIMER LOAN FUND

40 ENDOWMENT AND SIMILAR FUNDS

- 41 NWC QUASI ENDOWMENT FUNDS

60 AGENCY FUNDS

- 60 AGENCY FUND
- 61 AGENCY-FOUNDATION PASS THRU - (new 2006)

70 PLANT FUNDS

- 70 PLANT RENEWAL & REPLACEMENT FUND
- 71 PLANT CONSTRUCTION
- 72 FIXED ASSETS
- 74 RETIREMENT OF INDEBTEDNESS

91 Current Funds Fee Revenue Distribution Clearing

Boces removed from funds January 1999 – re-opened July 2017

NORTHWEST COLLEGE CHECK REGISTER - December 2023

10 Operating Fund							
Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
10	11/30/2023	V0280997	Aca Computing	91 Supplies	IT Outlet	2.4GHZ 6 DBI Antenna	\$395.00
10	11/30/2023	V0280997	Aca Computing	91 Supplies	IT Outlet	Cisco 3700 Ser Access PT	\$1,050.00
10	11/30/2023	V0280997	Aca Computing	91 Supplies	IT Outlet	Shipping	\$34.78
10	11/29/2023	V0280951	Admin Serv	91 Supplies	QUILL	Envelopes	\$76.47
10	12/5/2023	V0281031	Admin Serv	91 Supplies	Synchrony Bank/Amazon	Office chair	\$58.49
10	12/5/2023	V0281031	Admin Serv	91 Supplies	Synchrony Bank/Amazon	Underdesk keyboard tray	\$79.99
10	12/8/2023	V0281123	Allied Health	91 Supplies	Billings Clinic	Allied health course fees	\$404.00
10	12/8/2023	V0281123	Allied Health	91 Supplies	Billings Clinic	Allied health educ sup	\$233.00
10	12/18/2023	V0281265	Allied Health	91 Supplies	Synchrony Bank/Amazon	Ophthalmoscope bulb	\$16.02
10	11/29/2023	V0280949	Anthropology	91 Supplies	Fedex	Postage	\$16.67
10	11/29/2023	V0280972	Art	91 Supplies	Transfer Visa	Meals	\$132.94
10	11/29/2023	V0280972	Art	91 Supplies	Transfer Visa	Storage tubs	\$17.99
10	12/6/2023	V0281076	Art	91 Supplies	Quality Propane Service Inc	Propane tank refill	\$65.77
10	12/6/2023	V0281077	Art	91 Supplies	Mountain West Computers	Labels	\$16.68
10	12/7/2023	V0281088	Art	91 Supplies	Cut & Sew	Spool of twine	\$3.99
10	12/18/2023	V0281262	Art	91 Supplies	Transfer Visa	Materials-Jute, felt,	\$26.90
10	12/20/2023	V0281386	Art	91 Supplies	Cynthia J. Weed	Portfolios interviews	\$150.00
10	12/20/2023	V0281387	Art	91 Supplies	Rebecca G. Weed	Portfolios interviews	\$150.00
10	12/18/2023	V0281265	Athletic Dir	91 Supplies	Synchrony Bank/Amazon	Thermal printing paper	\$37.36
10	12/6/2023	V0281066	Biology	91 Supplies	Powell Ace Hardware LLC	Scraper, bucket	\$22.98
10	12/18/2023	V0281265	Biology	91 Supplies	Synchrony Bank/Amazon	Microscopes	\$310.35
10	12/18/2023	V0281265	Biology	91 Supplies	Synchrony Bank/Amazon	Scissors, tape, aquarium	\$123.11
10	11/30/2023	V0281010	Bldg Maint	91 Supplies	Ryno's Rental LLC	shop: lift rental	\$524.50

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
10	11/30/2023	V0281020	Bldg Maint	91 Supplies	Transfer Visa	Pressure switch	\$136.24
10	12/6/2023	V0281053	Bldg Maint	91 Supplies	American Welding & Gas Inc	shop: welding supplies	\$81.70
10	12/6/2023	V0281059	Bldg Maint	91 Supplies	Sweet Automotive Inc	shop	\$29.98
10	12/8/2023	V0281108	Bldg Maint	91 Supplies	McIntosh Oil Inc	Nov 2023 fuel	\$982.21
10	12/14/2023	V0281189	Bldg Maint	91 Supplies	O'Connor Company	compressor controllers	\$916.08
10	12/18/2023	V0281266	Bldg Maint	91 Supplies	Transfer Visa	Shop filters	\$253.66
10	12/19/2023	V0281295	Bldg Maint	91 Supplies	Transfer Visa	Shop sup-filters	\$1,323.22
10	12/19/2023	V0281297	Bldg Maint	91 Supplies	Transfer Visa	Shop-heating sup	\$402.07
10	12/29/2023	V0281395	Bldg Maint	91 Supplies	Marquis Awards	ada signage fab annex	\$814.50
10	12/8/2023	V0281108	Campus Security	91 Supplies	McIntosh Oil Inc	Nov 2023 fuel	\$237.64
10	12/5/2023	V0281031	Comm & Mktg	91 Supplies	Synchrony Bank/Amazon	USB C Hub, desk organizer	\$111.74
10	12/12/2023	V0281130	Comm & Mktg	91 Supplies	Transfer Visa	Awards	\$159.03
10	12/12/2023	V0281130	Comm & Mktg	91 Supplies	Transfer Visa	Meals	\$121.45
10	12/18/2023	V0281265	Comm & Mktg	91 Supplies	Synchrony Bank/Amazon	64GB compact flash card	\$138.00
10	11/29/2023	V0280945	Computer Srv	91 Supplies	RefurbUPS.com	Replacement RBC115 batt	\$174.99
10	11/29/2023	V0280945	Computer Srv	91 Supplies	RefurbUPS.com	Replacement SYBT5 Battery	\$799.98
10	11/29/2023	V0280945	Computer Srv	91 Supplies	RefurbUPS.com	Shipping	\$195.00
10	12/5/2023	V0281031	Computer Srv	91 Supplies	Synchrony Bank/Amazon	Window privacy film	\$43.99
10	12/6/2023	V0281070	Computer Srv	91 Supplies	Office Shop	Staple cart	\$149.39
10	12/8/2023	V0281111	Computer Srv	91 Supplies	Office Shop	Toner	\$600.53
10	11/29/2023	V0280993	Cust/Grounds	91 Supplies	Transfer Visa	Paint	\$74.44
10	11/30/2023	V0281000	Cust/Grounds	91 Supplies	KB Commercial Products	armory custodial supplies	\$136.24
10	12/14/2023	V0281174	Cust/Grounds	91 Supplies	KB Commercial Products	Trash bags, cleaners	\$1,235.32
10	12/18/2023	V0281265	Cust/Grounds	91 Supplies	Synchrony Bank/Amazon	Cleaning cart, laundry	\$244.98
10	12/18/2023	V0281266	Cust/Grounds	91 Supplies	Transfer Visa	Cleaners	\$30.63
10	12/18/2023	V0281287	Cust/Grounds	91 Supplies	Sodexo Operations LLC	Paper towels, toilet	\$832.52

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
10	12/19/2023	V0281297	Cust/Grounds	91 Supplies	Transfer Visa	Cleaner	\$6.29
10	12/14/2023	V0281233	EMS Prog	91 Supplies	NAEMT	EMS course fees	\$60.00
10	12/5/2023	V0281031	Equine Studies	91 Supplies	Synchrony Bank/Amazon	Switch, antennas, SD	\$658.71
10	12/13/2023	V0281139	ESports	91 Supplies	Transfer Visa	Esports meals	\$88.65
10	12/13/2023	V0281147	ESports	91 Supplies	Transfer Visa	Esports supplies	\$10.39
10	12/13/2023	V0281149	ESports	91 Supplies	Sodexo Operations LLC	Esports meals	\$28.00
10	12/18/2023	V0281265	ESports	91 Supplies	Synchrony Bank/Amazon	Monitor, controller	\$193.18
10	12/18/2023	V0281265	Extend Camp	91 Supplies	Synchrony Bank/Amazon	Shelving, tool boxes,	\$1,000.00
10	12/20/2023	V0281388	Graphic Arts	91 Supplies	Jessica R. McKibben	Portfolio interviews	\$150.00
10	12/20/2023	V0281389	Graphic Arts	91 Supplies	Jennifer E. McKibben	Portfolio review	\$150.00
10	12/6/2023	V0281033	Grounds	91 Supplies	Powell Ace Hardware LLC	Grounds supplies	\$60.28
10	12/6/2023	V0281056	Grounds	91 Supplies	O'Reilly Auto Parts	grounds	\$23.53
10	12/6/2023	V0281058	Grounds	91 Supplies	Big Horn Redi - Mix	grounds: rock	\$52.00
10	12/14/2023	V0281190	Grounds	91 Supplies	John Deere Financial	grounds	\$37.32
10	12/14/2023	V0281191	Grounds	91 Supplies	Carquest Auto Parts	grounds	\$80.40
10	12/12/2023	V0281128	Internt'l Recruit	91 Supplies	Transfer Visa	Pizza	\$94.19
10	12/13/2023	V0281156	Internt'l Recruit	91 Supplies	Kara C. Ryf	Digital scale	\$29.39
10	11/29/2023	V0280971	Library	91 Supplies	Transfer Visa	Calendar, candy	\$51.53
10	11/29/2023	V0280971	Library	91 Supplies	Transfer Visa	Gift cards	\$40.00
10	11/29/2023	V0280971	Library	91 Supplies	Transfer Visa	Jars, chocolate, sprinkle	\$37.91
10	11/29/2023	V0280971	Library	91 Supplies	Transfer Visa	Mouse trap, wipes	\$29.96
10	12/5/2023	V0281031	Library	91 Supplies	Synchrony Bank/Amazon	Fidget toys, ear buds,	\$186.46
10	12/18/2023	V0281264	Library	91 Supplies	Transfer Visa	CD strips	\$482.71
10	12/18/2023	V0281264	Library	91 Supplies	Transfer Visa	Lights	\$15.98
10	12/18/2023	V0281265	Library	91 Supplies	Synchrony Bank/Amazon	Envelopes, cards	\$35.71
10	12/18/2023	V0281265	Library	91 Supplies	Synchrony Bank/Amazon	Mouse pads, paper,	\$91.86

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
10	12/7/2023	V0281083	Mens BB	91 Supplies	Sew Much More LLC	MBBall gear embroidery	\$460.70
10	11/29/2023	V0280972	Music	91 Supplies	Transfer Visa	Batteries	\$20.99
10	12/5/2023	V0281031	Music	91 Supplies	Synchrony Bank/Amazon	Headphones	\$179.73
10	12/7/2023	V0281094	Music	91 Supplies	Dr. Robert C. Rumbolz	Batteries	\$35.98
10	12/18/2023	V0281262	Music	91 Supplies	Transfer Visa	Batteries	\$36.94
10	12/18/2023	V0281262	Music	91 Supplies	Transfer Visa	Meals	\$45.94
10	12/6/2023	V0281045	Nursing	91 Supplies	Coursey Enterprises	RN Hybrid incoming	\$4,590.00
10	12/14/2023	V0281161	Nursing	91 Supplies	Gaumard Scientific Co Inc	Adult simulator nursing	\$3,715.00
10	12/18/2023	V0281265	Nursing	91 Supplies	Synchrony Bank/Amazon	Battery for simulator	\$44.54
10	12/18/2023	V0281265	Nursing	91 Supplies	Synchrony Bank/Amazon	Folders	\$19.99
10	12/7/2023	V0281107	Outdoor Ed	91 Supplies	Vision West Inc	Logos on jackets	\$148.00
10	12/15/2023	V0281245	Outdoor Ed	91 Supplies	Transfer Visa	Chest harness	\$218.20
10	12/18/2023	V0281265	Outdoor Ed	91 Supplies	Synchrony Bank/Amazon	Batteries, tissues	\$67.60
10	12/18/2023	V0281265	Outdoor Ed	91 Supplies	Synchrony Bank/Amazon	Radio, Binoculars,	\$152.36
10	12/5/2023	V0281031	Photography	91 Supplies	Synchrony Bank/Amazon	Film	\$144.53
10	12/5/2023	V0281031	Photography	91 Supplies	Synchrony Bank/Amazon	Props, film, replacement	\$250.93
10	12/7/2023	V0281102	Photography	91 Supplies	Girl Scout of Montana & Wyoming	Photo deposit lodging	\$600.00
10	12/8/2023	V0281108	Pres Office	91 Supplies	McIntosh Oil Inc	Nov 2023 fuel	\$57.03
10	12/13/2023	V0281146	Pres Office	91 Supplies	Transfer Visa	Grammerly renewal	\$288.00
10	12/13/2023	V0281146	Pres Office	91 Supplies	Transfer Visa	Harvard Business Review	\$140.40
10	12/13/2023	V0281146	Pres Office	91 Supplies	Transfer Visa	Water	\$17.06
10	12/18/2023	V0281258	Pres Office	91 Supplies	Transfer Visa	Book	\$35.00
10	12/18/2023	V0281265	Pres Office	91 Supplies	Synchrony Bank/Amazon	Toner	\$142.48
10	12/18/2023	V0281265	Sociology	91 Supplies	Synchrony Bank/Amazon	Pens-blue, red	\$23.93
10	12/15/2023	V0281244	Stu Success Prog	91 Supplies	Transfer Visa	Sodexo gift cards	\$42.00
10	12/15/2023	V0281244	Tutoring	91 Supplies	Transfer Visa	Planner, notebook, pens	\$52.25

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
10	12/18/2023	V0281265	Tutoring	91 Supplies	Synchrony Bank/Amazon	Kleenex, ornaments	\$29.08
10	11/29/2023	V0280972	Visual/Perf Art Div	91 Supplies	Transfer Visa	Advising day food sup	\$72.00
10	12/6/2023	V0281042	Welding	91 Supplies	Norco	Oxygen	\$185.30
10	12/7/2023	V0281105	Welding	91 Supplies	Powell Ace Hardware LLC	Spray paint	\$25.77
10	12/8/2023	V0281114	Welding	91 Supplies	Norco	Anti-fog lens, tungsten	\$124.55
10	12/18/2023	V0281285	Welding	91 Supplies	Norco	1/16 Collet, oxygen	\$214.94
			Sum:	91 Supplies			\$30,048.19

10 Operating Fund

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
10	12/19/2023	V0281293	ABE,GED,ESL	92 Servs/Fees/Repr/Maint	Jessica A. Smith	HiSET test fees	\$315.00
10	11/29/2023	V0280946	Aca Computing	92 Servs/Fees/Repr/Maint	SHI International Corp	Microsoft Renewal	\$30,646.97
10	12/14/2023	V0281164	Athletic Trainer	92 Servs/Fees/Repr/Maint	Powell Valley Health Care	Sports medicine coverage	\$5,600.00
10	12/21/2023	V0281393	Aviation	92 Servs/Fees/Repr/Maint	Choice Aviation	Course/instruction	\$6,580.00
10	12/21/2023	V0281393	Aviation	92 Servs/Fees/Repr/Maint	Choice Aviation	Student fees	\$146,520.00
10	11/29/2023	V0280992	Bldg Maint	92 Servs/Fees/Repr/Maint	Transfer Visa	Equipment repairs	\$1,500.21
10	11/30/2023	V0281001	Bldg Maint	92 Servs/Fees/Repr/Maint	Bradford Sup Co	bldg repair	\$20.10
10	11/30/2023	V0281002	Bldg Maint	92 Servs/Fees/Repr/Maint	Rimrock Tire	cc28 light	\$28.36
10	11/30/2023	V0281004	Bldg Maint	92 Servs/Fees/Repr/Maint	2M Company	bldg repair	\$3,014.68
10	11/30/2023	V0281009	Bldg Maint	92 Servs/Fees/Repr/Maint	Wyoming Fire Safety	armory: fire suppression	\$6,258.00
10	11/30/2023	V0281011	Bldg Maint	92 Servs/Fees/Repr/Maint	DJW Plumbing LLC	bldg repair: shop plumbin	\$800.00
10	11/30/2023	V0281012	Bldg Maint	92 Servs/Fees/Repr/Maint	Crum Electric	electrical	\$491.26
10	11/30/2023	V0281020	Bldg Maint	92 Servs/Fees/Repr/Maint	Transfer Visa	Building repairs	\$343.95
10	12/6/2023	V0281033	Bldg Maint	92 Servs/Fees/Repr/Maint	Powell Ace Hardware LLC	Building repairs	\$422.66
10	12/6/2023	V0281033	Bldg Maint	92 Servs/Fees/Repr/Maint	Powell Ace Hardware LLC	Shop repairs	\$349.89
10	12/6/2023	V0281043	Bldg Maint	92 Servs/Fees/Repr/Maint	Aldrich's Lumber	Building repairs	\$310.32

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
10	12/6/2023	V0281046	Bldg Maint	92 Servs/Fees/Repr/Maint	Crum Electric	electrical repairs	\$1,137.04
10	12/6/2023	V0281047	Bldg Maint	92 Servs/Fees/Repr/Maint	CED	electrical repairs eq npa	\$98.62
10	12/6/2023	V0281051	Bldg Maint	92 Servs/Fees/Repr/Maint	2M Company	bldg repair: sci/math	\$852.54
10	12/14/2023	V0281178	Bldg Maint	92 Servs/Fees/Repr/Maint	Bradford Sup Co	bldg repair: yb	\$19.36
10	12/14/2023	V0281180	Bldg Maint	92 Servs/Fees/Repr/Maint	2M Company	bldg repair: armory	\$62.00
10	12/14/2023	V0281184	Bldg Maint	92 Servs/Fees/Repr/Maint	Crum Electric	electric: yb sm. moyer ag	\$3,149.89
10	12/14/2023	V0281187	Bldg Maint	92 Servs/Fees/Repr/Maint	CED	bldg repair: yb npa	\$3,002.36
10	12/18/2023	V0281266	Bldg Maint	92 Servs/Fees/Repr/Maint	Transfer Visa	Building repairs	\$1,173.18
10	12/18/2023	V0281286	Bldg Maint	92 Servs/Fees/Repr/Maint	Crum Electric	Electrical repairs	\$403.26
10	12/19/2023	V0281295	Bldg Maint	92 Servs/Fees/Repr/Maint	Transfer Visa	Building repairs	\$631.47
10	12/19/2023	V0281296	Bldg Maint	92 Servs/Fees/Repr/Maint	Transfer Visa	Building repair	\$2,921.26
10	12/19/2023	V0281298	Bldg Maint	92 Servs/Fees/Repr/Maint	Transfer Visa	Bldg repair-FAB lecture	\$3,932.08
10	12/20/2023	V0281319	Bldg Maint	92 Servs/Fees/Repr/Maint	Absaroka Door	bldg repair scimath door	\$3,760.00
10	12/29/2023	V0281397	Bldg Maint	92 Servs/Fees/Repr/Maint	Absaroka Door	bldg repair NPA mirror	\$23.20
10	12/29/2023	V0281398	Bldg Maint	92 Servs/Fees/Repr/Maint	Powell Garage Door	armory: commercial door	\$1,486.00
10	12/29/2023	V0281399	Bldg Maint	92 Servs/Fees/Repr/Maint	Denny Menholt	cc30 aligned power	\$223.65
10	12/29/2023	V0281400	Bldg Maint	92 Servs/Fees/Repr/Maint	Elogic Inc	yb service call	\$200.00
10	12/7/2023	V0281103	College Serv	92 Servs/Fees/Repr/Maint	Kinetic Marketing & Creative	Consulting	\$1,275.00
10	11/29/2023	V0280946	Computer Srv	92 Servs/Fees/Repr/Maint	SHI International Corp	Microsoft Renewal	\$30,646.97
10	12/5/2023	V0281031	Computer Srv	92 Servs/Fees/Repr/Maint	Synchrony Bank/Amazon	Speakers	\$102.21
10	12/6/2023	V0281065	Computer Srv	92 Servs/Fees/Repr/Maint	Powell Ace Hardware LLC	Weather strip, draft	\$40.98
10	12/6/2023	V0281068	Computer Srv	92 Servs/Fees/Repr/Maint	ZOHO Corp	Software fees	\$1,375.00
10	12/6/2023	V0281069	Computer Srv	92 Servs/Fees/Repr/Maint	Heart Mountain Tech LLC	Consultant fees	\$400.00
10	12/8/2023	V0281112	Computer Srv	92 Servs/Fees/Repr/Maint	Office Shop	Copier maintenance	\$193.21
10	12/8/2023	V0281122	Computer Srv	92 Servs/Fees/Repr/Maint	Manage Engine	ManageEngine Renewal	\$25,419.00
10	12/19/2023	V0281309	Computer Srv	92 Servs/Fees/Repr/Maint	Hyland LLC	Software fees	\$1,305.75

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
10	12/21/2023	V0281392	Computer Srv	92 Servs/Fees/Repr/Maint	Midwest Connect	Maint agreement	\$3,687.00
10	11/30/2023	V0281000	Cust/Grounds	92 Servs/Fees/Repr/Maint	KB Commercial Products	custodial equip repair	\$49.85
10	11/30/2023	V0281019	Extend Camp	92 Servs/Fees/Repr/Maint	Washakie Cty School Dist # 2	Fall 2023 concurrent	\$652.00
10	12/18/2023	V0281265	Extend Camp	92 Servs/Fees/Repr/Maint	Synchrony Bank/Amazon	Shelving, tool boxes,	\$2,138.59
10	12/18/2023	V0281277	Extend Camp	92 Servs/Fees/Repr/Maint	Washakie School District #1	Fall 2023 concurrent	\$48,578.20
10	12/18/2023	V0281278	Extend Camp	92 Servs/Fees/Repr/Maint	Big Horn Cty School Dist #2	Fall 2023 concurrent	\$1,467.00
10	12/18/2023	V0281265	Grounds	92 Servs/Fees/Repr/Maint	Synchrony Bank/Amazon	FitBest ignition coil,	\$33.58
10	12/18/2023	V0281265	Grounds	92 Servs/Fees/Repr/Maint	Synchrony Bank/Amazon	Oil	\$239.96
10	11/29/2023	V0280940	Mens BB	92 Servs/Fees/Repr/Maint	Callee A. Erickson	11/17&19/23 MBB scorebook	\$120.00
10	12/6/2023	V0281071	Mens BB	92 Servs/Fees/Repr/Maint	Callee A. Erickson	MBB scorebook	\$80.00
10	12/14/2023	V0281162	Mens BB	92 Servs/Fees/Repr/Maint	Callee A. Erickson	Scorebook MBB	\$40.00
10	12/14/2023	V0281218	Mens BB	92 Servs/Fees/Repr/Maint	Jacob M. Price	Asst coach honorarium	\$1,900.00
10	12/14/2023	V0281232	Mens BB	92 Servs/Fees/Repr/Maint	Chelsea L. Dugger	11/18&12/15 scorebook	\$80.00
10	11/29/2023	V0280972	Music	92 Servs/Fees/Repr/Maint	Transfer Visa	Chair stop rails	\$199.66
10	12/7/2023	V0281086	Music	92 Servs/Fees/Repr/Maint	Vision West Inc	Plug in fee renewal	\$25.00
10	12/7/2023	V0281087	Music	92 Servs/Fees/Repr/Maint	Craig Olson	Nov 2023 piano tuning	\$450.00
10	12/18/2023	V0281265	Music	92 Servs/Fees/Repr/Maint	Synchrony Bank/Amazon	Tap & Die with iLok	\$124.26
10	12/14/2023	V0281234	Nursing	92 Servs/Fees/Repr/Maint	ATI LLC	ATI nursing materials	\$24,905.50
10	12/5/2023	V0281031	Outdoor Ed	92 Servs/Fees/Repr/Maint	Synchrony Bank/Amazon	Zipper lube	\$9.50
10	12/14/2023	V0281176	Plant Admin	92 Servs/Fees/Repr/Maint	Johnson Controls Inc	Annual monitoring:	\$312.00
10	12/20/2023	V0281320	Plant Admin	92 Servs/Fees/Repr/Maint	Orkin Pest Control Inc	campus wide qrtly pest	\$703.00
10	12/7/2023	V0281089	Rodeo Men	92 Servs/Fees/Repr/Maint	Del Nose	Dec 2023 livestock	\$3,150.00
10	11/29/2023	V0280940	Womens BB	92 Servs/Fees/Repr/Maint	Callee A. Erickson	11/17&19/23 WBB scorebook	\$120.00
10	12/6/2023	V0281071	Womens BB	92 Servs/Fees/Repr/Maint	Callee A. Erickson	WBB scorebook	\$120.00
10	12/14/2023	V0281162	Womens BB	92 Servs/Fees/Repr/Maint	Callee A. Erickson	Scorebook WBB	\$40.00
10	12/14/2023	V0281232	Womens BB	92 Servs/Fees/Repr/Maint	Chelsea L. Dugger	11/18 & 12/15/23 scoreboo	\$120.00

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
10	12/7/2023	V0281085	Womens VB	92 Servs/Fees/Repr/Maint	NWC Foundation	Lodging	\$150.00
			Sum:	92 Servs/Fees/Repr/Maint			\$376,530.53
10 Operating Fund							
Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
10	12/15/2023	V0281243	Acad Affairs VP	93 Assoc/Travel/Misc	Transfer Visa	Lodging	\$591.45
10	12/19/2023	V0281299	Acad Affairs VP	93 Assoc/Travel/Misc	Transfer Visa	HLC ALO training	\$150.00
10	12/15/2023	V0281244	Admin Serv	93 Assoc/Travel/Misc	Transfer Visa	Grants Writing reg fee	\$495.00
10	12/15/2023	V0281248	Admin Serv	93 Assoc/Travel/Misc	Transfer Visa	Lodging, meals	\$447.86
10	12/6/2023	V0281061	Agriculture	93 Assoc/Travel/Misc	Transfer Motor Pool	Nov 2023 mileage	\$46.80
10	12/20/2023	V0281366	Agriculture	93 Assoc/Travel/Misc	Transfer Motor Pool	Dec 2023 mileage	\$383.40
10	12/18/2023	V0281252	Ag Tech Bus Div	93 Assoc/Travel/Misc	Transfer Visa	Reg fees, banquet tickets	\$500.00
10	12/20/2023	V0281366	Ag Tech Bus Div	93 Assoc/Travel/Misc	Transfer Motor Pool	Dec 2023 mileage	\$102.60
10	12/6/2023	V0281061	Animal Judge	93 Assoc/Travel/Misc	Transfer Motor Pool	Nov 2023 mileage	\$91.80
10	12/20/2023	V0281366	Animal Judge	93 Assoc/Travel/Misc	Transfer Motor Pool	Dec 2023 mileage	\$22.05
10	12/6/2023	V0281061	Biology	93 Assoc/Travel/Misc	Transfer Motor Pool	Nov 2023 mileage	\$176.40
10	11/30/2023	V0280998	College Serv	93 Assoc/Travel/Misc	Carey Miller	Transportation	\$116.82
10	12/12/2023	V0281130	College Serv	93 Assoc/Travel/Misc	Transfer Visa	Lodging, meals	\$2,805.24
10	12/6/2023	V0281061	Comm & Mktg	93 Assoc/Travel/Misc	Transfer Motor Pool	Nov 2023 mileage	\$216.45
10	12/6/2023	V0281061	EMS Prog	93 Assoc/Travel/Misc	Transfer Motor Pool	Nov 2023 mileage	\$260.10
10	11/29/2023	V0280985	Enroll Serv	93 Assoc/Travel/Misc	Transfer Visa	Lodging	\$354.90
10	11/29/2023	V0280985	Enroll Serv	93 Assoc/Travel/Misc	Transfer Visa	Lodging, meals	\$1,683.49
10	11/29/2023	V0280985	Enroll Serv	93 Assoc/Travel/Misc	Transfer Visa	Meal	\$11.25
10	11/29/2023	V0280985	Enroll Serv	93 Assoc/Travel/Misc	Transfer Visa	Meals	\$35.52
10	12/6/2023	V0281062	Enroll Serv	93 Assoc/Travel/Misc	Kendle R. Jeffs	Mileage, snacks	\$244.18
10	12/15/2023	V0281245	Enroll Serv	93 Assoc/Travel/Misc	Transfer Visa	Lodging, meals, parking	\$201.64

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
10	12/15/2023	V0281249	Enroll Serv	93 Assoc/Travel/Misc	Transfer Visa	Lodging, meals	\$1,405.95
10	12/20/2023	V0281366	Enroll Serv	93 Assoc/Travel/Misc	Transfer Motor Pool	Dec 2023 mileage	\$2,427.75
10	12/18/2023	V0281267	ESports	93 Assoc/Travel/Misc	Transfer Visa	Streamables subscription	\$159.39
10	12/15/2023	V0281243	Forensic	93 Assoc/Travel/Misc	Transfer Visa	Meals	\$407.00
10	12/15/2023	V0281243	Forensic	93 Assoc/Travel/Misc	Transfer Visa	Meals, snacks	\$263.23
10	12/15/2023	V0281243	Forensic	93 Assoc/Travel/Misc	Transfer Visa	Parking, transportation	\$55.00
10	12/15/2023	V0281245	Forensic	93 Assoc/Travel/Misc	Transfer Visa	Lodging	\$572.14
10	12/19/2023	V0281313	Institutional Research	93 Assoc/Travel/Misc	Survey Monkey Inc	Survey monkey annual fee	\$384.00
10	12/6/2023	V0281061	Instr Tech Sup	93 Assoc/Travel/Misc	Transfer Motor Pool	Nov 2023 mllage	\$49.95
10	12/6/2023	V0281061	Internt'l Recruit	93 Assoc/Travel/Misc	Transfer Motor Pool	Nov 2023 mileage	\$797.45
10	12/6/2023	V0281078	Internt'l Recruit	93 Assoc/Travel/Misc	Amanda Enriquez	ICEF conf per diem	\$241.50
10	12/12/2023	V0281128	Internt'l Recruit	93 Assoc/Travel/Misc	Transfer Visa	Lodging	\$351.12
10	12/18/2023	V0281254	Internt'l Recruit	93 Assoc/Travel/Misc	Transfer Visa	Airfare	\$1,166.29
10	12/20/2023	V0281366	Internt'l Recruit	93 Assoc/Travel/Misc	Transfer Motor Pool	Dec 2023 mileage	\$24.30
10	12/6/2023	V0281067	Library	93 Assoc/Travel/Misc	Kanopy	Nov 2023 37 views	\$74.00
10	12/7/2023	V0281081	Library	93 Assoc/Travel/Misc	Ebsco Information Services	Electronic resources	\$2,186.00
10	12/6/2023	V0281037	Mens BB	93 Assoc/Travel/Misc	Synergy Sports Tech	Video database	\$1,000.00
10	12/6/2023	V0281061	Mens BB	93 Assoc/Travel/Misc	Transfer Motor Pool	Nov 2023 mileage	\$5,170.55
10	12/7/2023	V0281097	Mens BB	93 Assoc/Travel/Misc	Andy Ward	Lodging	\$859.86
10	12/7/2023	V0281097	Mens BB	93 Assoc/Travel/Misc	Andy Ward	Team meals/snacks	\$71.15
10	12/19/2023	V0281312	Mens BB	93 Assoc/Travel/Misc	Andy Ward	11-22-23 Billings Meals	\$265.00
10	12/8/2023	V0281124	Nursing	93 Assoc/Travel/Misc	Mountain Measurement Inc	NCLEX RN exam reports	\$455.00
10	12/6/2023	V0281061	Outdoor Ed	93 Assoc/Travel/Misc	Transfer Motor Pool	Nov 2023 mileage	\$47.25
10	12/6/2023	V0281061	Photography	93 Assoc/Travel/Misc	Transfer Motor Pool	Nov 2023 mileage	\$577.80
10	12/13/2023	V0281146	Pres Office	93 Assoc/Travel/Misc	Transfer Visa	Lodging, meal	\$122.79
10	12/13/2023	V0281146	Pres Office	93 Assoc/Travel/Misc	Transfer Visa	Lodging, meals, parking	\$2,292.99

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
10	12/18/2023	V0281258	Pres Office	93 Assoc/Travel/Misc	Transfer Visa	1 Yr CPA membership	\$126.50
10	12/18/2023	V0281258	Pres Office	93 Assoc/Travel/Misc	Transfer Visa	Uber-Las Vegas	\$39.04
10	12/20/2023	V0281366	Speech	93 Assoc/Travel/Misc	Transfer Motor Pool	Dec 2023 mileage	\$248.40
10	11/29/2023	V0280980	Student Compliance	93 Assoc/Travel/Misc	Transfer Visa	Training reg fees	\$798.00
10	12/6/2023	V0281061	TRIO 16	93 Assoc/Travel/Misc	Transfer Motor Pool	Nov 2023 mileage	\$100.35
10	12/15/2023	V0281244	Tutoring	93 Assoc/Travel/Misc	Transfer Visa	Grammarly subscription	\$62.98
10	12/6/2023	V0281061	Womens BB	93 Assoc/Travel/Misc	Transfer Motor Pool	Nov 2023 mileage	\$5,170.55
10	12/7/2023	V0281097	Womens BB	93 Assoc/Travel/Misc	Andy Ward	Lodging	\$859.86
10	12/6/2023	V0281061	Womens VB	93 Assoc/Travel/Misc	Transfer Motor Pool	Nov 2023 mileage	\$728.10
10	11/30/2023	V0280995	Wrestling	93 Assoc/Travel/Misc	Vision West Inc	Embroidery logo on team	\$70.00
10	11/30/2023	V0281026	Wrestling	93 Assoc/Travel/Misc	NWC Accounts Receivable	Per diem cash, food sup,	\$449.23
10	12/5/2023	V0281031	Wrestling	93 Assoc/Travel/Misc	Synchrony Bank/Amazon	Knee brace	\$76.49
10	12/6/2023	V0281035	Wrestling	93 Assoc/Travel/Misc	Vision West Inc	Wrestling team gear	\$4,551.00
10	12/6/2023	V0281061	Wrestling	93 Assoc/Travel/Misc	Transfer Motor Pool	Nov 2023 mileage	\$8,468.80
10	12/8/2023	V0281116	Wrestling	93 Assoc/Travel/Misc	Jim R Zeigler	Meals	\$125.73
10	12/20/2023	V0281366	Wrestling	93 Assoc/Travel/Misc	Transfer Motor Pool	Dec 2023 mileage	\$3,065.10
			Sum:	93 Assoc/Travel/Misc			\$55,304.54

10 Operating Fund

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
10	12/21/2023	V0281393	Aviation	94 Utilities/Ins/Support	Choice Aviation	Leased space	\$7,500.00
10	12/18/2023	V0281258	College Serv	94 Utilities/Ins/Support	Transfer Visa	Digital PDF "Surviving as	\$129.00
10	11/29/2023	V0280969	Computer Srv	94 Utilities/Ins/Support	Century Link	Telephone service	\$333.63
10	11/30/2023	V0281027	Computer Srv	94 Utilities/Ins/Support	TCT WEST INC	Comp serv internet	\$124.00
10	11/30/2023	V0281027	Computer Srv	94 Utilities/Ins/Support	TCT WEST INC	Intercultural center	\$213.98
10	11/30/2023	V0281027	Computer Srv	94 Utilities/Ins/Support	TCT WEST INC	Moyer SIP trunk	\$1,243.15

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
10	11/30/2023	V0281027	Computer Srv	94 Utilities/Ins/Support	TCT WEST INC	Veterans lounge internet	\$161.53
10	11/30/2023	V0281027	Computer Srv	94 Utilities/Ins/Support	TCT WEST INC	YAB & Moyer SIP &	\$104.90
10	12/14/2023	V0281201	Computer Srv	94 Utilities/Ins/Support	Century Link	Telephone service	\$1,206.66
10	12/14/2023	V0281202	Computer Srv	94 Utilities/Ins/Support	Century Link	Telephone service	\$185.58
10	12/14/2023	V0281203	Computer Srv	94 Utilities/Ins/Support	Verizon Wireless	Telephone service	\$4,634.61
10	12/19/2023	V0281308	Computer Srv	94 Utilities/Ins/Support	Verizon Wireless	Telephone service	\$99.01
10	12/7/2023	V0281095	Extend Camp	94 Utilities/Ins/Support	Park County Clerk	Dec 23 Cody center rent	\$5,463.47
10	12/7/2023	V0281101	Field Camp	94 Utilities/Ins/Support	Rocky Mtn Power	nov23 electric field stat	\$953.94
10	12/6/2023	V0281054	Rodeo Arena	94 Utilities/Ins/Support	Garland Light & Power Co	nov23 rodeo	\$615.41
10	12/6/2023	V0281055	Rodeo Arena	94 Utilities/Ins/Support	Black Hills Energy	nov 23 rodeo heat	\$838.48
10	11/30/2023	V0281008	Utilities	94 Utilities/Ins/Support	Northwest Rural Water District	water: ag & rodeo	\$732.50
10	11/30/2023	V0281013	Utilities	94 Utilities/Ins/Support	Montana Dakota Utilities Co	Oct 2023 heat	\$893.89
10	12/6/2023	V0281049	Utilities	94 Utilities/Ins/Support	Keele Sanitation LLC	dumpsters: eq ag temp din	\$2,210.00
10	12/6/2023	V0281054	Utilities	94 Utilities/Ins/Support	Garland Light & Power Co	nov23 eq shop ag trlr ob	\$2,453.90
10	12/7/2023	V0281091	Utilities	94 Utilities/Ins/Support	Powell City of	Oct 23 electricity	\$18,991.96
10	12/7/2023	V0281091	Utilities	94 Utilities/Ins/Support	Powell City of	Oct 23 sanitation	\$2,433.10
10	12/7/2023	V0281091	Utilities	94 Utilities/Ins/Support	Powell City of	Oct 23 sewer	\$711.54
10	12/7/2023	V0281091	Utilities	94 Utilities/Ins/Support	Powell City of	Oct 23 water	\$2,617.03
10	12/14/2023	V0281173	Utilities	94 Utilities/Ins/Support	Montana Dakota Utilities Co	Nov 2023 heat PP, EQ, Trl	\$1,305.71
10	12/14/2023	V0281177	Utilities	94 Utilities/Ins/Support	Montana Dakota Utilities Co	ag ihouse fab 11/23	\$1,548.26
10	12/14/2023	V0281188	Utilities	94 Utilities/Ins/Support	Park County Landfill	landfill charges	\$38.90
10	12/18/2023	V0281273	Utilities	94 Utilities/Ins/Support	Rainbow Gas Company	Nov 2023 heat	\$5,321.52
10	12/18/2023	V0281290	Utilities	94 Utilities/Ins/Support	Powell City of	Nov 23 electricity	\$20,207.76
10	12/18/2023	V0281290	Utilities	94 Utilities/Ins/Support	Powell City of	Nov 23 sanitation	\$2,421.50
10	12/18/2023	V0281290	Utilities	94 Utilities/Ins/Support	Powell City of	Nov 23 sewer	\$723.86
10	12/18/2023	V0281290	Utilities	94 Utilities/Ins/Support	Powell City of	Nov 23 water	\$2,631.72

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
10	12/20/2023	V0281363	Utilities	94 Utilities/Ins/Support	Montana Dakota Utilities Co	Nov 2023 heat	\$888.95
10	12/29/2023	V0281396	Utilities	94 Utilities/Ins/Support	Northwest Rural Water District	ag rodeo water dec23	\$1,040.75
			Sum:	94 Utilities/Ins/Support			\$90,980.20
10 Operating Fund							
Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
10	12/1/2023	V0281028	Admin Serv	97 Other Operating Exp	Transfer Print Shop	commuter meal form	\$5.00
10	12/1/2023	V0281028	Admin Serv	97 Other Operating Exp	Transfer Print Shop	window envelope, case	\$248.00
10	12/1/2023	V0281028	Athletic Dir	97 Other Operating Exp	Transfer Print Shop	bball program 11/30	\$39.00
10	12/1/2023	V0281028	Athletic Dir	97 Other Operating Exp	Transfer Print Shop	bball program 12/2	\$31.20
10	12/1/2023	V0281028	Athletic Dir	97 Other Operating Exp	Transfer Print Shop	collins program & insert	\$128.25
10	12/1/2023	V0281028	Athletic Dir	97 Other Operating Exp	Transfer Print Shop	collins scholar poster	\$105.00
10	12/1/2023	V0281028	Athletic Dir	97 Other Operating Exp	Transfer Print Shop	halftime photos	\$20.50
10	12/1/2023	V0281028	Athletic Dir	97 Other Operating Exp	Transfer Print Shop	wrestle team poster	\$382.50
10	12/1/2023	V0281028	Athletic Dir	97 Other Operating Exp	Transfer Print Shop	wrestling program 11/23	\$85.50
10	12/8/2023	V0281110	Comm & Mktg	97 Other Operating Exp	Advance 360	Digital advertising	\$5,420.00
10	12/8/2023	V0281120	Comm & Mktg	97 Other Operating Exp	Powell Tribune	Calendar stamps	\$150.00
10	11/29/2023	V0280947	Computer Srv	97 Other Operating Exp	Quadient Finance USA Inc	October 23 postage	\$738.29
10	11/29/2023	V0280950	Computer Srv	97 Other Operating Exp	US Postmaster	Permit fees	\$1,220.00
10	12/6/2023	V0281036	Computer Srv	97 Other Operating Exp	Aldrich's Lumber	Keys	\$15.98
10	12/18/2023	V0281280	Computer Srv	97 Other Operating Exp	Quadient Finance USA Inc	NeoShip postage	\$306.73
10	12/19/2023	V0281303	Computer Srv	97 Other Operating Exp	United States Postal Service	Postage for meter	\$10,000.00
10	11/29/2023	V0280941	Enroll Serv	97 Other Operating Exp	Sodexo Operations LLC	Preview day meals	\$918.12
10	11/29/2023	V0280942	Enroll Serv	97 Other Operating Exp	NWC Foundation	Lodging	\$75.00
10	11/29/2023	V0280970	Enroll Serv	97 Other Operating Exp	Transfer Visa	facebook ads	\$53.51
10	12/1/2023	V0281028	Enroll Serv	97 Other Operating Exp	Transfer Print Shop	preview day schedule	\$30.00

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
10	12/12/2023	V0281130	Enroll Serv	97 Other Operating Exp	Transfer Visa	Facebook ads	\$96.48
10	12/6/2023	V0281080	Extend Camp	97 Other Operating Exp	Wy Assoc Of Skills USA	Tshirts	\$700.00
10	12/1/2023	V0281028	Forensic	97 Other Operating Exp	Transfer Print Shop	program brochure	\$37.50
10	12/1/2023	V0281028	Internt'l Recruit	97 Other Operating Exp	Transfer Print Shop	intl ed week poster	\$44.00
10	12/1/2023	V0281028	Internt'l Recruit	97 Other Operating Exp	Transfer Print Shop	wy driver manual	\$165.00
10	12/1/2023	V0281028	Language	97 Other Operating Exp	Transfer Print Shop	classroom laminating	\$7.00
10	12/1/2023	V0281028	Music	97 Other Operating Exp	Transfer Print Shop	audition days poster	\$112.50
10	12/1/2023	V0281028	Music	97 Other Operating Exp	Transfer Print Shop	blank paper, 11x17	\$14.00
10	12/1/2023	V0281028	Music	97 Other Operating Exp	Transfer Print Shop	concert program 12/6	\$12.50
10	12/1/2023	V0281028	Music	97 Other Operating Exp	Transfer Print Shop	jazz program	\$17.25
10	12/1/2023	V0281028	Nursing	97 Other Operating Exp	Transfer Print Shop	rn pinning invitation	\$22.45
10	12/1/2023	V0281028	Outdoor Ed	97 Other Operating Exp	Transfer Print Shop	usfs dashboard sign	\$0.30
			Sum:	97 Other Operating Exp			\$21,201.56
			Sum:				\$574,065.02

11 One Mill Fund							
Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
11	12/14/2023	V0281209	Class Staf Dev	91 Supplies	Cheri D. Mateo	Holiday greeting cards	\$6.00
11	12/18/2023	V0281265	Class Staf Dev	91 Supplies	Synchrony Bank/Amazon	Stickers, paint, paint	\$47.42
11	12/18/2023	V0281281	Class Staf Dev	91 Supplies	Sodexo Operations LLC	Coco & cookies for tree	\$111.12
11	12/19/2023	V0281314	Class Staf Dev	91 Supplies	Sodexo Operations LLC	Wassail party c staff	\$54.10
11	12/6/2023	V0281064	Human Resource	91 Supplies	Backgrounds Online	Background checks 6 peopl	\$578.85
11	12/18/2023	V0281265	Human Resource	91 Supplies	Synchrony Bank/Amazon	Chair, floor mat	\$158.74
11	12/19/2023	V0281314	Prof Staff Dev	91 Supplies	Sodexo Operations LLC	Wassail party p staff	\$54.11
11	12/13/2023	V0281146	Trustees Board	91 Supplies	Transfer Visa	Meals	\$228.24

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
			Sum:	91 Supplies			\$1,238.58
11 One Mill Fund							
Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
11	11/29/2023	V0280971	1M College Services	92 Servs/Fees/Repr/Maint	Transfer Visa	Annual fee	\$15.00
11	11/29/2023	V0280973	1M College Services	92 Servs/Fees/Repr/Maint	Transfer Visa	Annual fees	\$15.00
11	11/29/2023	V0280974	1M College Services	92 Servs/Fees/Repr/Maint	Transfer Visa	Annual fees	\$15.00
11	11/29/2023	V0280975	1M College Services	92 Servs/Fees/Repr/Maint	Transfer Visa	Annual fees	\$15.00
11	11/29/2023	V0280976	1M College Services	92 Servs/Fees/Repr/Maint	Transfer Visa	Annual fees	\$15.00
11	11/29/2023	V0280977	1M College Services	92 Servs/Fees/Repr/Maint	Transfer Visa	Annual fees	\$15.00
11	11/29/2023	V0280978	1M College Services	92 Servs/Fees/Repr/Maint	Transfer Visa	Annual fees	\$15.00
11	11/29/2023	V0280990	1M College Services	92 Servs/Fees/Repr/Maint	Transfer Visa	Annual fees	\$15.00
11	12/14/2023	V0281172	1M College Services	92 Servs/Fees/Repr/Maint	Williams Porter Day & Neville Pc	Legal Storm Drain	\$512.00
11	12/14/2023	V0281210	1M College Services	92 Servs/Fees/Repr/Maint	O'Reilly Auto Parts	Finance charges to close	\$104.47
11	12/18/2023	V0281256	1M College Services	92 Servs/Fees/Repr/Maint	Transfer Visa	Annual fee	\$15.00
11	12/18/2023	V0281257	1M College Services	92 Servs/Fees/Repr/Maint	Transfer Visa	Annual fee	\$15.00
11	12/19/2023	V0281299	1M College Services	92 Servs/Fees/Repr/Maint	Transfer Visa	Annual fee	\$15.00
			Sum:	92 Servs/Fees/Repr/Maint			\$781.47
11 One Mill Fund							
Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
11	12/5/2023	V0281031	1M College Services	93 Assoc/Travel/Misc	Synchrony Bank/Amazon	Candy for parades	\$87.76
11	12/6/2023	V0281061	1M College Services	93 Assoc/Travel/Misc	Transfer Motor Pool	Nov 2023 mileage	\$34.65
11	12/20/2023	V0281366	1M College Services	93 Assoc/Travel/Misc	Transfer Motor Pool	Dec 2023 mileage	\$64.25
11	12/15/2023	V0281245	Faculty Dev	93 Assoc/Travel/Misc	Transfer Visa	Partial lodging, meals	\$235.00
11	12/19/2023	V0281314	Faculty Dev	93 Assoc/Travel/Misc	Sodexo Operations LLC	Wassail party faculty	\$54.11

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
11	12/13/2023	V0281146	Trustees Board	93 Assoc/Travel/Misc	Transfer Visa	Lodging, parking	\$2,936.36
11	12/18/2023	V0281258	Trustees Board	93 Assoc/Travel/Misc	Transfer Visa	Uber-Las Vegas	\$39.04
			Sum:	93 Assoc/Travel/Misc			\$3,451.17

11 One Mill Fund

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
11	12/20/2023	V0281385	1M College Services	97 Other Operating Exp	Cody Enterprise	Legal ad: Request for	\$740.88
11	11/29/2023	V0280980	Human Resource	97 Other Operating Exp	Transfer Visa	Meals	\$165.50
11	11/29/2023	V0280989	Human Resource	97 Other Operating Exp	Transfer Visa	Job ads	\$899.00
11	12/6/2023	V0281038	Human Resource	97 Other Operating Exp	Powell Tribune	Job advertising	\$217.25
11	12/18/2023	V0281259	Human Resource	97 Other Operating Exp	Transfer Visa	Meals	\$77.90
11	12/18/2023	V0281279	Human Resource	97 Other Operating Exp	Cody Enterprise	Empolyment ads	\$149.75
11	12/1/2023	V0281028	Trustees Board	97 Other Operating Exp	Transfer Print Shop	nov board book	\$5.75
11	12/8/2023	V0281120	Trustees Board	97 Other Operating Exp	Powell Tribune	BOT vacancy ads	\$420.00
			Sum:	97 Other Operating Exp			\$2,676.03
			Sum:				\$8,147.25

12 Auxiliary Fund

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
12	12/18/2023	V0281287	Food Service	91 Supplies	Sodexo Operations LLC	Paper towels, toilet	\$206.38
12	12/14/2023	V0281229	Livestock	91 Supplies	Big Horn Co-op Marketing	Fuel	\$123.27
12	11/29/2023	V0280968	Print Srv	91 Supplies	Powell Tribune	Plates for printing	\$25.00
12	11/29/2023	V0280982	Print Srv	91 Supplies	Transfer Visa	Printmaster Env wh	\$185.39
12	12/6/2023	V0281044	Print Srv	91 Supplies	Veritiv	Fuel surcharge	\$10.50
12	12/14/2023	V0281174	Res Halls	91 Supplies	KB Commercial Products	Gloves, trash bags	\$421.80
12	12/18/2023	V0281287	Res Halls	91 Supplies	Sodexo Operations LLC	Paper towels, toilet	\$681.28

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
12	12/19/2023	V0281297	Res Halls	91 Supplies	Transfer Visa	Cleaners	\$18.87
12	12/8/2023	V0281121	Stabling	91 Supplies	John Deere Financial	Replacement panel	\$144.99
12	12/14/2023	V0281171	Stabling	91 Supplies	Bobcat of the Big Horn Basin	Skid loader bucket edge	\$371.92
12	12/8/2023	V0281108	Trap Vil West	91 Supplies	McIntosh Oil Inc	Nov 2023 fuel	\$94.48
			Sum:	91 Supplies			\$2,283.88

12 Auxiliary Fund

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
12	11/30/2023	V0281015	Food Service	92 Servs/Fees/Repr/Maint	Wyoming Dept of Agriculture	Temp dining facility	\$100.00
12	12/19/2023	V0281296	Food Service	92 Servs/Fees/Repr/Maint	Transfer Visa	Temp dining repairs	\$145.24
12	12/19/2023	V0281298	Food Service	92 Servs/Fees/Repr/Maint	Transfer Visa	Kitchen repairs	\$1,482.86
12	12/8/2023	V0281115	Livestock	92 Servs/Fees/Repr/Maint	Rimrock Tire	Tires	\$1,470.55
12	12/6/2023	V0281052	Motor Pool	92 Servs/Fees/Repr/Maint	Express Toll	denver toll charges	\$111.25
12	12/6/2023	V0281034	Print Srv	92 Servs/Fees/Repr/Maint	Clean Cut Sharpening Service	Sharpen cutter blade	\$45.00
12	12/6/2023	V0281033	Res Halls	92 Servs/Fees/Repr/Maint	Powell Ace Hardware LLC	Res halls repairs	\$191.89
12	12/6/2023	V0281043	Res Halls	92 Servs/Fees/Repr/Maint	Aldrich's Lumber	Res halls repairs	\$7.19
12	12/8/2023	V0281119	Res Halls	92 Servs/Fees/Repr/Maint	Big Valley Bearing & Sup	Res halls repairs	\$28.04
12	12/14/2023	V0281212	Res Halls	92 Servs/Fees/Repr/Maint	3B's Plumbing	Colter hall-drain sink	\$480.00
12	12/18/2023	V0281286	Res Halls	92 Servs/Fees/Repr/Maint	Crum Electric	Res hall electrical	\$2,140.70
12	12/19/2023	V0281295	Res Halls	92 Servs/Fees/Repr/Maint	Transfer Visa	Res hall repairs	\$175.68
12	12/19/2023	V0281298	Res Halls	92 Servs/Fees/Repr/Maint	Transfer Visa	Simpson hall repairs	\$150.75
12	12/6/2023	V0281032	Trap Vil West	92 Servs/Fees/Repr/Maint	3B's Plumbing	TV West 1311 Bayshore	\$83.99
12	12/6/2023	V0281033	Trap Vil West	92 Servs/Fees/Repr/Maint	Powell Ace Hardware LLC	TV West repairs	\$28.98
12	12/6/2023	V0281043	Trap Vil West	92 Servs/Fees/Repr/Maint	Aldrich's Lumber	TV West repairs	\$575.15
12	12/7/2023	V0281093	Trap Vil West	92 Servs/Fees/Repr/Maint	Bloedorn Lumber	TV West repairs	\$122.94
12	12/18/2023	V0281288	Trap Vil West	92 Servs/Fees/Repr/Maint	CED	TV West lights-	\$444.74

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
			Sum:	92 Servs/Fees/Repr/Maint			\$7,784.95
12 Auxiliary Fund							
Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
12	11/29/2023	V0280992	Motor Pool	93 Assoc/Travel/Misc	Transfer Visa	Lodging	\$970.36
12	12/6/2023	V0281063	Motor Pool	93 Assoc/Travel/Misc	NWC Accounts Receivable	Drivers per diem	\$165.00
12	12/18/2023	V0281266	Motor Pool	93 Assoc/Travel/Misc	Transfer Visa	Lodging	\$383.95
12	12/19/2023	V0281296	Motor Pool	93 Assoc/Travel/Misc	Transfer Visa	Lodging	\$738.24
12	12/19/2023	V0281297	Motor Pool	93 Assoc/Travel/Misc	Transfer Visa	Lodging	\$290.21
12	12/13/2023	V0281147	Res Halls	93 Assoc/Travel/Misc	Transfer Visa	CIBO express	\$15.30
12	12/13/2023	V0281147	Res Halls	93 Assoc/Travel/Misc	Transfer Visa	Maxient trip	\$28.59
			Sum:	93 Assoc/Travel/Misc			\$2,591.65
12 Auxiliary Fund							
Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
12	12/14/2023	V0281177	DeWitt Stu Center	94 Utilities/Ins/Support	Montana Dakota Utilities Co	student center 11/23	\$194.90
12	12/7/2023	V0281095	Food Service	94 Utilities/Ins/Support	Park County Clerk	Dec 23 kitchen rent	\$1,000.00
12	11/29/2023	V0280994	Res Halls	94 Utilities/Ins/Support	TCT WEST INC	Res halls cable	\$368.00
12	11/30/2023	V0281013	Res Halls	94 Utilities/Ins/Support	Montana Dakota Utilities Co	Oct 2023 heat	\$375.55
12	11/30/2023	V0281027	Res Halls	94 Utilities/Ins/Support	TCT WEST INC	Res halls internet	\$3,400.00
12	12/7/2023	V0281091	Res Halls	94 Utilities/Ins/Support	Powell City of	Oct 23 res halls electric	\$9,839.94
12	12/7/2023	V0281091	Res Halls	94 Utilities/Ins/Support	Powell City of	Oct 23 Res halls sanitati	\$1,347.83
12	12/7/2023	V0281091	Res Halls	94 Utilities/Ins/Support	Powell City of	Oct 23 Res halls sewer	\$394.16
12	12/7/2023	V0281091	Res Halls	94 Utilities/Ins/Support	Powell City of	Oct 23 res halls water	\$1,449.71
12	12/18/2023	V0281273	Res Halls	94 Utilities/Ins/Support	Rainbow Gas Company	Nov 2023 heat	\$2,235.71
12	12/18/2023	V0281290	Res Halls	94 Utilities/Ins/Support	Powell City of	Nov 23 Res hall electric	\$10,135.93

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
12	12/18/2023	V0281290	Res Halls	94 Utilities/Ins/Support	Powell City of	Nov 23 Res hall sanitatio	\$1,341.39
12	12/18/2023	V0281290	Res Halls	94 Utilities/Ins/Support	Powell City of	Nov 23 Res hall sewer	\$400.99
12	12/18/2023	V0281290	Res Halls	94 Utilities/Ins/Support	Powell City of	Nov 23 res hall water	\$1,457.86
12	12/20/2023	V0281363	Res Halls	94 Utilities/Ins/Support	Montana Dakota Utilities Co	Nov 2023 heat	\$373.47
12	11/29/2023	V0280948	Stabling	94 Utilities/Ins/Support	Two Tough Guys Service LLC	Manure removal	\$3,810.00
12	11/29/2023	V0280994	Trap Vil Main	94 Utilities/Ins/Support	TCT WEST INC	TV Main cable	\$1,255.61
12	11/30/2023	V0281013	Trap Vil Main	94 Utilities/Ins/Support	Montana Dakota Utilities Co	Oct 2023 heat	\$42.15
12	12/7/2023	V0281091	Trap Vil Main	94 Utilities/Ins/Support	Powell City of	Oct 23 TMain electricity	\$696.34
12	12/7/2023	V0281091	Trap Vil Main	94 Utilities/Ins/Support	Powell City of	Oct 23 TMain sanitation	\$151.28
12	12/7/2023	V0281091	Trap Vil Main	94 Utilities/Ins/Support	Powell City of	Oct 23 TMain sewer	\$44.24
12	12/7/2023	V0281091	Trap Vil Main	94 Utilities/Ins/Support	Powell City of	Oct 23 TMain water	\$162.72
12	12/18/2023	V0281273	Trap Vil Main	94 Utilities/Ins/Support	Rainbow Gas Company	Nov 2023 heat	\$250.94
12	12/18/2023	V0281290	Trap Vil Main	94 Utilities/Ins/Support	Powell City of	Nov 23 TMain electricity	\$670.05
12	12/18/2023	V0281290	Trap Vil Main	94 Utilities/Ins/Support	Powell City of	Nov 23 TMain sanitation	\$150.56
12	12/18/2023	V0281290	Trap Vil Main	94 Utilities/Ins/Support	Powell City of	Nov 23 TMain sewer	\$45.01
12	12/18/2023	V0281290	Trap Vil Main	94 Utilities/Ins/Support	Powell City of	Nov 23 TMain water	\$163.63
12	12/20/2023	V0281363	Trap Vil Main	94 Utilities/Ins/Support	Montana Dakota Utilities Co	Nov 2023 Heat	\$41.92
12	11/29/2023	V0280994	Trap Vil West	94 Utilities/Ins/Support	TCT WEST INC	TV West cable	\$476.53
12	12/7/2023	V0281092	Trap Vil West	94 Utilities/Ins/Support	Powell City of	Oct 23 TV west electric	\$3,299.75
12	12/7/2023	V0281092	Trap Vil West	94 Utilities/Ins/Support	Powell City of	Oct 23 TV west recycle	\$1.88
12	12/7/2023	V0281092	Trap Vil West	94 Utilities/Ins/Support	Powell City of	Oct 23 TV West sanitation	\$1,017.90
12	12/7/2023	V0281092	Trap Vil West	94 Utilities/Ins/Support	Powell City of	Oct 23 TV West sewer	\$175.70
12	12/7/2023	V0281092	Trap Vil West	94 Utilities/Ins/Support	Powell City of	Oct 23 TV West water	\$995.25
12	12/8/2023	V0281109	Trap Vil West	94 Utilities/Ins/Support	Rocky Mtn Power	TV West electricity light	\$7.83
12	12/14/2023	V0281173	Trap Vil West	94 Utilities/Ins/Support	Montana Dakota Utilities Co	Nov 2023 heat TV West	\$1,846.35
12	12/18/2023	V0281289	Trap Vil West	94 Utilities/Ins/Support	Powell City of	No 2023 Sanitation	\$1,013.01

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
12	12/18/2023	V0281289	Trap Vil West	94 Utilities/Ins/Support	Powell City of	Nov 2023 electricity	\$3,611.40
12	12/18/2023	V0281289	Trap Vil West	94 Utilities/Ins/Support	Powell City of	Nov 2023 recycle	\$1.88
12	12/18/2023	V0281289	Trap Vil West	94 Utilities/Ins/Support	Powell City of	Nov 2023 Sewer	\$175.70
12	12/18/2023	V0281289	Trap Vil West	94 Utilities/Ins/Support	Powell City of	Nov 2023 water	\$995.25
			Sum:	94 Utilities/Ins/Support			\$55,418.32

12 Auxiliary Fund

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
12	12/14/2023	V0281213	Food Service	97 Other Operating Exp	Sodexo Operations LLC	Nov 2023 operations cost	\$121,696.43
12	11/29/2023	V0280985	Motor Pool	97 Other Operating Exp	Transfer Visa	Fuel	\$465.82
12	11/29/2023	V0280990	Motor Pool	97 Other Operating Exp	Transfer Visa	Fuel	\$75.10
12	11/29/2023	V0280992	Motor Pool	97 Other Operating Exp	Transfer Visa	Bus fuel	\$942.97
12	11/29/2023	V0280993	Motor Pool	97 Other Operating Exp	Transfer Visa	Bus fuel	\$335.00
12	11/30/2023	V0281003	Motor Pool	97 Other Operating Exp	Coulter Car Care	cc46 tires, cc305 oil	\$2,282.99
12	11/30/2023	V0281005	Motor Pool	97 Other Operating Exp	Prevost	cc15 bus parts	\$321.51
12	11/30/2023	V0281006	Motor Pool	97 Other Operating Exp	Yellowstone Motors	cc37 & cc30 repairs	\$826.75
12	11/30/2023	V0281007	Motor Pool	97 Other Operating Exp	Western Collision Repair Inc	cc305 cc11 new windshield	\$321.00
12	12/5/2023	V0281031	Motor Pool	97 Other Operating Exp	Synchrony Bank/Amazon	Fleet supplies-soap	\$344.95
12	12/6/2023	V0281048	Motor Pool	97 Other Operating Exp	Prevost	bus parts cc19	\$3,828.86
12	12/6/2023	V0281050	Motor Pool	97 Other Operating Exp	Temsa North America Inc	cc 32 bus parts	\$93.39
12	12/6/2023	V0281057	Motor Pool	97 Other Operating Exp	ELM Diesel Truck Repair LLC	cc32 oil change	\$1,045.81
12	12/6/2023	V0281059	Motor Pool	97 Other Operating Exp	Sweet Automotive Inc	bus fuel - def	\$78.85
12	12/6/2023	V0281059	Motor Pool	97 Other Operating Exp	Sweet Automotive Inc	fleet supplies	\$83.73
12	12/8/2023	V0281108	Motor Pool	97 Other Operating Exp	McIntosh Oil Inc	Nov 2023 fuel	\$3,140.86
12	12/13/2023	V0281146	Motor Pool	97 Other Operating Exp	Transfer Visa	Fuel	\$54.08
12	12/14/2023	V0281181	Motor Pool	97 Other Operating Exp	Prevost	cc19 parts	\$159.97

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
12	12/14/2023	V0281183	Motor Pool	97 Other Operating Exp	Coulter Car Care	cc33 oil change	\$107.49
12	12/15/2023	V0281243	Motor Pool	97 Other Operating Exp	Transfer Visa	Fuel	\$32.80
12	12/15/2023	V0281245	Motor Pool	97 Other Operating Exp	Transfer Visa	Fuel	\$56.04
12	12/15/2023	V0281249	Motor Pool	97 Other Operating Exp	Transfer Visa	2 pk keyless	\$10.54
12	12/15/2023	V0281249	Motor Pool	97 Other Operating Exp	Transfer Visa	Fuel	\$504.98
12	12/18/2023	V0281252	Motor Pool	97 Other Operating Exp	Transfer Visa	Fuel	\$88.73
12	12/18/2023	V0281265	Motor Pool	97 Other Operating Exp	Synchrony Bank/Amazon	Bus inspection books	\$52.50
12	12/18/2023	V0281266	Motor Pool	97 Other Operating Exp	Transfer Visa	Bus fuel	\$559.94
12	12/18/2023	V0281266	Motor Pool	97 Other Operating Exp	Transfer Visa	Dot physical, paper	\$236.78
12	12/19/2023	V0281295	Motor Pool	97 Other Operating Exp	Transfer Visa	DOT physical	\$70.00
12	12/19/2023	V0281296	Motor Pool	97 Other Operating Exp	Transfer Visa	Bus fuel	\$642.10
12	12/19/2023	V0281296	Motor Pool	97 Other Operating Exp	Transfer Visa	Bus repairs	\$168.67
12	12/19/2023	V0281297	Motor Pool	97 Other Operating Exp	Transfer Visa	Bus repair-CC32	\$281.82
12	12/20/2023	V0281318	Motor Pool	97 Other Operating Exp	Coulter Car Care	cc30 & cc45 oil change	\$202.49
12	12/21/2023	V0281391	Motor Pool	97 Other Operating Exp	ELM Diesel Truck Repair LLC	cc20 oil change	\$193.99
			Sum:	97 Other Operating Exp			\$139,306.94
12 Auxiliary Fund							
Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
12	11/30/2023	V0281014	Trap Vil West	99 Exp-New Constr/Cap Impr	Henderson Flooring LLC	Flooring TV West	\$4,308.17
12	11/30/2023	V0281020	Trap Vil West	99 Exp-New Constr/Cap Impr	Transfer Visa	TV West heaters	\$1,056.74
12	12/8/2023	V0281118	Trap Vil West	99 Exp-New Constr/Cap Impr	Henderson Flooring LLC	1305 Bayshore flooring	\$7,379.90
12	12/18/2023	V0281265	Trap Vil West	99 Exp-New Constr/Cap Impr	Synchrony Bank/Amazon	TV West 1410 Hawthorne	\$223.96
12	12/18/2023	V0281266	Trap Vil West	99 Exp-New Constr/Cap Impr	Transfer Visa	Refrigerators, gas range,	\$3,575.00
12	12/18/2023	V0281286	Trap Vil West	99 Exp-New Constr/Cap Impr	Crum Electric	TV West electrical	\$1,193.02
12	12/20/2023	V0281364	Trap Vil West	99 Exp-New Constr/Cap Impr	DJW Plumbing LLC	TV West plumbing	\$2,577.98

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
			Sum:	99 Exp-New Constr/Cap Impr			\$20,314.77
			Sum:				\$227,700.51

14 Comm Serv/Non-Credit Fund							
Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
14	12/18/2023	V0281262	Art Gallery	91 Supplies	Transfer Visa	4X4 opening reception sup	\$50.49
14	12/18/2023	V0281262	Art Gallery	91 Supplies	Transfer Visa	Food supplies	\$7.98
			Sum:	91 Supplies			\$58.47

14 Comm Serv/Non-Credit Fund							
Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
14	12/20/2023	V0281321	Art Gallery	92 Servs/Fees/Repr/Maint	Amanda Neoma Price	4 X 4 Sales	\$20.00
14	12/20/2023	V0281322	Art Gallery	92 Servs/Fees/Repr/Maint	John Moore	4 X 4 sales	\$72.00
14	12/20/2023	V0281323	Art Gallery	92 Servs/Fees/Repr/Maint	Mhidasia Marie Asay	4 X 4 sales	\$12.00
14	12/20/2023	V0281324	Art Gallery	92 Servs/Fees/Repr/Maint	Taryn S. Hill	4 X 4 sales	\$20.00
14	12/20/2023	V0281325	Art Gallery	92 Servs/Fees/Repr/Maint	Carrie Catherine Killen	4 X 4 sales	\$12.00
14	12/20/2023	V0281326	Art Gallery	92 Servs/Fees/Repr/Maint	Christine M. Garceau	4 X 4 sales	\$60.00
14	12/20/2023	V0281327	Art Gallery	92 Servs/Fees/Repr/Maint	Augusta R. Larsen	4 X 4 sales	\$12.00
14	12/20/2023	V0281328	Art Gallery	92 Servs/Fees/Repr/Maint	Diana Keane	4 X 4 sales	\$24.00
14	12/20/2023	V0281329	Art Gallery	92 Servs/Fees/Repr/Maint	Raelynn Dahle Staley	4 X 4 sales	\$20.00
14	12/20/2023	V0281330	Art Gallery	92 Servs/Fees/Repr/Maint	Noah M Lavin	4 X 4 sales	\$12.00
14	12/20/2023	V0281331	Art Gallery	92 Servs/Fees/Repr/Maint	Zoey N. Denevan	4 X 4 sales	\$32.00
14	12/20/2023	V0281332	Art Gallery	92 Servs/Fees/Repr/Maint	Lucinda Kliewer	4 X 4 sales	\$64.00
14	12/20/2023	V0281333	Art Gallery	92 Servs/Fees/Repr/Maint	Madison M Allen	4 X 4 sales	\$64.00
14	12/20/2023	V0281334	Art Gallery	92 Servs/Fees/Repr/Maint	Candy Olberding	4 X 4 sales	\$40.00
14	12/20/2023	V0281335	Art Gallery	92 Servs/Fees/Repr/Maint	Danielle Iratcabal	4 X 4 sales	\$52.00

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
14	12/20/2023	V0281336	Art Gallery	92 Servs/Fees/Repr/Maint	Mary Ann Merz	4 X 4 sales	\$60.00
14	12/20/2023	V0281337	Art Gallery	92 Servs/Fees/Repr/Maint	Holly Anne Ward	4 X 4 sales	\$24.00
14	12/20/2023	V0281338	Art Gallery	92 Servs/Fees/Repr/Maint	Amelia K Kousoulos	4 X 4 sales	\$56.00
14	12/20/2023	V0281339	Art Gallery	92 Servs/Fees/Repr/Maint	Tammy Spomer	4 X 4 sales	\$40.00
14	12/20/2023	V0281340	Art Gallery	92 Servs/Fees/Repr/Maint	Sandra J Feyhl	4 X 4 sales	\$12.00
14	12/20/2023	V0281341	Art Gallery	92 Servs/Fees/Repr/Maint	Kristina McKay-Herrera	4 X 4 sales	\$80.00
14	12/20/2023	V0281342	Art Gallery	92 Servs/Fees/Repr/Maint	Morgan D Tyree	4 X 4 sales	\$24.00
14	12/20/2023	V0281343	Art Gallery	92 Servs/Fees/Repr/Maint	Ruby L. Driver	4 X 4 sales	\$96.00
14	12/20/2023	V0281344	Art Gallery	92 Servs/Fees/Repr/Maint	Lisa Gillem	4 X 4 sales	\$32.00
14	12/20/2023	V0281345	Art Gallery	92 Servs/Fees/Repr/Maint	Feebee M Goffena	4 X 4 sales	\$20.00
14	12/20/2023	V0281346	Art Gallery	92 Servs/Fees/Repr/Maint	Kirsten Elizabeth Grohman	4 X 4 sales	\$60.00
14	12/20/2023	V0281347	Art Gallery	92 Servs/Fees/Repr/Maint	Aprilia Carmone	4 X 4 sales	\$12.00
14	12/20/2023	V0281348	Art Gallery	92 Servs/Fees/Repr/Maint	Hailey S. Stutzman	4 X 4 sales	\$40.00
14	12/20/2023	V0281349	Art Gallery	92 Servs/Fees/Repr/Maint	Leah Marie Wallace	4 X 4 sales	\$56.00
14	12/20/2023	V0281350	Art Gallery	92 Servs/Fees/Repr/Maint	Sydney M Legler	4 X 4 sales	\$72.00
14	12/20/2023	V0281351	Art Gallery	92 Servs/Fees/Repr/Maint	Alissa Ventura Megargel	4 X 4 sales	\$20.00
14	12/20/2023	V0281352	Art Gallery	92 Servs/Fees/Repr/Maint	Anthony M. Polvere	4 X 4 sales	\$32.00
14	12/20/2023	V0281353	Art Gallery	92 Servs/Fees/Repr/Maint	Natalie Marie Hall	4 X 4 sales	\$16.00
14	12/20/2023	V0281354	Art Gallery	92 Servs/Fees/Repr/Maint	Kelley Sypher	4 X 4 sales	\$52.00
14	12/20/2023	V0281355	Art Gallery	92 Servs/Fees/Repr/Maint	Maren Sue Preator	4 X 4 sales	\$32.00
14	12/20/2023	V0281356	Art Gallery	92 Servs/Fees/Repr/Maint	Shaelee Quinn Arthur	4 X 4 sales	\$32.00
14	12/20/2023	V0281357	Art Gallery	92 Servs/Fees/Repr/Maint	Jane Johnson	4 X 4 sales	\$76.00
14	12/20/2023	V0281358	Art Gallery	92 Servs/Fees/Repr/Maint	Haylee Baver	4 X 4 sales	\$52.00
14	12/20/2023	V0281359	Art Gallery	92 Servs/Fees/Repr/Maint	Mrs. Emelyn W. Pimentel	4 X 4 sales	\$40.00
14	12/20/2023	V0281360	Art Gallery	92 Servs/Fees/Repr/Maint	Elaine DeBuhr	4 X 4 sales	\$60.00
14	12/20/2023	V0281361	Art Gallery	92 Servs/Fees/Repr/Maint	Jennifer Litterer-Trevino	4 X 4 sales	\$20.00

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
			Sum:	92 Servs/Fees/Repr/Maint			\$1,632.00
14 Comm Serv/Non-Credit Fund							
Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
14	12/1/2023	V0281028	Art Gallery	97 Other Operating Exp	Transfer Print Shop	4x4 show postcard	\$35.00
14	12/8/2023	V0281120	Paint The Town Red	97 Other Operating Exp	Powell Tribune	Calendar stamp	\$50.00
			Sum:	97 Other Operating Exp			\$85.00
			Sum:				\$1,775.47

15 Continuing Educ Fund							
Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
15	12/5/2023	V0281031	Workforce Dev	91 Supplies	Synchrony Bank/Amazon	2024 calendars	\$33.36
15	12/5/2023	V0281031	Workforce Dev	91 Supplies	Synchrony Bank/Amazon	CPR masks, doc camera	\$189.90
15	12/5/2023	V0281031	Workforce Dev	91 Supplies	Synchrony Bank/Amazon	Doc camera	\$88.00
15	12/5/2023	V0281031	Workforce Dev	91 Supplies	Synchrony Bank/Amazon	Pencil sharpener, ink	\$364.07
15	12/5/2023	V0281031	Workforce Dev	91 Supplies	Synchrony Bank/Amazon	Shelves, markers	\$176.97
15	12/13/2023	V0281137	Workforce Dev	91 Supplies	Transfer Visa	EMT code	\$45.72
15	12/14/2023	V0281205	Workforce Dev	91 Supplies	Sodexo Operations LLC	CIT training catering	\$2,188.93
15	12/14/2023	V0281206	Workforce Dev	91 Supplies	Sodexo Operations LLC	Next Gen lunch	\$234.78
15	12/14/2023	V0281207	Workforce Dev	91 Supplies	Sodexo Operations LLC	LEPC meeting refreshments	\$150.72
15	12/14/2023	V0281208	Workforce Dev	91 Supplies	Sodexo Operations LLC	Traffic meeting snacks	\$372.96
15	12/15/2023	V0281241	Workforce Dev	91 Supplies	Transfer Visa	Cups, wipes, dust pan,	\$48.74
15	12/14/2023	V0281215	Workforce HS NC	91 Supplies	Transfer Visa	EPA test	\$25.00
15	12/5/2023	V0281031	Wyo Works CDL	91 Supplies	Synchrony Bank/Amazon	CDL oil absorbant	\$26.59
15	12/5/2023	V0281031	Wyo Works CDL	91 Supplies	Synchrony Bank/Amazon	Picture decor, bakers	\$145.95
15	12/13/2023	V0281137	Wyo Works CDL	91 Supplies	Transfer Visa	Bus-testing	\$87.50

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
15	12/14/2023	V0281170	Wyo Works CDL	91 Supplies	R & A Safety Training	CDL drug testing	\$271.50
			Sum:	91 Supplies			\$4,450.69
15 Continuing Educ Fund							
Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
15	12/13/2023	V0281142	Workforce Dev	92 Servs/Fees/Repr/Maint	Transfer Visa	Coffee	\$2.09
15	12/19/2023	V0281310	Wyo Works CDL	92 Servs/Fees/Repr/Maint	TKO Auto Repair LLC	Lease kenworth Dec 23	\$2,500.00
			Sum:	92 Servs/Fees/Repr/Maint			\$2,502.09
15 Continuing Educ Fund							
Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
15	12/7/2023	V0281092	Workforce Dev	94 Utilities/Ins/Support	Powell City of	Oct 23 electricity	\$214.73
15	12/7/2023	V0281092	Workforce Dev	94 Utilities/Ins/Support	Powell City of	Oct 23 recycle	\$0.12
15	12/7/2023	V0281092	Workforce Dev	94 Utilities/Ins/Support	Powell City of	Oct 23 sanitation	\$66.24
15	12/7/2023	V0281092	Workforce Dev	94 Utilities/Ins/Support	Powell City of	Oct 23 sewer	\$11.43
15	12/7/2023	V0281092	Workforce Dev	94 Utilities/Ins/Support	Powell City of	Oct 23 water	\$64.77
15	12/14/2023	V0281173	Workforce Dev	94 Utilities/Ins/Support	Montana Dakota Utilities Co	Nov 2023 heat CTD	\$120.15
15	12/18/2023	V0281289	Workforce Dev	94 Utilities/Ins/Support	Powell City of	Nov 2023 electricity	\$235.02
15	12/18/2023	V0281289	Workforce Dev	94 Utilities/Ins/Support	Powell City of	Nov 2023 recycle	\$0.12
15	12/18/2023	V0281289	Workforce Dev	94 Utilities/Ins/Support	Powell City of	Nov 2023 sanitation	\$65.92
15	12/18/2023	V0281289	Workforce Dev	94 Utilities/Ins/Support	Powell City of	Nov 2023 sewer	\$11.43
15	12/18/2023	V0281289	Workforce Dev	94 Utilities/Ins/Support	Powell City of	Nov 2023 water	\$64.77
15	11/30/2023	V0280999	Wyo Works CDL	94 Utilities/Ins/Support	Powell City of	electric	\$616.75
15	11/30/2023	V0280999	Wyo Works CDL	94 Utilities/Ins/Support	Powell City of	sanitation	\$96.59
15	11/30/2023	V0280999	Wyo Works CDL	94 Utilities/Ins/Support	Powell City of	sewer	\$33.73
15	11/30/2023	V0280999	Wyo Works CDL	94 Utilities/Ins/Support	Powell City of	water	\$136.72

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
15	12/14/2023	V0281177	Wyo Works CDL	94 Utilities/Ins/Support	Montana Dakota Utilities Co	armory heat 11/23	\$576.29
15	12/29/2023	V0281401	Wyo Works CDL	94 Utilities/Ins/Support	Powell City of	nov23 electric	\$807.79
15	12/29/2023	V0281401	Wyo Works CDL	94 Utilities/Ins/Support	Powell City of	nov23 garbage recycle	\$96.13
15	12/29/2023	V0281401	Wyo Works CDL	94 Utilities/Ins/Support	Powell City of	nov 23 sewer	\$28.30
15	12/29/2023	V0281401	Wyo Works CDL	94 Utilities/Ins/Support	Powell City of	nov23 water	\$127.81
			Sum:	94 Utilities/Ins/Support			\$3,374.81

15 Continuing Educ Fund

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
15	12/15/2023	V0281241	Workforce Dev	97 Other Operating Exp	Transfer Visa	Mailchimp monthly charge	\$60.00
15	12/7/2023	V0281082	Wyo Works CDL	97 Other Operating Exp	Rocky Mountain Wash LLC	Truck washes	\$31.75
15	12/8/2023	V0281108	Wyo Works CDL	97 Other Operating Exp	McIntosh Oil Inc	Nov 2023 fuel	\$1,293.82
15	12/13/2023	V0281137	Wyo Works CDL	97 Other Operating Exp	Transfer Visa	7 pc Combo SD set, Wrench	\$139.35
15	12/13/2023	V0281137	Wyo Works CDL	97 Other Operating Exp	Transfer Visa	Battery charger	\$381.65
15	12/13/2023	V0281137	Wyo Works CDL	97 Other Operating Exp	Transfer Visa	Tools	\$206.96
15	12/13/2023	V0281154	Wyo Works CDL	97 Other Operating Exp	TKO Auto Repair LLC	Kenworth repairs	\$639.17
15	12/14/2023	V0281204	Wyo Works CDL	97 Other Operating Exp	Sweet Automotive Inc	Parts Kenworth CDL	\$141.31
15	12/14/2023	V0281214	Wyo Works CDL	97 Other Operating Exp	Transfer Visa	Lit lens	\$11.27
			Sum:	97 Other Operating Exp			\$2,905.28
			Sum:				\$13,232.87

22 General Restricted Fund

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
22	12/6/2023	V0281079	Athletic Concession	91 Supplies	Tweeds Wholesale Co	Candy	\$349.05
22	12/12/2023	V0281135	Athletic Concession	91 Supplies	Transfer Visa	Concessions sup	\$33.10
22	12/18/2023	V0281265	Athletic Concession	91 Supplies	Synchrony Bank/Amazon	Disposable gloves	\$15.66

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
22	12/18/2023	V0281265	Athletic Concession	91 Supplies	Synchrony Bank/Amazon	Popcorn, disposable	\$148.22
22	12/19/2023	V0281317	Athletic Concession	91 Supplies	Tweeds Wholesale Co	Candy, hot dogs	\$316.28
22	12/18/2023	V0281262	Instruction Support	91 Supplies	Transfer Visa	Mallets-med, large, small	\$412.97
22	12/19/2023	V0281305	Instruction Support	91 Supplies	Hill Music	88HO Conn symphony	\$3,264.00
22	12/19/2023	V0281305	Instruction Support	91 Supplies	Hill Music	FFXM1412 Pearl champ	\$1,598.50
22	12/19/2023	V0281305	Instruction Support	91 Supplies	Hill Music	MBS3000 Pearl marching	\$975.20
22	12/19/2023	V0281305	Instruction Support	91 Supplies	Hill Music	MSS3000 Pearl marching	\$439.30
22	12/19/2023	V0281305	Instruction Support	91 Supplies	Hill Music	MTS3000 Pearl marching	\$244.95
22	12/19/2023	V0281305	Instruction Support	91 Supplies	Hill Music	PBDM2014 Pearl champ	\$768.20
22	12/19/2023	V0281305	Instruction Support	91 Supplies	Hill Music	PBDM2414 Pearl champ	\$818.80
22	12/19/2023	V0281305	Instruction Support	91 Supplies	Hill Music	PBDM2814 Pearl champ	\$931.50
22	12/19/2023	V0281305	Instruction Support	91 Supplies	Hill Music	PBDM3216 Pearl champ	\$1,551.15
22	12/19/2023	V0281305	Instruction Support	91 Supplies	Hill Music	PMTM60234 Pearl champ	\$1,566.30
22	12/19/2023	V0281305	Instruction Support	91 Supplies	Hill Music	PTA1311D Pearl	\$520.95
22	12/19/2023	V0281305	Instruction Support	91 Supplies	Hill Music	PTA1514D Pearl	\$629.05
22	12/19/2023	V0281305	Instruction Support	91 Supplies	Hill Music	T1035 Pearl 1035 series	\$588.00
22	12/5/2023	V0281031	Misc-Accts Rec	91 Supplies	Synchrony Bank/Amazon	Laptop	\$362.39
			Sum:	91 Supplies			\$15,533.57
22 General Restricted Fund							
Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
22	12/19/2023	V0281315	College Serv	92 Servs/Fees/Repr/Maint	Hanover Research Council Llc	Academic prog consult	\$99,500.00
22	12/14/2023	V0281159	Indirect Cost Cent	92 Servs/Fees/Repr/Maint	Ellucian Inc	Grant advisory services	\$13,748.00
22	12/14/2023	V0281165	NCOC	92 Servs/Fees/Repr/Maint	Kate Dalbey	12-02-23 contractual	\$135.00
22	12/14/2023	V0281166	NCOC	92 Servs/Fees/Repr/Maint	Tim Schoessler	12-02-23 contractual	\$135.00
22	12/14/2023	V0281167	NCOC	92 Servs/Fees/Repr/Maint	Kristin Ostwalt	12-02-23 contractual	\$135.00

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
22	12/14/2023	V0281168	NCOC	92 Servs/Fees/Repr/Maint	Michael A. Pryczynski	12-02-23 contractual	\$135.00
22	12/14/2023	V0281169	NCOC	92 Servs/Fees/Repr/Maint	Teresa Lawrence	12-02-23 contractual	\$135.00
			Sum:	92 Servs/Fees/Repr/Maint			\$113,923.00
22 General Restricted Fund							
Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
22	12/18/2023	V0281252	Ag Dept Donations	93 Assoc/Travel/Misc	Transfer Visa	Jackets, banquet tickets	\$865.04
22	12/18/2023	V0281252	Ag Dept Donations	93 Assoc/Travel/Misc	Transfer Visa	Lodging, reg fees	\$1,500.00
22	11/29/2023	V0280972	Art Prog Don	93 Assoc/Travel/Misc	Transfer Visa	Meals	\$198.68
22	12/12/2023	V0281135	Athletic Concession	93 Assoc/Travel/Misc	Transfer Visa	Batteries, Dominos food	\$91.50
22	12/12/2023	V0281135	Athletic Concession	93 Assoc/Travel/Misc	Transfer Visa	Snacks, pizza	\$128.99
22	12/18/2023	V0281265	Athletic Concession	93 Assoc/Travel/Misc	Synchrony Bank/Amazon	Raffle tickets	\$29.97
22	12/13/2023	V0281139	Colter Council	93 Assoc/Travel/Misc	Transfer Visa	Colter food supplies	\$136.22
22	12/1/2023	V0281028	Foundation Concess	93 Assoc/Travel/Misc	Transfer Print Shop	holiday party invite	\$20.80
22	12/13/2023	V0281157	Foundation Concess	93 Assoc/Travel/Misc	Sodexo Operations LLC	Holiday party	\$5,000.00
22	12/18/2023	V0281282	Foundation Concess	93 Assoc/Travel/Misc	Christopher Dugger	DJ holiday party	\$200.00
22	12/8/2023	V0281113	Lewis/Clark Counc	93 Assoc/Travel/Misc	Kadriya G. Gaynutdinova	Donuts, pumpkins	\$22.20
22	12/13/2023	V0281139	Lewis/Clark Counc	93 Assoc/Travel/Misc	Transfer Visa	L & C food supplies	\$117.17
22	12/13/2023	V0281152	Library One Time	93 Assoc/Travel/Misc	Ebsco Information Services	CC State E resources	\$3,193.00
22	12/13/2023	V0281153	Library One Time	93 Assoc/Travel/Misc	ITHAKA	CC State E Resources	\$875.00
22	12/18/2023	V0281283	Library One Time	93 Assoc/Travel/Misc	Sage Publications Inc	CC state E resources	\$10,661.00
22	12/14/2023	V0281165	NCOC	93 Assoc/Travel/Misc	Kate Dalbey	Mileage reimbursement	\$81.00
22	12/14/2023	V0281167	NCOC	93 Assoc/Travel/Misc	Kristin Ostwalt	Mileage reimbursement	\$81.00
22	12/14/2023	V0281168	NCOC	93 Assoc/Travel/Misc	Michael A. Pryczynski	Mileage reimbursement	\$216.00
22	12/13/2023	V0281139	Simpson Council	93 Assoc/Travel/Misc	Transfer Visa	Simpson tree supplies	\$103.91
22	12/12/2023	V0281129	Stu Success IDC	93 Assoc/Travel/Misc	Transfer Visa	30 gift cards	\$150.00

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
22	12/12/2023	V0281129	Stu Success IDC	93 Assoc/Travel/Misc	Transfer Visa	Food for student meetings	\$84.89
22	11/29/2023	V0280970	Writers Series	93 Assoc/Travel/Misc	Transfer Visa	Facebook ads	\$38.60
22	12/12/2023	V0281130	Writers Series	93 Assoc/Travel/Misc	Transfer Visa	Facebook ads	\$61.40
22	12/20/2023	V0281390	Writers Series	93 Assoc/Travel/Misc	Cody Enterprise	Cody writers series	\$352.80
			Sum:	93 Assoc/Travel/Misc			\$24,209.17

22 General Restricted Fund

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
22	12/1/2023	V0281028	NCOC	97 Other Operating Exp	Transfer Print Shop	NCO program 12/2	\$11.00
22	12/1/2023	V0281028	NCOC	97 Other Operating Exp	Transfer Print Shop	NCO tickets 12/2	\$19.32
			Sum:	97 Other Operating Exp			\$30.32
			Sum:				\$153,696.06

70 Plant Fund

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
70	12/6/2023	V0281075	WCCC Contgncy	92 Servs/Fees/Repr/Maint	Gw Mechanical Inc	Ashley boilers retainage	\$21,130.00
70	12/7/2023	V0281096	WCCC Contgncy	92 Servs/Fees/Repr/Maint	EDA Consulting Engineers	Ashley hall heat	\$600.00
70	12/14/2023	V0281211	WCCC Contgncy	92 Servs/Fees/Repr/Maint	Point Architects	Ashley boilers	\$467.16
70	12/18/2023	V0281275	WCCC Contgncy	92 Servs/Fees/Repr/Maint	Elogic Inc	Ashley boiler	\$400.00
			Sum:	92 Servs/Fees/Repr/Maint			\$22,597.16
			Sum:				\$22,597.16

71 Capital Construction

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
71	12/18/2023	V0281274	Ag Pavilion ER	92 Servs/Fees/Repr/Maint	Point Architects	Ag Pavillion documents	\$4,066.88
71	12/6/2023	V0281041	Campus Paving	92 Servs/Fees/Repr/Maint	Engineering Associates Inc	L & C parking lot	\$3,000.00

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
71	12/6/2023	V0281040	Campus PLANNING	92 Servs/Fees/Repr/Maint	Engineering Associates Inc	Campus lighting	\$2,347.90
71	12/7/2023	V0281099	Colter Hall	92 Servs/Fees/Repr/Maint	Northern Indust Hygiene Inc	Colter hall abatement	\$2,218.50
71	12/18/2023	V0281274	Moyer CC AC	92 Servs/Fees/Repr/Maint	Point Architects	Moyer final pmt ads	\$1,318.23
71	12/7/2023	V0281096	Sci/Math Bldg	92 Servs/Fees/Repr/Maint	EDA Consulting Engineers	Sci/Math hoods	\$375.00
			Sum:	92 Servs/Fees/Repr/Maint			\$13,326.51

71 Capital Construction

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
71	12/7/2023	V0281106	Student Center	98 Expend--Capital/Equip	Office Scapes of Denver LLC dba Sla	Furniture Quote#Q66927	\$22,572.60
			Sum:	98 Expend--Capital/Equip			\$22,572.60

71 Capital Construction

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
71	12/6/2023	V0281039	Ag Pavilion ER	99 Exp-New Constr/Cap Impr	Jims Building Service Inc	Ag rennovation	\$22,787.00
71	11/30/2023	V0280996	Ashley Hall	99 Exp-New Constr/Cap Impr	Plan One Architects	Consulting	\$937.50
71	12/14/2023	V0281185	Campus Paving	99 Exp-New Constr/Cap Impr	Harris Trucking & Construction	L & C parking lot final	\$25,767.60
71	12/14/2023	V0281182	Campus PLANNING	99 Exp-New Constr/Cap Impr	Bar T Electric Inc	Campus lighting final	\$11,464.20
71	12/14/2023	V0281179	Colter Hall	99 Exp-New Constr/Cap Impr	Casper Tin Shop LLC	Colter hall abatement	\$8,797.00
71	12/13/2023	V0281158	Moyer CC AC	99 Exp-New Constr/Cap Impr	Casper Tin Shop LLC	Moyer cooling & electric	\$13,577.40
71	12/13/2023	V0281155	Yellwstn Bldg	99 Exp-New Constr/Cap Impr	Fire Guys Leasing Inc	YB server room clean	\$18,750.00
71	12/14/2023	V0281176	Yellwstn Bldg	99 Exp-New Constr/Cap Impr	Johnson Controls Inc	YB server room upgrade	\$7,005.66
			Sum:	99 Exp-New Constr/Cap Impr			\$109,086.36
			Sum:				\$144,985.47

			Sum:				\$1,146,199.81
--	--	--	-------------	--	--	--	-----------------------

Operating Funds - As of November 30, 2023

OPERATING							
Revenue Sources	Budget	Actual	Difference		On Budget	Monitor	Concern
Tuition	3,821,813	2,022,217	-1,799,596	53%			
Fees	1,167,000	627,059	-539,941	54%			
State Appropriations	12,210,826	7,407,751	-4,803,075	61%			
Local Tax Levy	3,972,000	1,127,626	-2,844,374	28%			
Other Sources	508,793	93,101	-415,692	18%			
Reserve Utilization			0	0%			
Total Revenue	21,680,432	11,277,755	-10,402,677				
Expenditures by Program					On Budget	Monitor	Concern
Instruction	7,678,679	1,779,859	5,898,820	23%			
Public Service	96,455	3,419	93,036	4%			
Academic Support	1,714,940	653,225	1,061,715	38%			
Student Services	3,280,780	1,390,026	1,890,755	42%			
Institutional Support	5,594,102	1,854,402	3,739,700	33%			
Operations and Maint/Plant	2,539,476	992,825	1,546,651	39%			
Scholarships	776,000	421,067	354,933	54%			
Total Expenditures	21,680,432	7,094,822	14,585,610				

Comments

Tuition and Fees- FY 2024 budgets were built on FY23 actual enrolment with historical attrition. At this point, Northwest College's tuition and fee revenue is in line with the budget net of scholarships.

State Appropriations- The Wyoming Community College Commission has not completed the recapture redistribution calculation for FY 2023. Work continues on collection of gas and oil revenue details from all taxed counties.

Reserve Utilization- The Board of Trustees approved an FY 2024 budget with no reserve utilization.

Auxiliary Fund - As of November 30, 2023

AUXILIARY							
Revenue Sources	Budget	Actual	Difference		On Budget	Monitor	Concern
Food Service	1,012,800	604,248	-408,553	60%			
Residence Halls	1,272,968	666,680	-606,289	52%			
Bookstore	20,000	11,918	-8,082	60%			
Copy Center	177,143	37,397	-139,746	21%			
Motor Pool	213,950	89,420	-124,530	42%			
Other	733,267	358,805	-374,462	49%			
Total Revenue	3,430,128	1,768,467	-1,661,661				
Expenditures by Service							
					On Budget	Monitor	Concern
Food Service	1,012,800	411,110	601,690	41%			
Residence Halls	1,272,968	574,111	698,857	45%			
Bookstore	20,000	0	20,000	0%			
Copy Center	177,143	68,735	108,408	39%			
Motor Pool	213,950	96,476	117,474	45%			
Other	733,267	243,825	489,442	33%			
Total Expenditures	3,430,128	1,394,256	2,035,871				

Comments

Food Service- Northwest College budgeted 275 meal plans for Fall 2023 and 265 for Spring 2024. As of August 29, 2023, Northwest College had sold 320 meal plans for Fall 2023. Food service continues to operate on a modified contract with Sodexo under a cost model with a capped management fee of \$10,000. Northwest College continues to work with Sodexo's management to provide our students with the best food service product at a cost within budget. Additional costs (transportation, compostables) have been incurred as part of the Student Center project and will continue until the project is complete.

Residence Halls- Northwest College budgeted 275 students to live in the residence halls for Fall 2023 and 265 for Spring 2024. Occupancy for Fall 2023 and Spring 2024 was divided between Simpson, Lewis and Clark, and Colter Halls. As of September 8, 2023, Northwest College's Fall 2023 occupancy was 315 students.

Copy Center and Motor Pool- Revenue for the copy center (print services) and motor pool are recorded the month following when services are performed. Management is reviewing internal charge rates for Motor Pool and the Copy Center.



Northwest College 2023 Cybersecurity Annual Summary

11/27/2023

- 2022 – NWC 4.2%
- 2022 – Education Industry Average 4.1%
- 2023 – NWC 2.6%
- 2023 – Education Industry Average 4.6%

Phishing (Data)

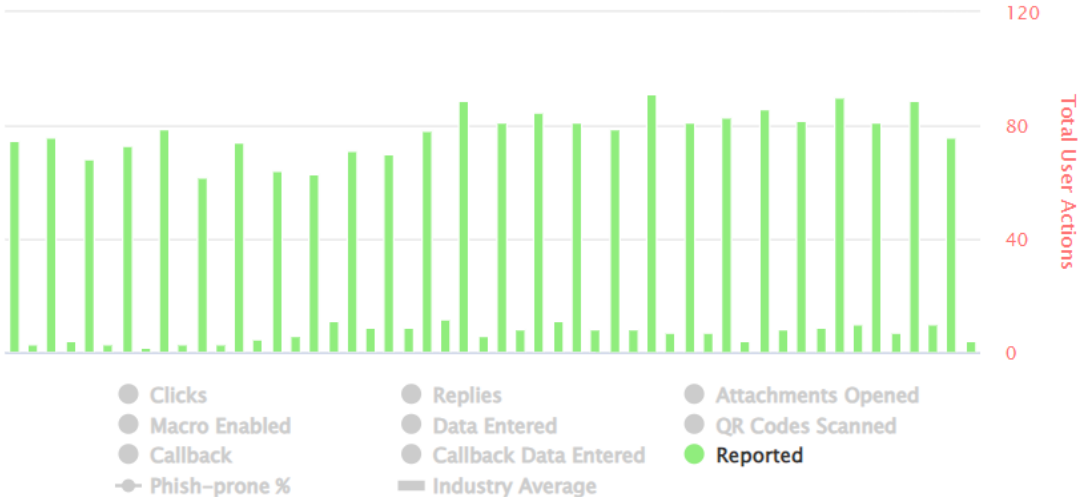
Failures Per Campaign 5/30/2023 – 11/30/2023



- 2022 – 365 Failures
- 2023 – 249 Failures
- 2022 – 3697 Reported
- 2023 – 4408 Reported

Phishing (Data)

Reported Per Campaign 5/30/2023 – 11/30/2023

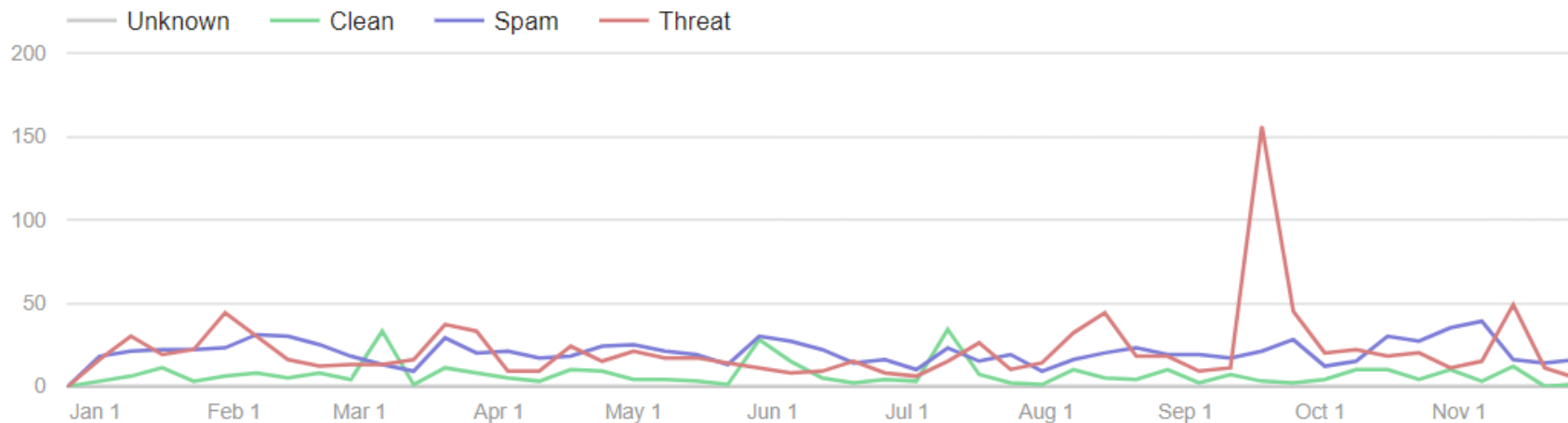


PhishER (Data)

From January Through November

- 2389 Emails Reported (Up 238 from 2022)
- 1053 Threats (44.1%) (Down 8% from 2022)
- 991 Spam (41.5%) (Up 1.5% from 2022)
- 344 Clean (14.4%) (Up 7.4% from 2022)

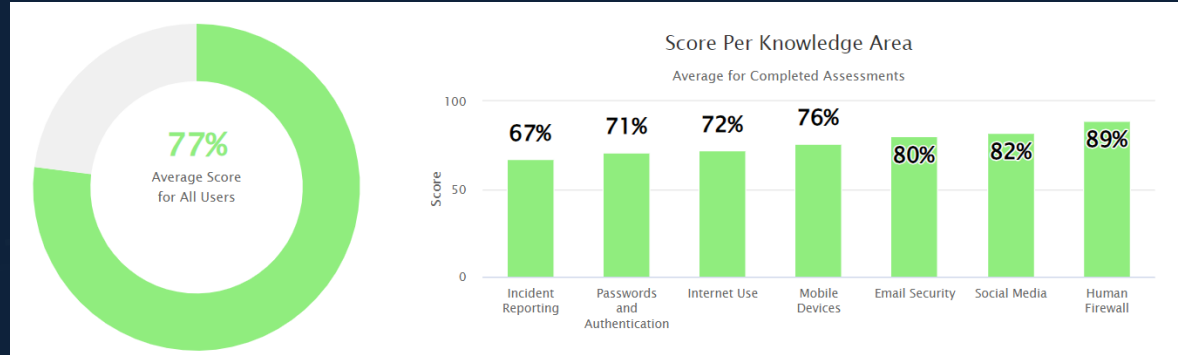
Reported Messages by Category



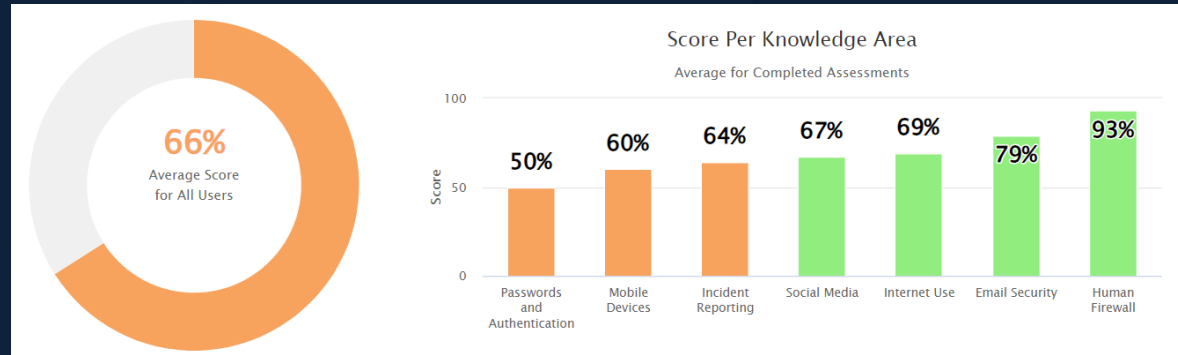
SAPA Results Comparison (Annual Assessment)

- 2023 Results

60% Complete (Completion Date is December 31)



- 2022 Results



Training

(Between September 1 and November 30)

2023 – 22 of 25 Groups
Above 85% Training
Completion

2022 – 19 of 25 Groups
above 75% Training
Completion

Rank	Name	Percentage Complete
1	Hinckley Library	100%
2	Computing Services Your Group	99%
3	Instructional Technology	98%
4	Training and Development	98%
5	Social Science and Education	97%
6	HR / Payroll	97%
7	Student Success Center	96%
8	Business Office	96%
9	Academic Affairs	96%
10	Campus Security	96%
11	Presidents Office	95%
12	GEAR UP And Trio	94%
13	Physical Plant	94%
14	Admissions	93%
15	Alumni Association	93%
16	Intercultural Programs	92%
17	Athletics	92%
18	Communications, Marketing & Print Services	91%
19	Life & Health Science	90%
20	Residential Life	88%
21	Physical Science, Technology and Math (STEM)	88%
22	Financial Aid and Scholarships	87%
23	Agriculture, Business, Communication & Equine	70%
24	Visual and Performing Arts, Humanities	68%
25	Adjunct Faculty	52%

Individual VRO

(VRO is a Dynamic Risk Score derived by several calculating factors)

Calculating Factors

- Phish-Prone Percentage
- Security Awareness Training Status
- Breach Data
- Job Function
- User Risk Booster / Group Risk Booster

- Individual Scores (Point in Time 12/28)

- 239 Total Individuals
- Score > 40 (6 Individuals / 2.5%)
- Score 35-40 (11 Individuals / 4.6%)
- Score 30-35 (31 Individuals / 12.9%)
- Score 25-30 (83 Individuals / 34.7%)
- Score 20-25 (86 Individuals / 35.9%)
- Score < 20 (22 Individuals / 9.2%)

- Individual Scores (Point in Time 11/27)

- 214 Total Individuals
- Score > 40 (5 Individuals / 2.3%)
- Score 35-40 (9 Individuals / 4.2%)
- Score 30-35 (22 Individuals / 10.2%)
- Score 25-30 (39 Individuals / 18.2%)
- Score 20-25 (85 Individuals / 39.7%)
- Score < 20 (54 Individuals / 25.2%)

Risk Assessment

- Recently we moved from The Knowbe4 GRC to Drata for Risk assessment. Data will not be available for reports until Spring.



MEMORANDUM

January 9, 2024

TO: Lisa Watson, President
FROM: Dave Erickson, Interim Vice President for Academic Affairs
SUBJECT: Request for approval of course fee

Requested Board Action: Approval of course fee changes

I request your approval of course fee changes as identified in the attached chart.

Thank you.

A handwritten signature in blue ink, appearing to read "Dave Erickson".

COURSE FEE REMOVALS

Presented to the Board of Trustees on January 9, 2024

Division: STEM
Division Chair: Astrid Northrup

Program	Course	Former Fee Per Student	New Fee Per Student	Projected Semester Enrollment	Projected Semester Revenue	Projected Semester Revenue Increase	Effective Semester	Rationale
Biology	ZOO 2450 Fish & Wildlife Management in the Anthropocene	\$0	\$55	10	\$550	\$550	Fall 2024	ZOO 2450, Fish & Wildlife Management in the Anthropocene has been changed from a 3-credit to a 4-credit lab class. In so doing, labs are heavily field-based necessitating fees for both supplies and mileage to engage students in important experiential learning. During each semester's deployment field trips encumber approximately 900 miles with field supplies (batteries, SD cards, replacement of game cameras, field measurement tools) making up the balance of costs.

Division: Health Professions Division
Division Chair: Marnee Crawford

Program	Course	Former Fee Per Student	New Fee Per Student	Projected Semester Enrollment	Projected Semester Revenue	Projected Semester Revenue Increase	Effective Semester	Rationale
Emergency Medical Services	EMS 2500: Advanced EMT	\$230	\$360	20	\$4600	\$2600	Fall 2024	Removing course pass through fees and combining them into only course fees, aligning Northwest College with fee structures of similar programs in Wyoming and region. Incorporating subscription fees for Platinum and national registry testing.

Division: Health Professions Division
Division Chair: Marnee Crawford

Program	Course	Former Fee Per Student	New Fee Per Student	Projected Semester Enrollment	Projected Semester Revenue	Projected Semester Revenue Increase	Effective Semester	Rationale
Emergency Medical Services	EMS 1500: Basic EMT	\$185	\$275	24	\$6600	\$2160	Fall 2024	Removing course pass through fees and combining them into only course fees, aligning Northwest College with fee structures of similar programs in Wyoming and region. Incorporating subscription fees for Platinum and national registry testing.

Division: Health Professions Division
Division Chair: Marnee Crawford

Program	Course	Former Fee Per Student	New Fee Per Student	Projected Semester Enrollment	Projected Semester Revenue	Projected Semester Revenue Increase	Effective Semester	Rationale
Emergency Medical Services	EMS 2895 Paramedic Capstone	\$100	\$150	12	\$1800	\$600	Fall 2024	Removing course pass through fees and combining them into only course fees, aligning Northwest College with fee structures of similar programs in Wyoming and region. Incorporating subscription fees for Platinum, certification costs for the multiple certification opportunities that are threaded within the paramedic curriculum, national registry testing, and urban experience costs.

Division: Health Professions Division
Division Chair: Marnee Crawford

Program	Course	Former Fee Per Student	New Fee Per Student	Projected Semester Enrollment	Projected Semester Revenue	Projected Semester Revenue Increase	Effective Semester	Rationale
Emergency Medical Services	EMS 2700 Paramedic II	\$30	\$300	12	\$3600	\$3240	Fall 2024	Removing course pass through fees and combining them into only course fees, aligning Northwest College with fee structures of similar programs in Wyoming and region. Incorporating subscription fees for Platinum and certification costs for the multiple certification opportunities that are threaded within the paramedic curriculum.

Division: Health Professions Division
Division Chair: Marnee Crawford

Program	Course	Former Fee Per Student	New Fee Per Student	Projected Semester Enrollment	Projected Semester Revenue	Projected Semester Revenue Increase	Effective Semester	Rationale
Emergency Medical Services	EMS 2600 Paramedic 1	\$499.98	\$550	12	\$6600	\$600.24	Fall 2024	Removing course pass through fees and combining them into only course fees, aligning Northwest College with fee structures of similar programs in Wyoming and region. Incorporating subscription fees for Platinum and certification costs for the multiple certification opportunities that are threaded within the paramedic curriculum.

Division: STEM
Division Chair: Astrid Northrup

Program	Course	Former Fee Per Student	New Fee Per Student	Projected Semester Enrollment	Projected Semester Revenue	Projected Semester Revenue Increase	Effective Semester	Rationale
Chemistry	CHEM 2440 Organic Chemistry II	\$55	\$75	7	\$525	\$140	Fall 2024	The course fee covers lab fee (\$34.50 per student) and Achieve online homework fee (\$40.50 per student) for organic chemistry II (CHEM 2440). The fee increase is due to an increase in Achieve fee and increase in the cost of lab supplies. Organic Chem II supports science majors and other programs requiring a lab science course. Achieve, a product of MacMillan Learning, is an interactive online homework that also functions as a private tutor. It explains concepts to students and guides them through solutions to homework problems. Since implementation of MacMillan Learning online homework in 2015, students have reported positive experience, and it has contributed to grade improvements in chemistry courses.

Division: STEM
Division Chair: Astrid Northrup

Program	Course	Former Fee Per Student	New Fee Per Student	Projected Semester Enrollment	Projected Semester Revenue	Projected Semester Revenue Increase	Effective Semester	Rationale
Chemistry	CHEM 2420 Organic Chemistry 1	\$55	\$75	7	\$525	\$140	Fall 2024	The course fee covers lab fee (\$34.50 per student) and Achieve online homework fee (\$40.50 per student) for organic chemistry I (CHEM 2420). The fee increase is due to the increase in course-related consumables. Organic chem I supports science majors and other programs requiring a lab science course. Achieve, a product of MacMillan Learning, is an interactive online homework that also functions as a private tutor. It explains concepts to students and guides them through solutions to homework problems. Since implementation of MacMillan Learning online homework in 2015, students have reported positive experience, and it has contributed to grade improvement in chemistry courses.

Division: STEM
Division Chair: Astrid Northrup

Program	Course	Former Fee Per Student	New Fee Per Student	Projected Semester Enrollment	Projected Semester Revenue	Projected Semester Revenue Increase	Effective Semester	Rationale
Chemistry	CHEM 1030 – General Chemistry II	\$55	\$75	15	\$1125	\$300	Fall 2024	The course fee covers lab fee (\$25 per student) and Achieve online homework fee (\$50 per student) for general chemistry II (CHEM 1030). The fee increase is due to increase in Achieve fee and increase in the cost of lab supplies. Gen chem II supports science majors and other programs requiring a lab science course. Achieve, a product of MacMillan Learning, is an interactive online homework that also functions as a private tutor. It explains concepts to students and guides them through solutions to homework problems. Since implementation of MacMillan Learning online homework in 2015, students have reported positive experience, and it has contributed to grade improvement in chemistry courses.

Division: STEM
Division Chair: Astrid Northrup

Program	Course	Former Fee Per Student	New Fee Per Student	Projected Semester Enrollment	Projected Semester Revenue	Projected Semester Revenue Increase	Effective Semester	Rationale
Chemistry	CHEM 1030 – General Chemistry II	\$55	\$75	15	\$1125	\$300	Fall 2024	The course fee covers lab fee (\$25 per student) and Achieve online homework fee (\$50 per student) for general chemistry II (CHEM 1030). The fee increase is due to increase in Achieve fee and increase in the cost of lab supplies. Gen chem II supports science majors and other programs requiring a lab science course. Achieve, a product of MacMillan Learning, is an interactive online homework that also functions as a private tutor. It explains concepts to students and guides them through solutions to homework problems. Since implementation of MacMillan Learning online homework in 2015, students have reported positive experience, and it has contributed to grade improvement in chemistry courses.

Division: STEM
Division Chair: Astrid Northrup

Program	Course	Former Fee Per Student	New Fee Per Student	Projected Semester Enrollment	Projected Semester Revenue	Projected Semester Revenue Increase	Effective Semester	Rationale
Chemistry	CHEM 1020 – General Chemistry I	\$66	\$75	15	\$1125	\$135	Fall 2024	The course fee covers lab fee (\$39 per student) and Achieve online homework fee (\$36.00 per student) for general chemistry I (CHEM – 1020). The fee increase is due to increase in the cost of course-related consumables. Gen chem I supports science majors and other programs requiring a lab science course. Achieve, a product of MacMillan Learning, is an interactive online homework that also functions as a private tutor. It explains concepts to students and guides them through solutions to homework problems. Since implementation of MacMillan Learning online homework in 2015, students have reported positive experience, and it has contributed to grade improvement in chemistry courses.

Division: STEM
Division Chair: Astrid Northrup

Program	Course	Former Fee Per Student	New Fee Per Student	Projected Semester Enrollment	Projected Semester Revenue	Projected Semester Revenue Increase	Effective Semester	Rationale
Chemistry	CHEM 1020 IN - General Chemistry I	\$122	\$125.25	15	\$1878.75	\$48.75	Fall 2024	The course fee covers Labster virtual lab simulations fee (\$89.25 per student) and Achieve online homework fee (\$36 per student) for general chemistry I (CHEM 1020 IN). The fee increase is due to increase in Labster fee. Chem 1020-IN is an online course. It supports science majors and other programs requiring a lab science course. Lab simulations are integrated into Moodle for easy access by students. Achieve, a product of MacMillan Learning, is an interactive online homework that also functions as a private tutor. It explains concept to students and guides them through solutions to homework problems. Since implementation of MacMillan Learning online homework in 2015, students have reported positive experience, and it has contributed to grade improvement in chemistry courses.

Division: STEM
Division Chair: Astrid Northrup

Program	Course	Former Fee Per Student	New Fee Per Student	Projected Semester Enrollment	Projected Semester Revenue	Projected Semester Revenue Increase	Effective Semester	Rationale
Chemistry	CHEM 1000 IN, Introduction to Chemistry	\$122	\$127.25	15	\$1908.75	\$78.75	Fall 2024	The course fee covers Labster virtual lab simulations fee (\$89.25 per student) and Achieve online homework fee (\$39 per student) for Introduction to Chemistry (CHEM-1000-IN). The fee increase is due to increase in Labster fee. Chem 1000-IN is an online course. It supports our nursing, BAS, and other programs requiring a lab science course. Lab simulations are integrated into Moodle for easy access by students. Achieve, a product of MacMillan Learning, is an interactive online homework that also functions as a private tutor. It explains concept to students and guides them through solutions to homework problems. Since implementation of MacMillan Learning online homework in 2015, students have reported positive experience, and it has contributed to grade improvement in chemistry courses.

January 2, 2024

TO: Board of Trustees

FROM: Lisa Watson, VPASF and President

RE: Temporary Dining Building – Soccer Fieldhouse Conversion

Overview

The construction of a new Student Center is a significant undertaking. As part of initial discussions and planning, the need for a temporary dining facility was identified. Level II plan design work further defined the need for this space due to the existing space's demolition, the project's timeline, and the campus's existing needs. As part of the current Master Plan, a Trapper Field Support Building was identified as the building that could be built to serve the needs of the campus during the Student Center construction and into the future.

The Administration, State Construction, Architects and Engineers, and the Construction Manager worked diligently over several years to move through the design and approval process for the Student Center project. Level I, II, and III design work was completed, and approvals and funding were obtained to move the Student Center Project forward. Diligent efforts were made to value engineer the Project to serve the long-term needs of the College while working within available financial resources.

The Project started in January 2023 with the demolition of the existing DeWitt Student Center and the construction of the temporary dining building. The temporary dining building was completed on time and budget with contingency funds to spare. Students started using the temporary dining facility in the summer of 2023.

The conversion of the temporary dining building into the Soccer Fieldhouse is the final step of the project for that building. As part of the Student Center project, the College has been aware that the final conversion of that space would be its financial responsibility. The College seeks to move forward with the planning and conversion of the building into the Soccer Facility, allowing both buildings to be completed by the end of 2024.

Preliminary cost estimates for the Temp Dining/Soccer Fieldhouse Conversion suggest \$90,000-\$100,000 for Architectural and Engineering costs. Construction costs are estimated between \$600,000 and \$800,000, pending final design. This conversion is the continuation of capital construction, but the College is unsure if the State will define this as capital renewal, new construction, or renovation. Due to the extent to which the project has utilized the existing architect, engineers, and contractor, sole source procurement will be used with State Construction support to move the project forward and reduce design and set-up costs.

Funding

Funding for the Fieldhouse conversion is the College's responsibility. The project and State funds were not budgeted to include the final conversion of the temporary dining building. The College has been planning for this cost and, with the surplus mill valuation funds paid in FY2023 and year-end surplus or campaign contributions, expects to have funds available to cover the costs of conversion as shown below:

NORTHWEST COLLEGE STUDENT CENTER PROJECT				
	State	NWC	NWCF	Total
STUDENT CENTER BUDGETED COST	13,911,668	11,219,088	-	25,130,756
BUDGETED FUNDING FOR STUDENT CENTER	13,911,668	11,219,088	-	25,130,756
CASH REC'D BY THE STATE TO-DATE	13,911,668	6,570,509	-	20,482,177
AMOUNT TO BE PAID TO THE STATE	-	4,648,579	-	4,648,579
FUNDING SOURCES				
		Cash Available	Foundation Funding	Total Funding
NWC - Surplus cash from prior year Local Mills*		2,467,129		2,467,129
Foundation Campaign				
Received-to-Date		1,961,956	1,961,956	1,961,956
Additional Pledged - not yet received			786,094	786,094
Remaining Campaign Goal			751,950	751,950
Endowment Funds for Kitchen Equipment		850,000	850,000	850,000
TOTAL		5,279,085	4,350,000	6,817,129
Surplus cash available to-date for Soccer Fieldhouse conversion		630,506		
Surplus funding available for Soccer Fieldhouse conversion				2,168,550

*does not include other reserves of ~10.6 million

Recommendation

In working with State Construction, the conversion of the temp dining building into the Soccer Fieldhouse is unclear in Commission minutes and, therefore, not clearly defined in the scope of the Student Center project. **To move the project forward with certainty and compliance, the NWC Board of Trustees is requested to approve the Soccer Fieldhouse conversion project to move forward with funds provided by the College.** The College will then submit a request for approval to the Wyoming Community College Commission at their next Commission meeting, seeking their approval of this project. Because the project scope does not use State funds and is less than \$1.5 million, no further approval is needed.