

**NORTHWEST COLLEGE
BOARD OF TRUSTEES MEETING**

Monday, July 15, 2024
4 p.m. – Budget Hearing
4:30 p.m. Business meeting
Yellowstone Building, Room 105

Zoom: <https://nwc.zoom.us/j/95063779429?pwd=YzdWOFdPNjJ6TkZwcGFHVjA0UTFTQT09>
By Phone: (669) 900-6833 or (346) 248-7799; Meeting ID: 950 6377 9429; Password: 043146

AGENDA

- I. Call meeting to order**
- A II. Approve the agenda**
- III. Budget Hearing**
- A IV. Consent agenda**
- Minutes**
 - A. Approve minutes of regular meeting of June 10, 2024**
- Reports**
 - A. Board President**
 - B. Board Committees**
 - C. College President**
 - **Administrative Services and Finance**
 - **Academic Affairs**
 - **Student Services**
 - **Communications and Marketing**
 - **Constituent Group Reports**
 - **NWC Foundation**
 - **Student Center**
- Financial reports**
 - A. Check Register**
 - B. Other financial reports**
 - C. Year-end budget adjustments**
- V. Discussion/informational items**
 - A. Policy update review for FY2024**
 - B. Title IX Policy discussion & update**

VI. Citizens' Open Forum (5 p.m.)

Anyone wishing to address the Board must sign in with the recording secretary. Each speaker may speak no longer than six minutes. The Board will listen to comments but will not respond to individual citizens nor ask questions.

A VII. Unfinished business

A VIII. New business

IX. Future agenda items and follow-up on open forum topics

- A. August Upcoming
 - 1. Review vendor contracts
 - 2. Review Residence Life Master Plan
 - 3. Review Citizens' Open Forum procedure
 - 4. Schedule fall Board retreat
 - 5. Other TBD
- B. Future and follow-up topics

X. Announcements

- A. Next Board meeting, August 12, 2024, 4:00 p.m., Yellowstone Bldg.
- B. State of the College Address, August 19, 2024, 8:30 a.m., Yellowstone Bldg.
- C. Kick-off Weekend, August 17-20, 2024, NWC campus
- D. First day of fall classes, August 21, 2024, NWC
- E. Paint the Town Red, August 23, 2024, 4:00 p.m., Powell
- F. WCCC Meeting (special) August 23, 2024, 8:30 a.m., Riverton
- G. Joint Education Committee, August 28-29, 2024, Casper
- H. Joint Appropriations Committee, September 26-27, 2024, Casper
- I. WCCC meeting October 2-3, 2024, 8:30 a.m., Rock Springs

A XI. Adjournment

A=Action item

MISSION:



VISION 2030:



Board Priorities
FY 2025

- Support the 2030 Strategic Plan -Prioritize and Monitor ongoing efforts
- Support campus revitalization efforts – Prioritize Master Plan and Orendorff project
- Advocate for Northwest College and the Community Colleges
- Support the College and President through Campus Engagement

President's Priorities
FY 2025

- Implement 2030 Strategic Plan - provide updates to the Board monthly and annually
- Lead Campus Revitalization efforts with a focus on the Master Plan
- Advocate for Northwest College in the Presidential Role
- Continue Community and Student Engagement



**NORTHWEST COLLEGE
BOARD OF TRUSTEES MEETING**

Budget Hearing

Monday, July 15, 2024, 4:00 p.m.

Zoom: <https://nwc.zoom.us/j/95063779429?pwd=YzdWOFdPNjJ6TkZwcGFHVjA0UTFTQT09>
By Phone: (669) 900-6833 or (346) 248-7799; Meeting ID: 950 6377 9429; Password: 043146

AGENDA

1. Call meeting to order
2. Review Fiscal Year 2025 budget
- A 3. Adopt Expenditure Authority Resolution
- A 4. Adopt Resolution to Provide Income
- A 5. Adopt Resolution for One Mil Levy
- A 6. Adjournment

A=Action item

Community College District's Budget

FOR

Fiscal Year Beginning July 1, 2024 and Ending June 30, 2025

NORTHWEST COLLEGE

**To be voted on by
The Northwest College Board of Trustees July 15th, 2024**

Northwest College fosters an open and non-discriminatory environment throughout the College community. To this end, the College advocates the use of words and actions which promote and encourage individual and collective respect and dignity. Northwest College opposes language and actions which in any way demean others on the basis of their race, gender, national origin, sexual orientation, religious preference, physical characteristics, disability, ancestry, or age. Within the context of First Amendment rights, the College is committed to the elimination of discriminatory language and actions from the College community.

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NORTHWEST COLLEGE BUDGET MESSAGE FISCAL 2024-2025 BUDGET

Presented herein is the annual budget for Northwest College, State of Wyoming, for the fiscal year 2025. The Mission of Northwest College, to be Student-Centered, continues to shine brightly. Our ongoing commitment to providing high-quality educational programs resulted in a successful 2023-24 academic year, awarding 264 degrees and certificates, including our second group of graduates with a Bachelor of Applied Science degree. These graduates are a testament to the efforts and dedication that our faculty and staff exhibit every day. Our Mission, Vision, and transformational focus provide the foundation from which the budgeting process begins.

Fiscal 2025 marks the first half of the State's biennium budget cycle. The 2024 Wyoming Legislative Session supported the Wyoming Community Colleges by appropriating inflationary funding for an additional \$8,025,011 to their base funding for FY2025.

Student enrollment has remained steady, resulting from enrollment efforts and students' interest in Northwest College's programs and experiences. However, future enrollment projections continue to be clouded nationwide and internationally by uncertain student interest levels, low unemployment rates, and economic uncertainty. Northwest College continues to promote our high-quality, cost-effective programs to maintain or grow enrollment levels for next year. The College will participate in the statewide Kickstart Wyoming adult learner scholarship program while continuing its work with out-of-state students through its Welcome to Wyoming scholarship program.

For Northwest College, current local assessed valuation projections have decreased from ~\$1,075,000,000 to \$1,000,200,000, resulting in a 7% budget reduction in levy funding. Levy projections are still higher than two years ago but have decreased slightly due to a slowing housing market and reduced mineral production. Mineral extraction projections are estimates only based on legislative changes from the 2021 legislative session. Mineral payments continue to vary and have been complicated by deferral options and prepayments. Northwest College is working with the other Colleges to monitor trends, determine deferral needs, and ensure stability in the recapture/redistribution process. The college will make budgetary adjustments as necessary, but budget volatility will be higher due to the shortened payment cycle.

The auxiliary revenue budget for FY 2025 has increased due to expected housing occupancy and meal plan rates. Residence halls saw an increase in utilization for FY 2024, and budgets have been adjusted to account for the change. Otherwise, Northwest College continues to focus on remaining cost-effective. As noted above, student enrollment projections continue to be clouded due to low unemployment, declining traditional-age students, and economic uncertainty.

Restricted Revenues have been budgeted flat due to ongoing grants with little expected change.

The President, in consultation with the Board Finance Committee and campus employees, has focused campus expenditure efforts on budget stabilization and completing a new debt-free student center. This focus guided the College through the budgetary process.

- Transformational Change—In November 2022, the Board approved the 2030 Strategic Plan and the Vision Statement—Distinction and Destination of Place. The Plan, with its goals, strategies, and tactics, will direct the college's efforts for years

to come but also be a living document designed to be reviewed and revised as needed.

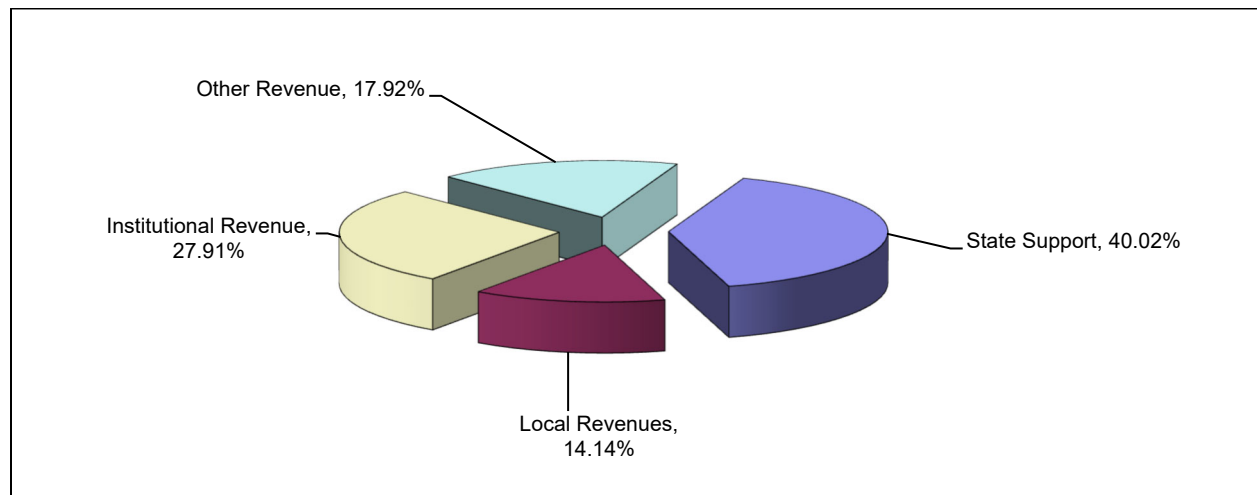
- Bachelor of Applied Science- Criminal Justice Studies. Northwest College was approved by the Wyoming Commission and the Higher Learning Commission to offer a Bachelor of Applied Science in Criminal Justice Studies. The first cohort started in Fall 2023.
- Academic Advisory Council (AAC)- Remains committed to performing academic program evaluation based on prior approved guidelines and evaluating new academic programming for Northwest College students.
- Institutional Effectiveness Committee (IEC)- IEC remains committed to performing support services programmatic reviews to provide recommendations for future budgetary increases or decreases.
- Welcome to Wyoming Scholarship—The soft dollar scholarship was introduced in the Fall of 2022 to great success. Enrollment in the out-of-state category increased by roughly 50%.

REVENUE OUTLOOK

Current Funds

Current funds include unrestricted operating funds (including community service and continuing education), auxiliary, one-mill, and current restricted funds. Budgets are presented as balanced with carryover funds being utilized and no use of reserves.

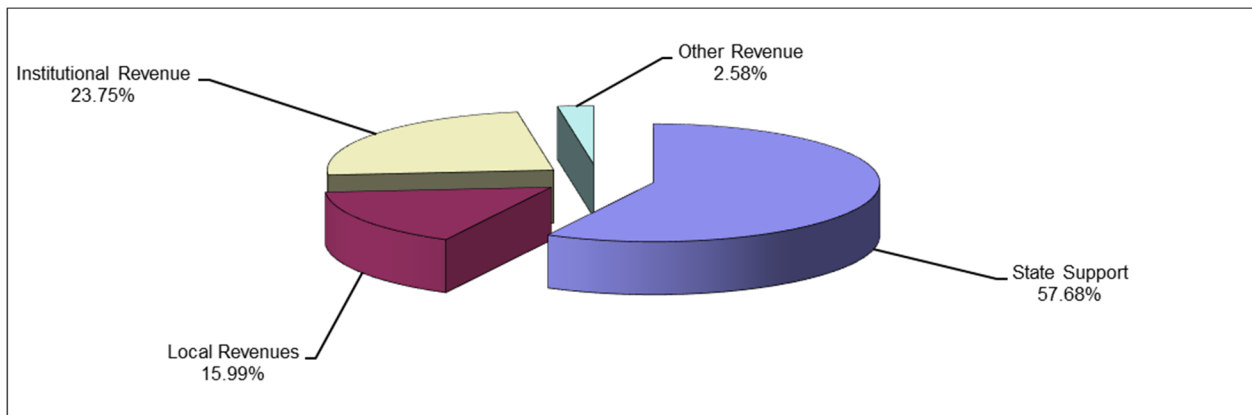
Current fund revenues are subdivided into four categories of sources: state support (general and area-specific support and ABE/GED/ESL), local revenue (four-mill, motor vehicle, and one-mill levy), institutional revenue (tuition, fees, and auxiliary revenues), and other revenue (gate receipts, investment income, misc. deposits, restricted revenue, and carryover). The percentages from each of these categories for the FY2025 budget are listed below:



Unrestricted Operating Fund

The unrestricted current operating fund represents the most significant portion of the College's educational, operational, and financial activities. Its revenue is largely determined by the Wyoming Community College Commission's funding allocation model, which establishes funding levels for the Wyoming community colleges in part based on fixed and variable costs, weighted credit hours produced, successfully completed weighted credit hours, and weighed degrees and certificates.

As a part of the current funds, operating fund revenues are also subdivided into four categories of sources: state support (general and area-specific support and ABE/GED/ESL), local revenue (four-mill and motor vehicle), institutional revenue (tuition and fees), and other revenue (gate receipts, investment income, misc. deposits, restricted revenue, and carryover). The percentages from each of these categories for the FY2025 budget are listed below:



Unrestricted Revenue

Final allocations in FY2024 resulted in a gain of approximately \$120,000 in our state block appropriation. For FY2025, the College gained roughly \$580,000. We will not budget for recalibration/redistribution monies as they are unknown at this time.

Local tax revenues are projected to be approximately \$4.0 million for the 4-mill levy and \$1.0 million for the 1-mill levy for FY2025. The county will continue to watch revenue projections closely due to the economic unknowns associated with the mineral and extraction industries. Current decreases in personal property valuation and mineral and extraction valuation have decreased over the past year in Park County. Current projections have increased, but overall state mill levies, state allocations, and future revenues are unknown.

Projected institutional revenues from tuition and fees are anticipated to stay approximately the same for FY 2025. The Wyoming Community College Commission voted to hold tuition rates the same for FY 2025 and will evaluate FY 2025 tuition rates in June 2024. The College has elected to continue utilizing 2020 budgeted students by credit hours taken for in-state, with adjustments for out-of-state and WUE utilization. Soft dollar scholarships have increased out-of-state enrollments while WUE enrollments declined. In-state tuition has been relatively stable for FY 2024.

Restricted Revenue

Restricted revenues reflect projections for grants and other fund revenue that we currently hold or have already received authorization for, such as Pell, SEOG, and Federal Work-study funds. Most competitive federal grant award years do not start until August or September, so these will be added to our first-quarter budget adjustments.

Carryover

Carryover refers to funds that are budgeted but not fully expended and will be carried over to the following budget year. Examples include projects started but not completed by year-end. Minimal carryover is expected for fiscal 2025.

Reserve utilization

Reserve utilization uses prior-year reserves in the following year to support short-term needs or transitional change. Reserve utilization may occur if enrollment declines below-budgeted amounts, local valuations decrease below projections, or reductions in state appropriations occur. No reserve utilization is projected for use.

Auxiliary Enterprises

Residence hall and dining service rates were reviewed, adjusted, and approved. Budgets were built using realistic occupancy, and rates were set to encourage affordability and occupancy. All other Auxiliary Fund areas were budgeted to cover operational costs and remain affordable to our students.

How to Read This Report

The fiscal information herein represents the fiscal resources necessary to sustain educational and other program activities in the College's service area.

All necessary budget development, advertisement, hearing, and adoption procedures have been adhered to in accordance with the following:

1. Northwest College Policies and Procedures
2. Wyoming Uniform Fiscal Procedures Act
3. Wyoming Community College Commission Rules, Regulations, and Procedures
4. NACUBO – National Association of College & University Business Officers

INCREMENTAL CHANGES FOR THE BUDGET YEAR 2025

UNRESTRICTED OPERATING FUNDS

FUNDS 10, 13, 14 & 15		
	Revenue	Expense
PRIOR YEAR ENDING BUDGET	\$ 21,886,397	\$ 21,886,397
Budget increase/(reduction)		
Tuition & Fees	115,734	
State Appropriation	725,089	
Local Appropriation	(388,105)	
Other Sources - Reserve Utilization	-	
Other Sources	-	
INSTRUCTION PROGRAM		
Instruction- Salary and Benefits		80,630
Instruction- Other		1,000
ABE, GED, ESL		-
Continuing Education- Salary and Benefits		119,651
Continuing Education-Other		44,647
sub-total		245,928
PUBLIC SERVICE-COMMUNITY SERVICE		
Salary and Benefits		(2,957)
Other		11,857
sub-total		8,900
ACADEMIC SUPPORT PROGRAM		
Salary and Benefits		(10,812)
Other		-
sub-total		(10,812)
STUDENT SERVICES PROGRAM		
Salary and Benefits		200,884
Other		13,044
sub-total		213,928
INSTITUTIONAL SUPPORT PROGRAM		
Salary and Benefits		(127,440)
Other		25,264
sub-total		(102,176)
PLANT ADMINISTRATION PROGRAM		
Salary and Benefits		45,718
Other		83,000
sub-total		128,718
INSTITUTIONAL SCHOLARSHIP PROGRAM		
Scholarships and Waivers		69,000
sub-total		69,000
TRANSFERS		
Transfers In and Out	80,241	(20,525)
sub-total	80,241	(20,525)
Change in Budget	532,960	532,960
Total 2024 Budget	\$ 22,419,357	\$ 22,419,357

**INCREMENTAL CHANGES FOR THE BUDGET YEAR 2025
UNRESTRICTED CURRENT FUNDS**

ONE MILL FUND 11		
	Revenue	Expense
PRIOR YEAR ENDING BUDGET	\$ 1,162,046	\$ 1,162,046
Local Appropriations	(175,868)	
INSTITUTIONAL SUPPORT PROGRAM		
Operational Support lines		(175,868)
Change in Budget	(175,868)	(175,868)
TOTAL 2024 BUDGET	\$ 986,178	\$ 986,178

AUXILIARY FUND 12		
	Revenue	Expense
PRIOR YEAR ENDING BUDGET	\$ 3,431,628	\$ 3,431,628
Residence Halls	15,118	15,118
Food Service	189,375	189,375
Trapper Village Main Apartments	11,129	11,129
Trapper Village West Apartments	45,592	45,592
Bookstore	-	-
Stabling	-	-
Food Service - Field Camp	-	-
Printing Services	3,390	3,389.95
Motor Pool	6,535	6,535
Summer Conferences	-	-
College Farm	-	-
Livestock	8,150	8,150
Carry Over	-	-
Other	-	-
Transfers	-	-
Change in Budget	279,289	279,289
Total 2024 Budget	\$ 3,710,916	\$ 3,710,916

NOTICE OF HEARING ON NORTHWEST COLLEGE ONE-MILL LEVY

Notice is hereby given that a public hearing will be held by the Board of Trustees to consider a one (1) year extension of the optional one-mill tax levy on the college’s tax district for the 2024-2025 fiscal year on the 15th day of July, 2024, at four o’clock (4:00) p.m., Information can be obtained by visiting the college’s calendar of events located at <https://www.nwc.edu/events/>, and all interested person may attend and be heard in person or socially distanced thru zoom.

Provided to Publisher:

Published
 Powell Tribune July 9 and 11, 2024
 Cody Enterprise July 11, 2024

Northwest College Board of Trustees
 by: Lisa M Watson
 President

NOTICE OF HEARING ON NORTHWEST COLLEGE BUDGET

Notice is hereby given that a public hearing on the proposed budget for Northwest College for the 2024-25 fiscal year ending June 30, 2025, which is now being considered by the Board of Trustees, on the 15th day of July, 2024 at 4:00 p.m., Information can be obtained by visiting the college’s calendar of events located at <https://www.nwc.edu/events/>, and all interested person may attend and be heard in person or socially distanced thru zoom.

Summary of Budget					
	Estimated Cash Available July 1st (1)	Estimated Revenue Without Tax (2)	Cash and Estimated Revenue (3)	Estimated Tax Requirement* (4)	Estimated Expenditures (5)
Current Funds	\$25,000	\$27,716,583	\$27,741,583	\$4,570,073	\$32,311,656
Plant Funds	\$1,153,356	\$5,352,552	\$6,505,907	-0-	\$6,505,907
*Four mills must be levied against the college district valuation. Motor Vehicle, and optional one mill included.					

Provided to Publisher:

Published
 Powell Tribune July 9 and 11, 2024
 Cody Enterprise July 11, 2024

Northwest College Board of Trustees
 by: Lisa M Watson
 President

WHEREAS, on the 15th day of July, 2024, the budget making authority prepared and submitted to the Board of Trustees of Northwest Community College District a budget for the fiscal year ending June 30, 2025.

WHEREAS, such a budget was duly entered at large upon the records of this Board and a copy was available for public inspection at the college Office of Administrative Service; and

WHEREAS, notice of public hearing on such budget was published in the Powell Tribune, a legal newspaper published and of general circulation in the county; and

WHEREAS, a public hearing was held on such budget at the time and place specified in said notice, at which time all interested parties were given an opportunity to be heard; and

WHEREAS, following such public hearing certain alterations and revisions were made in such proposed budget, all of which more fully appears in the minutes of this Board.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Northwest Community College District that the budget, as so revised and altered, be adopted as the official college budget for the fiscal year ending June 30, 2025.

BE IT FURTHER RESOLVED, that the following appropriations be made for the 2025 fiscal year ending June 30, 2025, and that the expenditures be limited to the amount appropriated herein.

Dated this 15th day of July, 2024.

EXPENDITURE AUTHORITY

Attest:

CURRENT FUNDS	\$32,311,656
PLANT FUNDS	<u>6,505,907</u>
TOTAL	\$38,817,563

WHEREAS, on the 15th day of July, 2024, this Board adopted a college budget for the 2025 fiscal year ending June 30, 2025 calling for the following appropriations:

Current Funds	\$32,311,656
Plant Funds	<u>6,505,907</u>
Total	\$38,817,563

AND WHEREAS, after deducting all other cash and estimated revenue, it is necessary that the following amounts be raised by general taxation, and in order to raise such sums of money, it is necessary that levies be made for the fiscal year ending June 30, 2025, as shown opposite each fund amounts to be raised by taxes.

Amount to be raised:

Current Funds	\$3,583,895	4 mils
	<u>\$986,178</u>	1 mil
	\$4,570,073	Total

NOW BE IT RESOLVED by the Board of Trustees of Northwest Community College District that the foregoing levies be made for the fiscal year ending June 30, 2025.

Dated this 15th day of July, 2024.

Attest:

WHEREAS, Wyoming Statute 21-13-303 provides that the Board may approve an additional one-mil tax levy on the property within the Northwest Community College District,

NOW BE IT RESOLVED by the Board of Trustees of Northwest Community College District that the Board approve the one-year renewal of the additional one-mil tax levy on the property within the Northwest Community College District, as provided for by Wyoming Statute 21-13-303, beginning on July 1, 2024 and ending on June 30, 2025.

Dated this 15th day of July, 2024.

Attest:

OPERATING FUND

INSTRUCTION

Visual/Perf Arts/ Humanities: Art Music Graphic Arts Language English	Social Science: Education Sociology Geography History Political Science Anthropology Psychology Criminal Justice	Ag & Tech Business Communications: Agriculture Equine Studies Animal Judging Greenhouse Show Team Business Management Photography Speech Forensics Theatre Equine Judging
Physical Science: Chemistry Engineering Math Physics Geology Astronomy Drafting Welding Aviation Biology Human Anatomy Microbiology Zoology Botany	Life/Health Science: Nursing LPN Allied Health EMS Outdoor Education Physical Education Recreation Co-Op Health PE	Other: Extended Instr. - Cody/Meeteetse Extended Instr. - Washakie ABE/GED/ESL Summer Session

ACADEMIC SUPPORT

Vice President of Academics Library Academic/Career Advising Associate Dean Instruction Tutoring	Work Based Learning Extended Campus Office Extended Campus Cody Instructional Tech Support	Assessment Activity International Recruiting Academic Computing
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STUDENT SERVICES

Vice President of Student Services Student Compliance Enrollment Services Campus Security Financial Aid Athletic Director Athletic Trainer Fitness Center Paint the Town Red	Athletics: -men's basketball -women's basketball -women's volleyball -men's and women's rodeo -wrestling -men's & women's soccer -e-sports	Registrar Intramurals Student Activities Student Orientation Student Employment ADA Compliance Student Success Trio Gear Up
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INSTITUTIONAL SUPPORT

President's Office Vice President of Admin. Services Business Office College Services	Printing Services Communications & Marketing College Development Institutional Research	Computer Services Human Resources Grants
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OPERATIONS/MAINTENANCE OF PLANT

Plant Admin & Maintenance Building Maintenance Field Station Maint & Repair	Custodial Grounds	Utilities Trapper Arena
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SCHOLARSHIPS & GRANTS

Dual/Concurrent Enrollment College Match	Golden Age Waiver Welcome to Wyoming	Family/Grant Scholarships
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COMMUNITY SERVICE FUND

Yellowstone Summer Music NW Studios Paint the Town Red	Music Festival Jazz Festival Criminal Justice Camp	Music Technology Art Gallery Yellowstone Bldg Usage
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CONTINUING EDUCATION

Work Force Development - Powell, Cody, Worland
Powell Valley Community Education (BOCES)

AUXILIARY SERVICES

Residence Halls Trapper Village Main Trapper Village West Food Service Bookstore Stabling	College Farm Livestock Printing Services Conference & Facilities Field Camp Motor Pool
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ONE-MIL FUND

ACADEMIC SUPPORT

Faculty Development

INSTITUTIONAL SUPPORT

Board of Trustees One Mill - College Services* Human Resources	Classified Staff Development Professional Staff Development
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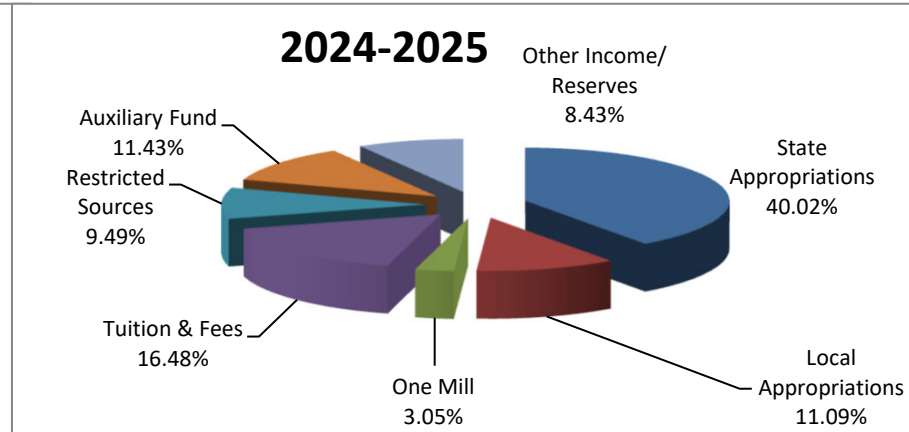
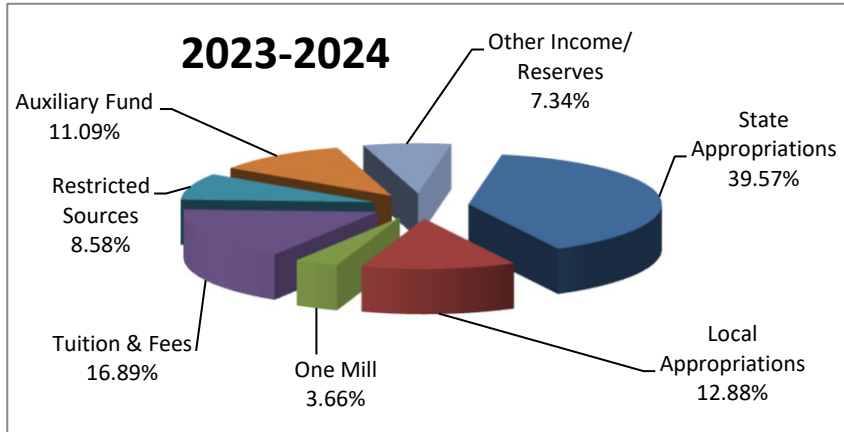
*General Expenditures include but are not limited to; grievance officer salary & benefits, legal services, audit, professional development, credit card fees, bad debt, insurance, vehicles and equipment.

RESTRICTED CURRENT FUNDS

Federal and state grants
Federal Financial Aid
Private donations (passed from the foundation)
Scholarships - Quasi Endowed/Private

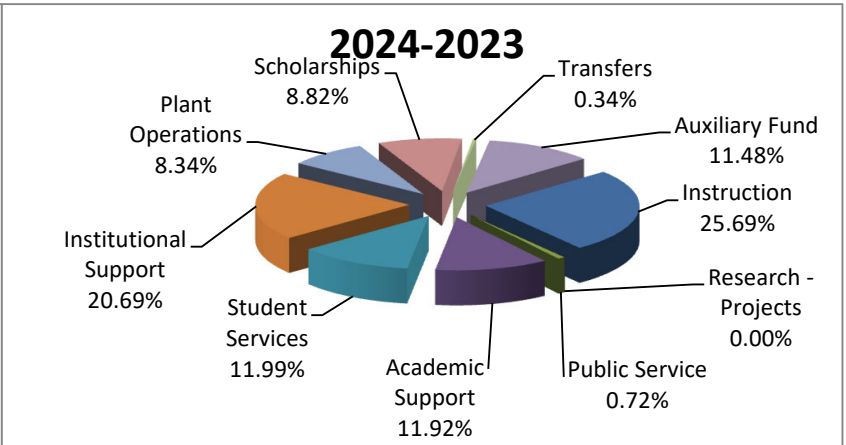
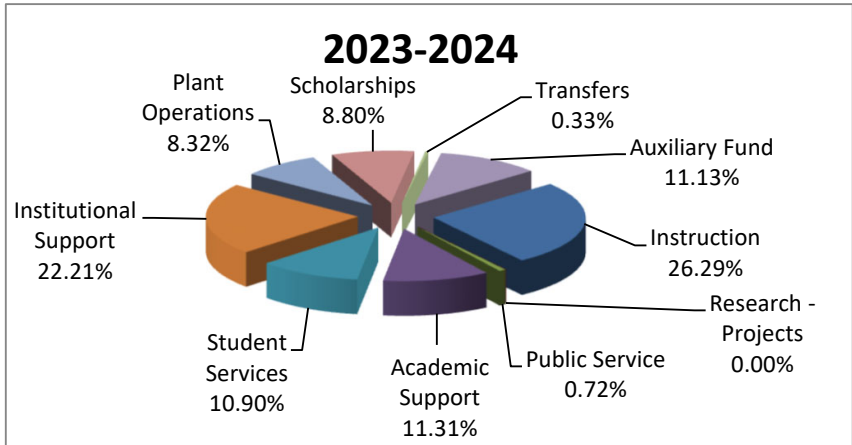
PLANT FUND

Renewal and replacement Investment in plant Fixed Assets Retirement of indebtedness	Major Maintenance Facilities Fees Auxiliary Furniture and Fixtures Auxiliary Laundry
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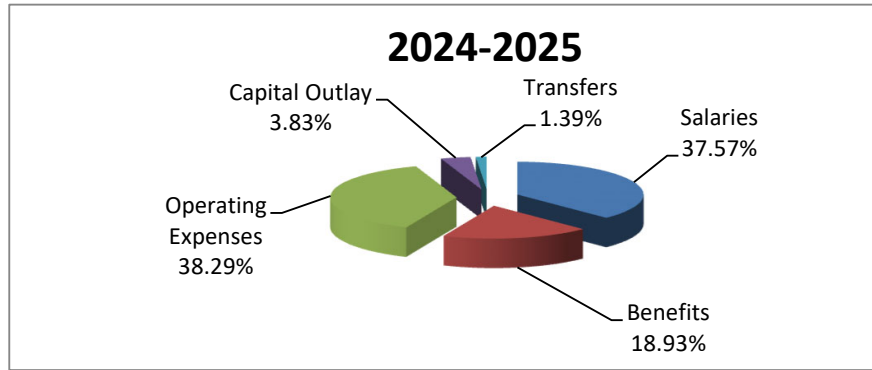
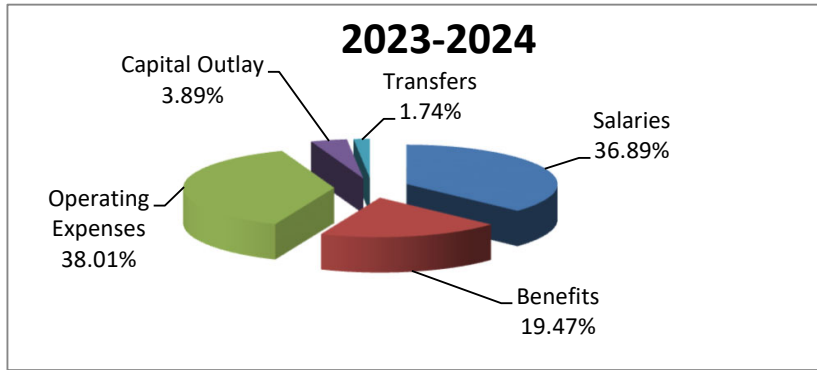
ITEM	ADJUSTED 2023-2024 BUDGET	PERCENT OF BUDGET
Current Funds Revenues		
State Appropriations	\$ 12,207,326	39.58%
Local Appropriations	3,972,000	12.88%
One Mill	1,128,046	3.66%
Tuition & Fees	5,209,978	16.89%
Restricted Sources	2,646,173	8.58%
Auxiliary Fund	3,419,548	11.10%
Other Income/ Reserves	2,262,944	7.34%
Total Revenues	\$ 30,846,015	100%

ITEM	APPROVED 2024-2025 BUDGET	PERCENT OF BUDGET
Current Funds Revenues		
State Appropriations	\$ 12,932,416	40.02%
Local Appropriations	3,583,895	11.09%
One Mill	986,178	3.05%
Tuition & Fees	5,325,712	16.48%
Restricted Sources	3,064,891	9.49%
Auxiliary Fund	3,693,956	11.43%
Other Income/ Reserves	2,724,609	8.43%
Total Revenues	\$ 32,311,656	100%



ITEM	ADJUSTED 2023-2024 BUDGET	PERCENT OF BUDGET
Current Funds Expenditures by Program		
Instruction	\$ 8,110,505	26.29%
Research - Projects	-	0.00%
Public Service	222,625	0.72%
Academic Support	3,487,352	11.31%
Total Instructional Programs	11,820,482	38.32%
Student Services	3,362,002	10.90%
Institutional Support	6,849,791	22.21%
Plant Operations	2,566,079	8.32%
Scholarships	2,715,369	8.80%
Transfers	100,664	0.33%
Total Other Programs	15,593,905	50.55%
Auxiliary Fund	3,431,628	11.13%
Auxiliary Federal Workstudy	0	0.00%
Total Auxiliary Fund	3,431,628	11.13%
Total Expenditures by Program	\$ 30,846,015	100%

ITEM	APPROVED 2024-2025 BUDGET	PERCENT OF BUDGET
Current Funds Expenditures by Program		
Instruction	\$ 8,301,056	25.69%
Research - Projects	-	0.00%
Public Service	232,725	0.72%
Academic Support	3,852,582	11.92%
Total Instructional Programs	12,386,363	38.33%
Student Services	3,874,683	11.99%
Institutional Support	6,684,609	20.69%
Plant Operations	2,695,193	8.34%
Scholarships	2,851,462	8.82%
Transfers	108,430	0.34%
Total Other Programs	16,214,377	50.18%
Auxiliary Fund	3,710,916	11.48%
Auxiliary Federal Workstudy	0	0.00%
Total Auxiliary Fund	3,710,916	11.48%
Total Expenditures by Program	\$ 32,311,656	100%



ITEM	ADJUSTED 2023-2024 BUDGET	PERCENT OF BUDGET
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Current Funds Expenditures by Series

Salaries	\$ 11,378,802	36.89%
Benefits	6,005,788	19.47%
Operating Expenses	11,724,416	38.01%
Capital Outlay	1,200,870	3.89%
Transfers	536,139	1.74%

Total Expenditures by Series	\$ 30,846,015	100%
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ITEM	APPROVED 2024-2025 BUDGET	PERCENT OF BUDGET
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Current Funds Expenditures by Series

Salaries	\$ 12,138,634	37.57%
Benefits	6,115,800	18.93%
Operating Expenses	12,372,235	38.29%
Capital Outlay	1,236,037	3.83%
Transfers	448,950	1.39%

Total Expenditures by Series	\$ 32,311,656	100%
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WYOMING COMMUNITY COLLEGE SYSTEM

Annual Budget Summary - Total Current Funds

College:	<u>Northwest College</u>	Actual 2022-2023	Estimated 2023-2024	Recommended Budget 2024-2025	Adopted Budget 2024-2025
Revenue	Tuition and Fees	4,954,205	5,455,580	5,325,712	5,325,712
	State Appropriations	11,783,270	11,971,541	12,932,416	12,932,416
	Local Appropriations	4,685,847	5,611,586	4,570,073	4,570,073
	Federal Grants and Contracts	2,112,975	2,004,164	1,563,151	1,563,151
	State Grants and Contracts	1,723,871	1,838,359	862,167	862,167
	Local Grants and Contracts	0	0	0	0
	Private Gifts/Grants/Contracts	644,459	598,360	639,573	639,573
	Endowment Income	0	0	0	0
	Sales & Services/Educ Act.	0	0	0	0
	Sales & Services/Aux Enter	3,428,785	3,482,134	3,693,956	3,693,956
	Other Sources	68,908	388,288	70,695	70,695
	Total Revenue	29,402,320	31,350,011	29,657,742	29,657,742
Other Funding Sources	Carryover	109,951	96,000	2,039,581	2,039,581
	Transfers	804,393	332,219	407,129	407,129
	Other	78,448	207,061	207,203	207,203
	Total Other	992,791	635,280	2,653,914	2,653,914
Total Current Funds Revenue and Other		30,395,111	31,985,291	32,311,656	32,311,656
Expenditures by Program	Instruction	9,273,825	7,219,595	8,301,056	8,301,056
	Research	0	0	0	0
	Public Service	213,567	196,342	232,725	232,725
	Academic Support	1,508,321	1,674,471	3,852,582	3,852,582
	Student Services	3,907,827	3,745,462	3,874,683	3,874,683
	Institutional Support	2,562,561	5,776,597	6,684,609	6,684,609
	Operations and Maint/Plant	2,634,501	2,496,975	2,695,193	2,695,193
	Scholarships & Fellowships	2,746,681	2,962,157	2,851,462	2,851,462
	Total Expenditures	22,847,283	24,071,601	28,492,310	28,492,310
Transfers	Mandatory Transfers	1,703,409	0	0	0
	Non-mandatory Transfers	1,985,623	3,587,133	108,430	108,430
	Total Transfers	3,689,032	3,587,133	108,430	108,430
Auxiliary Enterprises	Expenditures	3,010,749	3,002,455	3,370,396	3,370,396
	Mandatory Transfers	316,700	316,700	316,700	316,700
	Non-mandatory Transfers	239,742	23,820	23,820	23,820
	Total Expenditures & Transfers	3,567,191	3,342,975	3,710,916	3,710,916
Total Current Funds Expenditures and Transfers		30,103,506	31,001,709	32,311,656	32,311,656
Expenditures by Series	Salaries	10,465,195	10,463,978	12,138,634	12,138,634
	Benefits	5,197,393	4,889,639	6,115,800	6,115,800
	Operating Expenses	10,210,182	11,143,541	12,372,235	12,372,235
	Capital Outlay	-14,738	576,898	1,236,037	1,236,037
	Total Expenditures	25,858,032	27,074,056	31,862,706	31,862,706
Transfers	Mandatory Transfers	2,020,109	316,700	316,700	316,700
	Non-mandatory Transfers	2,225,365	3,610,953	132,250	132,250
	Total Transfers	4,245,474	3,927,653	448,950	448,950
Total Current Funds Expenditures and Transfers		30,103,506	31,001,709	32,311,656	32,311,656
Net Increase (Decrease)		291,605	983,583	0	0

WCCC Form 213 (Reviewed Feb 2013)

WYOMING COMMUNITY COLLEGE SYSTEM

Budget Detail - Total Current Funds Revenue

College:	Northwest College	Actual 2022-2023	Estimated 2023-2024	Recommended Budget 2024-2025	Adopted Budget 2024-2025
Revenue					
Tuition, Fees	Credit Tuition, In-State	1,233,290	1,126,792	1,150,000	1,150,000
	Credit Tuition, Out-of-District	1,000,372	924,273	920,000	920,000
	Credit Tuition, Out-State	376,244	1,053,702	840,000	840,000
	Credit Tuition, WUE	719,536	602,854	627,000	627,000
	Continuing Education Tuition	273,422	349,224	396,647	396,647
	Community Services Tuition	131,206	154,693	202,065	202,065
	Student Fees	1,037,172	1,055,917	1,005,000	1,005,000
	Course Fees	182,963	188,124	185,000	185,000
	Other Fees	0	0	0	0
State Appropriations	State Aid Appropriation	9,132,601	9,963,658	9,216,569	9,216,569
	Supplemental Appropriation	2,650,669	2,007,883	3,715,846	3,715,846
	Other State Revenue	0	0	0	0
Local Appropriations	Mill Levy, Four-Mill	2,752,311	2,779,534	3,112,344	3,112,344
	Mill Levy, Optional	653,277	696,316	903,086	903,086
	Motor Vehicle Fees	710,591	714,474	545,644	545,644
	Other Local Revenue	569,668	1,421,262	9,000	9,000
Federal Grants and Contracts		2,112,975	2,004,164	1,563,151	1,563,151
State Grants and Contracts		1,723,871	1,838,359	862,167	862,167
Local Grants and Contracts BOCES/BOCHES		0	0	0	0
Private Grants/Gifts/Contracts		644,459	598,360	639,573	639,573
Endowment Income	Unrestricted	0	0	0	0
	Restricted	0	0	0	0
	Other Income	0	0	0	0
Sales/Service Educational Activities	Instruction	0	0	0	0
	Research	0	0	0	0
	Public Service	0	0	0	0
	Other	0	0	0	0
Sales/Service Auxiliary Enterprises	Student Center	0	0	0	0
	Food Service	1,211,864	1,118,633	1,202,175	1,202,175
	Residence Halls	1,952,329	1,914,985	1,969,103	1,969,103
	Bookstores	23,012	26,431	20,000	20,000
	Copy Centers	128,567	91,693	180,533	180,533
	Motor Pool	196,183	179,203	220,485	220,485
	Other	-83,170	151,190	101,660	101,660
Other Sources	Gate Receipts	0	4,914	2,500	2,500
	Investment Income	36,535	347,973	50,030	50,030
	Miscellaneous Deposits	32,373	35,401	18,165	18,165
Total Revenue		29,402,320	31,350,011	29,657,742	29,657,742
Other Funding Sources	Carryover	109,951	96,000	2,039,581	2,039,581
	Transfers	804,393	332,219	407,129	407,129
	Other	78,448	207,061	207,203	207,203
Total Other		992,791	635,280	2,653,914	2,653,914
Total Current Funds Revenue and Other		30,395,111	31,985,291	32,311,656	32,311,656

WCCC Form 214 (Reviewed Feb 2013)

WYOMING COMMUNITY COLLEGE SYSTEM

Budget Detail - Total Current Funds Expenditures

College:	Northwest College	Actual 2022-2023	Estimated 2023-2024	Recommended Budget 2024-2025	Adopted Budget 2024-2025
Expenditures by Program					
Instruction	Salaries	4,396,573	4,039,326	4,885,408	4,885,408
All Other	Benefits	2,089,697	1,832,625	2,280,325	2,280,325
	Operating Expenses	2,236,015	463,388	455,028	455,028
	Capital Outlay	37,556	115,769	34,600	34,600
	Total Expenditures	8,759,840	6,451,109	7,655,361	7,655,361
Instruction	Salaries	232,785	266,140	261,168	261,168
Continuing	Benefits	64,807	67,529	134,769	134,769
Education	Operating Expenses	139,996	239,024	181,312	181,312
	Capital Outlay	0	130,732	0	0
	Total Expenditures	437,588	703,426	577,249	577,249
Instruction	Salaries	53,246	44,298	45,147	45,147
ABE, GED,	Benefits	19,967	17,311	18,559	18,559
ESL	Operating Expenses	3,184	3,452	4,740	4,740
	Capital Outlay	0	0	0	0
	Total Expenditures	76,397	65,061	68,446	68,446
Research	Salaries	0	0	0	0
	Benefits	0	0	0	0
	Operating Expenses	0	0	0	0
	Capital Outlay	0	0	0	0
	Total Expenditures	0	0	0	0
Public Service	Salaries	21,492	10,066	200	200
All Other	Benefits	3,245	2,304	85	85
	Operating Expenses	7,871	29,959	1,785	1,785
	Capital Outlay	0	0	0	0
	Total Expenditures	32,608	42,330	2,070	2,070
Public Service	Salaries	65,199	63,716	60,130	60,130
Community	Benefits	37,305	29,571	28,049	28,049
Service	Operating Expenses	78,454	60,725	142,475	142,475
	Capital Outlay	0	0	0	0
	Total Expenditures	180,958	154,012	230,655	230,655
Academic	Salaries	482,796	528,506	832,591	832,591
Support	Benefits	234,128	235,556	428,214	428,214
	Operating Expenses	974,665	910,409	1,663,377	1,663,377
	Capital Outlay	(183,267)	0	928,400	928,400
	Total Expenditures	1,508,321	1,674,471	3,852,582	3,852,582
Student	Salaries	1,729,576	1,755,923	1,840,852	1,840,852
Services	Benefits	914,478	858,679	984,955	984,955
	Operating Expenses	1,254,940	1,089,137	1,036,876	1,036,876
	Capital Outlay	8,832	41,723	12,000	12,000
	Total Expenditures	3,907,827	3,745,462	3,874,683	3,874,683
Institutional	Salaries	1,982,070	2,246,240	2,591,557	2,591,557
Support	Benefits	919,692	1,047,680	1,256,893	1,256,893
	Operating Expenses	(373,105)	2,353,601	2,734,010	2,734,010
	Capital Outlay	33,904	129,076	102,150	102,150
	Total Expenditures	2,562,561	5,776,597	6,684,609	6,684,609
Operation/ Maintenance Plant	Salaries	1,003,068	1,078,707	1,098,008	1,098,008
	Benefits	616,007	573,725	675,565	675,565
	Operating Expenses	1,015,426	844,543	921,620	921,620
	Capital Outlay	0	0	0	0
	Total Expenditures	2,634,501	2,496,975	2,695,193	2,695,193

WYOMING COMMUNITY COLLEGE SYSTEM		Budget Detail - Total Current Funds Expenditures			
College:	<u>Northwest College</u>	Actual 2022-2023	Estimated 2023-2024	Recommended Budget 2024-2025	Adopted Budget 2024-2025
Expenditures by Program					
Scholarships and Fellowships	Salaries	0	0	0	0
	Benefits	0	0	0	0
	Operating Expenses	2,746,681	2,962,157	2,851,462	2,851,462
	Capital Outlay	0	0	0	0
	Total Expenditures	2,746,681	2,962,157	2,851,462	2,851,462
Total Expenditures		22,847,283	24,071,601	28,492,310	28,492,310
Transfers	Mandatory	1,703,409	0	0	0
	Non-mandatory	1,985,623	3,587,133	108,430	108,430
	Total Transfers	3,689,032	3,587,133	108,430	108,430
Auxiliary Enterprises	Salaries	498,389	431,055	523,573	523,573
	Benefits	298,067	224,659	308,386	308,386
	Operating Expenses	2,126,056	2,187,145	2,379,551	2,379,551
	Capital Outlay	88,237	159,597	158,887	158,887
	Total Expenditures	3,010,749	3,002,455	3,370,396	3,370,396
Transfers	Mandatory Transfers	316,700	316,700	316,700	316,700
	Non-mandatory Transfers	239,742	23,820	23,820	23,820
	Total Transfers	556,442	340,520	340,520	340,520
Total Current Funds Expenditures and Transfers		30,103,506	31,001,709	32,311,656	32,311,656

WCCC Form 215 (Reviewed Feb 2013)

WYOMING COMMUNITY COLLEGE SYSTEM

Annual Budget Summary - Unrestricted Operating Fund

College:	Northwest College	Actual 2022-2023	Estimated 2023-2024	Recommended Budget 2024-2025	Adopted Budget 2024-2025
Revenue	Tuition and Fees	4,954,205	5,455,580	5,325,712	5,325,712
	State Appropriations	11,783,270	11,971,541	12,932,416	12,932,416
	Local Appropriations	3,335,103	4,488,123	3,583,895	3,583,895
	Sales & Services/Educ Act.	0	0	0	0
	Other Sources	54,577	165,079	56,665	56,665
	Total Revenue	20,127,155	22,080,322	21,898,687	21,898,687
Other Funding Sources	Carryover	0	0	0	0
	Transfers	30,800	280,038	360,279	360,279
	Other	1,609	144,645	160,390	160,390
	Total Other	32,409	424,683	520,669	520,669
Total Operating Fund Revenue and Other		20,159,564	22,505,006	22,419,357	22,419,357
Expenditures by Program	Instruction	8,133,569	6,302,099	7,920,692	7,920,692
	Research	0	0	0	0
	Public Service	180,958	154,012	230,655	230,655
	Academic Support	1,275,186	1,365,662	1,704,128	1,704,128
	Student Services	3,019,538	3,109,738	3,481,508	3,481,508
	Institutional Support	1,905,020	4,467,075	5,460,751	5,460,751
	Operations and Maint/Plant	2,634,231	2,496,839	2,668,193	2,668,193
	Scholarships & Fellowships	780,600	856,005	845,000	845,000
	Total Expenditures	17,929,103	18,751,430	22,310,927	22,310,927
Transfers	Mandatory Transfers	0	0	0	0
	Non-mandatory Transfers	1,985,623	3,587,133	108,430	108,430
	Total Transfers	1,985,623	3,587,133	108,430	108,430
Total Oper Fund Expenditures and Transfers by Program		19,914,727	22,338,562	22,419,357	22,419,357
Expenditures by Series	Salaries	8,874,153	9,275,233	10,889,648	10,889,648
	Benefits	4,489,474	4,267,628	5,512,949	5,512,949
	Operating Expenses	4,552,954	5,035,139	5,894,730	5,894,730
	Capital Outlay	12,522	173,428	13,600	13,600
	Total Expenditures	17,929,103	18,751,430	22,310,927	22,310,927
Transfers	Mandatory Transfers	0	0	0	0
	Non-mandatory Transfers	1,985,623	3,587,133	108,430	108,430
	Total Transfers	1,985,623	3,587,133	108,430	108,430
Total Oper Fund Expenditures and Transfers by Series		19,914,727	22,338,562	22,419,357	22,419,357
Net Increase (Decrease)		244,837	166,443	0	0

WCCC Form 216 (Reviewed Feb 2013)

WYOMING COMMUNITY COLLEGE SYSTEM

Budget Detail - Unrestricted Operating Fund Revenue

College:	Northwest College	Actual 2022-2023	Estimated 2023-2024	Recommended Budget 2024-2025	Adopted Budget 2024-2025
Revenue					
Tuition, Fees	Credit Tuition, In-District	1,233,290	1,126,792	1,150,000	1,150,000
	Credit Tuition, Out-of-District	1,000,372	924,273	920,000	920,000
	Credit Tuition, Out-State	376,244	1,053,702	840,000	840,000
	Credit Tuition, WUE	719,536	602,854	627,000	627,000
	Continuing Education Tuition	273,422	349,224	396,647	396,647
	Community Services Tuition	131,206	154,693	202,065	202,065
	Student Fees	1,037,172	1,055,917	1,005,000	1,005,000
	Course Fees	182,963	188,124	185,000	185,000
	Other Fees	0	0	0	0
State Appropriations	State Aid Appropriation	9,132,601	9,963,658	9,216,569	9,216,569
	Supplemental Appropriation	2,650,669	2,007,883	3,715,846	3,715,846
	Other State Revenue	0	0	0	0
Local Appropriations	Mill Levy, Four-Mill	2,752,311	2,779,534	3,112,344	3,112,344
	Motor Vehicle Fees	575,140	571,579	464,552	464,552
	Other Local Revenue	7,652	1,137,009	7,000	7,000
Sales/Service Educational Activities	Instruction	0	0	0	0
	Research	0	0	0	0
	Public Service	0	0	0	0
	Other	0	0	0	0
Other Sources	Gate Receipts	0	4,914	2,500	2,500
	Investment Income	22,204	124,764	36,000	36,000
	Miscellaneous Deposits	32,373	35,401	18,165	18,165
Total Revenue		20,127,155	22,080,322	21,898,687	21,898,687
Other Funding Sources	Carryover	0	0		0
	Transfers	30,800	280,038	360,279	360,279
	Other	1,609	144,645	160,390	160,390
Total Other		32,409	424,683	520,669	520,669
Total Operating Fund Revenue and Other		20,159,564	22,505,006	22,419,357	22,419,357

WCCC Form 217 (Reviewed Feb 2013)

WYOMING COMMUNITY COLLEGE SYSTEM		Budget Detail - Unrestricted Operating Fund Expenditures			
College:	Northwest College	Actual 2022-2023	Estimated 2023-2024	Recommended Budget 2024-2025	Adopted Budget 2024-2025
Expenditures by Program					
Instruction	Salaries	3,663,412	3,679,325	4,666,179	4,666,179
All Other	Benefits	1,835,330	1,574,787	2,189,618	2,189,618
	Operating Expenses	2,120,543	278,526	417,599	417,599
	Capital Outlay	300	973	1,600	1,600
	Total Expenditures	7,619,584	5,533,612	7,274,996	7,274,996
Instruction	Salaries	232,785	266,140	261,168	261,168
Continuing	Benefits	64,807	67,529	134,769	134,769
Education	Operating Expenses	139,996	239,024	181,312	181,312
	Capital Outlay	0	130,732	0	0
	Total Expenditures	437,588	703,426	577,249	577,249
Instruction	Salaries	53,246	44,298	45,147	45,147
ABE, GED,	Benefits	19,967	17,311	18,559	18,559
ESL	Operating Expenses	3,184	3,452	4,740	4,740
	Capital Outlay	0	0	0	0
	Total Expenditures	76,397	65,061	68,446	68,446
Research	Salaries	0	0	0	0
	Benefits	0	0	0	0
	Operating Expenses	0	0	0	0
	Capital Outlay	0	0	0	0
	Total Expenditures	0	0	0	0
Public Service	Salaries	0	0	0	0
All Other	Benefits	0	0	0	0
	Operating Expenses	0	0	0	0
	Capital Outlay	0	0	0	0
	Total Expenditures	0	0	0	0
Public Service	Salaries	65,199	63,716	60,130	60,130
Community	Benefits	37,305	29,571	28,049	28,049
Service	Operating Expenses	78,454	60,725	142,475	142,475
	Capital Outlay	0	0	0	0
	Total Expenditures	180,958	154,012	230,655	230,655
Academic	Salaries	451,006	410,695	557,278	557,278
Support	Benefits	230,163	212,294	294,854	294,854
	Operating Expenses	594,017	742,672	851,996	851,996
	Capital Outlay	0	0	0	0
	Total Expenditures	1,275,186	1,365,662	1,704,128	1,704,128
Student	Salaries	1,448,675	1,509,580	1,683,841	1,683,841
Services	Benefits	768,978	747,901	923,070	923,070
	Operating Expenses	793,053	810,534	862,597	862,597
	Capital Outlay	8,832	41,723	12,000	12,000
	Total Expenditures	3,019,538	3,109,738	3,481,508	3,481,508
Institutional	Salaries	1,957,031	2,222,907	2,518,896	2,518,896
Support	Benefits	916,917	1,044,511	1,248,464	1,248,464
	Operating Expenses	(972,318)	1,199,658	1,693,391	1,693,391
	Capital Outlay	3,390	0	0	0
	Total Expenditures	1,905,020	4,467,075	5,460,751	5,460,751
Operation/ Maintenance Plant	Salaries	1,002,798	1,078,571	1,097,008	1,097,008
	Benefits	616,007	573,725	675,565	675,565
	Operating Expenses	1,015,426	844,543	895,620	895,620
	Capital Outlay	0	0	0	0
	Total Expenditures	2,634,231	2,496,839	2,668,193	2,668,193

WYOMING COMMUNITY COLLEGE SYSTEM		Budget Detail - Unrestricted Operating Fund Expenditures			
College:	<u>Northwest College</u>	Actual 2022-2023	Estimated 2023-2024	Recommended Budget 2024-2025	Adopted Budget 2024-2025
Expenditures by Program					
Scholarships and	Salaries	0	0	0	0
	Benefits	0	0	0	0
	Operating Expenses	780,600	856,005	845,000	845,000
Fellowships	Capital Outlay	0	0	0	0
	Total Expenditures	780,600	856,005	845,000	845,000
Total Expenditures		17,929,103	18,751,430	22,310,927	22,310,927
Transfers	Mandatory	0	0	0	0
	Non-mandatory	1,985,623	3,587,133	108,430	108,430
	Total Transfers	1,985,623	3,587,133	108,430	108,430
Total Operating Fund Expenditures and Transfers		19,914,727	22,338,562	22,419,357	22,419,357

WCCC Form 218 (Reviewed Feb 2013)

WYOMING COMMUNITY COLLEGE SYSTEM

Annual Budget Summary - Unrestricted Auxiliary Fund

College:	Northwest College	Actual 2022-2023	Estimated 2023-2024	Recommended Budget 2024-2025	Adopted Budget 2024-2025
Revenue	Sales & Services/Auxiliary Enterprises	3,428,785	3,482,134	3,693,956	3,693,956
Student Fees	Other Sources	5,844	41,574	8,030	8,030
	Total Revenue	3,434,629	3,523,708	3,701,986	3,701,986
Other Funding Sources	Carryover	0	0	0	0
	Transfers	207,020	7,280	8,930	8,930
	Other	0	0	0	0
	Total Other	207,020	7,280	8,930	8,930
	Total Auxiliary Revenue and Other	3,641,649	3,530,988	3,710,916	3,710,916
Expenditures by Program	Auxiliary Enterprises, Student	2,574,109	2,788,440	3,112,796	3,112,796
	Auxiliary Enterprises, Faculty/Staff	436,640	214,015	257,601	257,601
	Total Expenditures	3,010,749	3,002,455	3,370,396	3,370,396
Transfers	Mandatory Transfers	316,700	316,700	316,700	316,700
	Non-mandatory Transfers	239,742	23,820	23,820	23,820
	Total Transfers	556,442	340,520	340,520	340,520
	Total Auxiliary Expenditures and Transfers by Program	3,567,191	3,342,975	3,710,916	3,710,916
Expenditures by Series	Salaries	498,389	431,055	523,573	523,573
	Benefits	298,067	224,659	308,386	308,386
	Operating Expenses	2,126,056	2,187,145	2,379,551	2,379,551
	Capital Outlay	88,237	159,597	158,887	158,887
	Total Expenditures	3,010,749	3,002,455	3,370,396	3,370,396
Transfers	Mandatory Transfers	316,700	316,700	316,700	316,700
	Non-mandatory Transfers	239,742	23,820	23,820	23,820
	Total Transfers	556,442	340,520	340,520	340,520
	Total Auxiliary Expenditures and Transfers by Series	3,567,191	3,342,975	3,710,916	3,710,916
Net Increase (Decrease)		74,458	188,013	0	0

WCCC Form 216b (Reviewed Feb 2013)

WYOMING COMMUNITY COLLEGE SYSTEM

Budget Detail - Unrestricted Auxiliary Fund Revenue

College:	<u>Northwest College</u>	Actual 2022-2023	Estimated 2023-2024	Recommended Budget 2024-2025	Adopted Budget 2024-2025
Revenue					
Sales/Service	Student Center	0	0	0	0
	Food Service	1,211,864	1,118,633	1,202,175	1,202,175
	Residence Halls	1,952,329	1,914,985	1,969,103	1,969,103
	Bookstores	23,012	26,431	20,000	20,000
	Copy Center	128,567	91,693	180,533	180,533
	Motor Pool	196,183	179,203	220,485	220,485
	Other	-83,170	151,190	101,660	101,660
Other Sources	Gate Receipts	0	0	0	0
	Investment Income	5,844	41,574	8,030	8,030
	Miscellaneous Deposits	0	0	0	0
Total Revenue		3,434,629	3,523,708	3,701,986	3,701,986
Other Funding Sources	Carryover	0	0	0	0
	Transfers	207,020	7,280	8,930	8,930
	Other	0	0	0	0
Total Other		207,020	7,280	8,930	8,930
Total Auxiliary Fund Revenue and Other		3,641,649	3,530,988	3,710,916	3,710,916

WCCC Form 217b (Reviewed Feb 2013)

WYOMING COMMUNITY COLLEGE SYSTEM

Budget Detail - Unrestricted Auxiliary Fund Expenditures

College:	Northwest College	Actual 2022-2023	Estimated 2023-2024	Recommended Budget 2024-2025	Adopted Budget 2024-2025
Expenditures by Program					
Student	Salaries	0	0	0	0
Student Center	Benefits	0	0	0	0
	Operating Expenses	0	11,734	30,000	30,000
	Capital Outlay	0	0	0	0
	Total Expenditures	0	11,734	30,000	30,000
Student	Salaries	4,733	0	0	0
Food Service	Benefits	0	0	0	0
	Operating Expenses	1,219,446	1,150,979	1,202,175	1,202,175
	Capital Outlay	9,538	1,750	0	0
	Total Expenditures	1,233,717	1,152,729	1,202,175	1,202,175
Student	Salaries	0	0	0	0
Bookstore	Benefits	0	0	0	0
	Operating Expenses	(127)	0	20,000	20,000
	Capital Outlay	0	0	0	0
	Total Expenditures	(127)	0	20,000	20,000
Student	Salaries	355,490	309,381	382,755	382,755
Housing	Benefits	228,839	175,775	232,443	232,443
	Operating Expenses	660,497	819,570	861,676	861,676
	Capital Outlay	52,748	107,464	127,267	127,267
	Total Expenditures	1,297,573	1,412,190	1,604,140	1,604,140
Student Early	Salaries	0	0	0	0
Childhood	Benefits	0	0	0	0
Center	Operating Expenses	0	0	0	0
	Capital Outlay	0	0	0	0
	Total Expenditures	0	0	0	0
Student	Salaries	13,174	0	0	0
All Other	Benefits	5,738	0	0	0
	Operating Expenses	24,034	27,825	36,200	36,200
	Capital Outlay	0	0	0	0
	Total Expenditures	42,947	27,825	36,200	36,200
Faculty/Staff	Salaries	45,701	52,397	50,280	50,280
Motor Pool	Benefits	7,506	6,910	11,660	11,660
	Operating Expenses	156,820	126,884	159,461	159,461
	Capital Outlay	0	0	0	0
	Total Expenditures	210,027	186,190	221,401	221,401
Faculty/Staff	Salaries	79,291	69,278	90,538	90,538
All Other	Benefits	55,985	41,975	64,283	64,283
	Operating Expenses	65,387	50,153	70,039	70,039
	Capital Outlay	25,951	50,383	31,620	31,620
	Total Expenditures	226,613	211,789	256,480	256,480
Total Expenditures		3,010,749	3,002,455	3,370,396	3,370,396
Transfers	Mandatory	316,700	316,700	316,700	316,700
	Non-mandatory	239,742	23,820	23,820	23,820
	Total Transfers	556,442	340,520	340,520	340,520
Total Auxiliary Fund Expenditures and Transfers		3,567,191	3,342,975	3,710,916	3,710,916

WYOMING COMMUNITY COLLEGE SYSTEM

Annual Budget Summary - Unrestricted One-Mill Fund

College:	Northwest College	Actual 2022-2023	Estimated 2023-2024	Recommended Budget 2024-2025	Adopted Budget 2024-2025
Revenue	Local Appropriations	1,350,744	1,123,463	986,178	986,178
	Other Sources	8,487	181,635	6,000	6,000
	Total Revenue	1,359,232	1,305,098	992,178	992,178
Other Funding Sources	Carryover	0	0	0	0
	Transfers	0	0	0	0
	Other	31,109	33,285	28,000	28,000
	Total Other	31,109	33,285	28,000	28,000
Total One-Mill Revenue and Other		1,390,340	1,338,383	1,020,178	1,020,178
Expenditures by Program	Instruction	0	0	0	0
	Research	0	0	0	0
	Public Service	0	0	0	0
	Academic Support	5,634	5,393	7,000	7,000
	Student Services	0	0	0	0
	Institutional Support	571,882	1,030,216	1,013,178	1,013,178
	Operations and Maint/Plant	0	0	0	0
	Scholarships & Fellowships	0	0	0	0
	Total Expenditures	577,515	1,035,609	1,020,178	1,020,178
Transfers	Mandatory Transfers	1,703,409	0	0	0
	Non-mandatory Transfers	0	0	0	0
	Total Transfers	1,703,409	0	0	0
Total One-Mill Expenditures and Transfers by Program		2,280,924	1,035,609	1,020,178	1,020,178
Expenditures by Series	Salaries	20,196	12,518	40,545	40,545
	Benefits	1,994	1,322	544	544
	Operating Expenses	554,305	895,482	877,089	877,089
	Capital Outlay	1,020	126,288	102,000	102,000
	Total Expenditures	577,515	1,035,609	1,020,178	1,020,178
Transfers	Mandatory Transfers	1,703,409	0	0	0
	Non-mandatory Transfers	0	0	0	0
	Total Transfers	1,703,409	0	0	0
Total One-Mill Expenditures and Transfers by Series		2,280,924	1,035,609	1,020,178	1,020,178
Net Increase (Decrease)		(890,584)	302,774	0	0

WCCC Form 216c (Reviewed Feb 2013)

WYOMING COMMUNITY COLLEGE SYSTEM

Budget Detail - Unrestricted One-Mill Fund Revenue

College:	<u>Northwest College</u>	Actual 2022-2023	Estimated 2023-2024	Recommended Budget 2024-2025	Adopted Budget 2024-2025
Revenue					
Local	Mill levy	0	0	0	0
Appropriations	Optional Mill	653,277	696,316	903,086	903,086
	Motor Vehicle Fees	135,451	142,895	81,092	81,092
	Other Local Revenue	562,016	284,252	2,000	2,000
Other Sources	Investment Income	8,487	181,635	6,000	6,000
Total Revenue		1,359,232	1,305,098	992,178	992,178
Other Funding Sources					
	Carryover	0	0	0	0
	Transfers	0	0	0	0
	Other	31,109	33,285	28,000	28,000
Total Other		31,109	33,285	28,000	28,000
Total One-Mill Revenue and Other		1,390,340	1,338,383	1,020,178	1,020,178

WCCC Form 217c (Reviewed Feb 2013)

WYOMING COMMUNITY COLLEGE SYSTEM

Budget Detail - Unrestricted One-Mill Fund Expenditures

College:	Northwest College	Actual 2022-2023	Estimated 2023-2024	Recommended Budget 2024-2025	Adopted Budget 2024-2025
Expenditures by Program					
Instruction	Salaries	0	0	0	0
All Other	Benefits	0	0	0	0
	Operating Expenses	0	0	0	0
	Capital Outlay	0	0	0	0
	Total Expenditures	0	0	0	0
Instruction	Salaries	0	0	0	0
Continuing	Benefits	0	0	0	0
Education	Operating Expenses	0	0	0	0
	Capital Outlay	0	0	0	0
	Total Expenditures	0	0	0	0
Instruction	Salaries	0	0	0	0
ABE, GED,	Benefits	0	0	0	0
ESL	Operating Expenses	0	0	0	0
	Capital Outlay	0	0	0	0
	Total Expenditures	0	0	0	0
Research	Salaries	0	0	0	0
	Benefits	0	0	0	0
	Operating Expenses	0	0	0	0
	Capital Outlay	0	0	0	0
	Total Expenditures	0	0	0	0
Public Service	Salaries	0	0	0	0
All Other	Benefits	0	0	0	0
	Operating Expenses	0	0	0	0
	Capital Outlay	0	0	0	0
	Total Expenditures	0	0	0	0
Public Service	Salaries	0	0	0	0
Community	Benefits	0	0	0	0
Service	Operating Expenses	0	0	0	0
	Capital Outlay	0	0	0	0
	Total Expenditures	0	0	0	0
Academic	Salaries	1,000	0	0	0
Support	Benefits	83	0	0	0
	Operating Expenses	4,551	5,393	7,000	7,000
	Capital Outlay	0	0	0	0
	Total Expenditures	5,634	5,393	7,000	7,000
Student	Salaries	0	0	0	0
Services	Benefits	0	0	0	0
	Operating Expenses	0	0	0	0
	Capital Outlay	0	0	0	0
	Total Expenditures	0	0	0	0
Institutional	Salaries	19,196	12,518	40,545	40,545
Support	Benefits	1,911	1,322	544	544
	Operating Expenses	549,754	890,089	870,089	870,089
	Capital Outlay	1,020	126,288	102,000	102,000
	Total Expenditures	571,882	1,030,216	1,013,178	1,013,178

WYOMING COMMUNITY COLLEGE SYSTEM

Budget Detail - Unrestricted One-Mill Fund Expenditures

College:	<u>Northwest College</u>	Actual 2022-2023	Estimated 2023-2024	Recommended Budget 2024-2025	Adopted Budget 2024-2025
Operation/ Maintenance Plant	Salaries	0	0	0	0
	Benefits	0	0	0	0
	Operating Expenses	0	0	0	0
	Capital Outlay	0	0	0	0
	Total Expenditures	0	0	0	0
Scholarships and Fellowships	Salaries	0	0	0	0
	Benefits	0	0	0	0
	Operating Expenses	0	0	0	0
	Capital Outlay	0	0	0	0
	Total Expenditures	0	0	0	0
Total Expenditures		577,515	1,035,609	1,020,178	1,020,178
Transfers	Mandatory	1,703,409	0	0	0
	Non-mandatory		0	0	0
	Total Transfers	1,703,409	0	0	0
Total One-Mill Expenditures and Transfers		2,280,924	1,035,609	1,020,178	1,020,178

WCCC Form 218c (Reviewed Feb 2013)

WYOMING COMMUNITY COLLEGE SYSTEM

Annual Budget Summary - Restricted Fund

College:	Northwest College	Actual 2022-2023	Estimated 2023-2024	Recommended Budget 2024-2025	Adopted Budget 2024-2025
Revenue	Local Appropriations	0	0	0	0
	Federal Grants and Contracts	2,112,975	2,004,164	1,563,151	1,563,151
	State Grants and Contracts	1,723,871	1,838,359	862,167	862,167
	Local Grants and Contracts	0	0	0	0
	Private Gifts/Grants/Contracts	644,459	598,360	639,573	639,573
	Total Revenue	4,481,305	4,440,882	3,064,891	3,064,891
Other Funding Sources	Carryover	109,951	96,000	2,039,581	2,039,581
	Transfers	566,573	44,901	37,920	37,920
	Other	45,730	29,131	18,813	18,813
	Total Other	722,253	170,032	2,096,315	2,096,315
Total Restricted Funds Revenue and Other		5,203,558	4,610,915	5,161,205	5,161,205
Expenditures by Program	Instruction	1,140,256	917,497	380,364	380,364
	Research	0	0	0	0
	Public Service	32,608	42,330	2,070	2,070
	Academic Support	227,501	303,416	2,141,454	2,141,454
	Student Services	888,289	635,725	393,175	393,175
	Institutional Support	85,659	279,306	210,680	210,680
	Operations and Maint/Plant	270	137	27,000	27,000
	Scholarships & Fellowships	1,966,081	2,106,152	2,006,462	2,006,462
	Total Expenditures	4,340,664	4,284,562	5,161,205	5,161,205
Transfers	Mandatory Transfers	0	0	0	0
	Non-mandatory Transfers	0	0	0	0
	Total Transfers	0	0	0	0
Auxiliary Enterprises	Expenditures	0	0	0	0
	Mandatory Transfers	0	0	0	0
	Non-mandatory Transfers	0	0	0	0
	Total Expenditures & Transfers	0	0	0	0
Total Restricted Expenditures and Transfers by Program		4,340,664	4,284,562	5,161,205	5,161,205
Expenditures by Series	Salaries	1,072,457	745,173	684,868	684,868
	Benefits	407,858	396,030	293,921	293,921
	Operating Expenses	2,976,866	3,025,775	3,220,865	3,220,865
	Capital Outlay	-116,517	117,584	961,550	961,550
	Total Expenditures	4,340,664	4,284,562	5,161,205	5,161,205
Transfers	Mandatory Transfers	0	0	0	0
	Non-mandatory Transfers	0	0	0	0
	Total Transfers	0	0	0	0
Total Restricted Expenditures and Transfers by Series		4,340,664	4,284,562	5,161,205	5,161,205
Net Increase (Decrease)		862,894	326,353	0	0

WCCC Form 216e (Reviewed Feb 2013)

WYOMING COMMUNITY COLLEGE SYSTEM		Budget Detail - Restricted Fund Revenue			
College:	Northwest College	Actual 2022-2023	Estimated 2023-2024	Recommended Budget 2024-2025	Adopted Budget 2024-2025
Revenue					
	Local Appropriations	0	0	0	0
	Federal Grants and Contracts	2,112,975	2,004,164	1,563,151	1,563,151
	State Grants and Contracts	1,723,871	1,838,359	862,167	862,167
	Local Grants and Contracts	0	0	0	0
	Private Gift/Grants/Contracts	644,459	598,360	639,573	639,573
Total Revenue		4,481,305	4,440,882	3,064,891	3,064,891
Other Funding Sources					
	Carryover	109,951	96,000	2,039,581	2,039,581
	Transfers	566,573	44,901	37,920	37,920
	Other	45,730	29,131	18,813	18,813
Total Other		722,253	170,032	2,096,315	2,096,315
Total Restrctited Funds Revenue and Other		5,203,558	4,610,915	5,161,205	5,161,205

WCCC Form 217e (Reviewed Feb 2013)

WYOMING COMMUNITY COLLEGE SYSTEM

Budget Detail - Restricted Fund Expenditures

College:	Northwest College	Actual 2022-2023	Estimated 2023-2024	Recommended Budget 2024-2025	Adopted Budget 2024-2025
Expenditures by Program					
Instruction	Salaries	733,161	360,001	219,229	219,229
All Other	Benefits	254,367	257,838	90,706	90,706
	Operating Expenses	115,471	184,862	37,429	37,429
	Capital Outlay	37,256	114,796	33,000	33,000
	Total Expenditures	1,140,256	917,497	380,364	380,364
Instruction	Salaries	0	0	0	0
Continuing	Benefits	0	0	0	0
Education	Operating Expenses	0	0	0	0
	Capital Outlay	0	0	0	0
	Total Expenditures	0	0	0	0
Instruction	Salaries	0	0	0	0
ABE, GED,	Benefits	0	0	0	0
ESL	Operating Expenses	0	0	0	0
	Capital Outlay	0	0	0	0
	Total Expenditures	0	0	0	0
Research	Salaries	0	0	0	0
	Benefits	0	0	0	0
	Operating Expenses	0	0	0	0
	Capital Outlay	0	0	0	0
	Total Expenditures	0	0	0	0
Public Service	Salaries	21,492	10,066	200	200
All Other	Benefits	3,245	2,304	85	85
	Operating Expenses	7,871	29,959	1,785	1,785
	Capital Outlay	0	0	0	0
	Total Expenditures	32,608	42,330	2,070	2,070
Public Service	Salaries	0	0	0	0
Community	Benefits	0	0	0	0
Service	Operating Expenses	0	0	0	0
	Capital Outlay	0	0	0	0
	Total Expenditures	0	0	0	0
Academic	Salaries	30,790	117,811	275,313	275,313
Support	Benefits	3,882	23,262	133,360	133,360
	Operating Expenses	376,097	162,344	804,381	804,381
	Capital Outlay	(183,267)	0	928,400	928,400
	Total Expenditures	227,501	303,416	2,141,454	2,141,454
Student	Salaries	280,901	246,343	157,011	157,011
Services	Benefits	145,500	110,779	61,886	61,886
	Operating Expenses	461,887	278,603	174,278	174,278
	Capital Outlay	0	0	0	0
	Total Expenditures	888,289	635,725	393,175	393,175
Institutional	Salaries	5,843	10,815	32,115	32,115
Support	Benefits	864	1,848	7,885	7,885
	Operating Expenses	49,458	263,855	170,530	170,530
	Capital Outlay	29,494	2,788	150	150
	Total Expenditures	85,659	279,306	210,680	210,680
Operation/	Salaries	270	137	1,000	1,000
Maintenance	Benefits	0	0	0	0
Plant	Operating Expenses	0	0	26,000	26,000
	Capital Outlay	0	0	0	0
	Total Expenditures	270	137	27,000	27,000

WYOMING COMMUNITY COLLEGE SYSTEM

Budget Detail - Restricted Fund Expenditures

College:		Actual	Estimated	Recommended	Adopted
Northwest College		2022-2023	2023-2024	Budget	Budget
				2024-2025	2024-2025
Expenditures by Program					
Scholarships and Fellowships	Salaries	0	0	0	0
	Benefits	0	0	0	0
	Operating Expenses	1,966,081	2,106,152	2,006,462	2,006,462
	Capital Outlay	0	0	0	0
	Total Expenditures	1,966,081	2,106,152	2,006,462	2,006,462
Total Expenditures		4,340,664	4,284,562	5,161,205	5,161,205
Transfers	Mandatory	0	0	0	0
	Non-mandatory	0	0	0	0
	Total Transfers	0	0	0	0
Auxiliary Enterprises	Salaries	0	0	0	0
	Benefits	0	0	0	0
	Operating Expenses	0	0	0	0
	Capital Outlay	0	0	0	0
	Total Expenditures	0	0	0	0
Transfers	Mandatory Transfers	0	0	0	0
	Non-mandatory Transfers	0	0	0	0
	Total Transfers	0	0	0	0
Total Restricted Funds Expenditures and Transfers		4,340,664	4,284,562	5,161,205	5,161,205

WCCC Form 218e (Reviewed Feb 2013)

WYOMING COMMUNITY COLLEGE SYSTEM

Annual Budget Summary - Plant Fund

College:	Northwest College	Actual 2022-2023	Estimated 2023-2024	Recommended Budget 2024-2025	Adopted Budget 2024-2025
Revenue	Student Fees	0	0	0	0
	Debt Service	0	0	0	0
	State Appropriations	4,337,770	12,458,689	4,816,933	4,816,933
	Federal Appropriations	0	0	0	0
	Interest Income	8,909	218,227	4,000	4,000
	Other/Gifts	540,642	8,733,925	214,919	214,919
	Total Revenue	4,887,321	21,410,842	5,035,852	5,035,852
Other Funding Sources	Carryover	0	0	1,153,356	1,153,356
	Borrowing-External Agencies	0	0	0	0
	Transfers	316,700	4,699,967	316,700	316,700
	Total Other	316,700	4,699,967	1,470,056	1,470,056
Total Plant Funds Revenue and Other		5,204,021	26,110,809	6,505,907	6,505,907
Expenditures by Program	Land/Building Acquisition	0	0	0	0
	New Construction	3,941,035	18,745,338	4,003,105	4,003,105
	Remodeling/Renovation	3,115,588	3,183,097	2,186,102	2,186,102
	Debt Service	316,700	316,700	316,700	316,700
	Other	0	0	0	0
	Total Expenditures	7,373,323	22,245,135	6,505,907	6,505,907
Transfers	Mandatory Transfers	0	0	0	0
	Non-mandatory Transfers	0	0	0	0
	Total Transfers	0	0	0	0
Total Plant Funds Expenditures and Transfers by Program		7,373,323	22,245,135	6,505,907	6,505,907
Expenditures by Series	Salaries	0	0	0	0
	Benefits	0	0	0	0
	Operating Expenses	316,700	316,700	316,700	316,700
	Capital Outlay	7,056,623	21,928,435	6,189,207	6,189,207
	Total Expenditures	7,373,323	22,245,135	6,505,907	6,505,907
Transfers	Mandatory Transfers	0	0	0	0
	Non-mandatory Transfers	0	0	0	0
	Total Transfers	0	0	0	0
Total Plant Funds Expenditures and Transfers by Series		7,373,323	22,245,135	6,505,907	6,505,907
Net Increase (Decrease)		(2,169,301)	3,865,673	0	0

WCCC Form 216f (Reviewed Feb 2013)

WYOMING COMMUNITY COLLEGE SYSTEM		Budget Detail - Plant Fund Revenue			
College:	Northwest College	Actual 2022-2023	Estimated 2023-2024	Recommended Budget 2024-2025	Adopted Budget 2024-2025
Revenue					
	Student Fees	0	0	0	0
	Debt Service	0	0	0	0
	Federal Appropriations	0	0	0	0
	Other investment Income	0	0	0	0
	Other/Gifts	540,642	8,733,925	214,919	214,919
State	Supplemental Appropriation	4,337,770	12,458,689	4,816,933	4,816,933
Appropriations	Contingency Reserve	0	0	0	0
	Interest Income	8,909	218,227	4,000	4,000
Total Revenue		4,887,321	21,410,842	5,035,852	5,035,852
Other Funding Sources					
	Carryover	0	0	1,153,356	1,153,356
	Borrowings-External Agencies	0	0	0	0
	Transfers	316,700	4,699,967	316,700	316,700
Total Other		316,700	4,699,967	1,470,056	1,470,056
Total Plant Funds Revenue and Other		5,204,021	26,110,809	6,505,907	6,505,907

WCCC Form 217f (Reviewed Feb 2013)

WYOMING COMMUNITY COLLEGE SYSTEM

Budget Detail - Plant Fund Expenditures

College:	<u>Northwest College</u>	Actual 2022-2023	Estimated 2023-2024	Recommended Budget 2024-2025	Adopted Budget 2024-2025
Expenditures by Program					
Land/Bldg Acquisition	Salaries	0	0	0	0
	Benefits	0	0	0	0
	Operating Expenses	0	0	0	0
	Capital Outlay	0	0	0	0
	Total Expenditures	0	0	0	0
New Construction	Salaries	0	0	0	0
	Benefits	0	0	0	0
	Operating Expenses	0	0	0	0
	Capital Outlay	3,941,035	18,745,338	4,003,105	4,003,105
	Total Expenditures	3,941,035	18,745,338	4,003,105	4,003,105
Remodeling/ Renovations	Salaries	0	0	0	0
	Benefits	0	0	0	0
	Operating Expenses	0	0	0	0
	Capital Outlay	3,115,588	3,183,097	2,186,102	2,186,102
	Total Expenditures	3,115,588	3,183,097	2,186,102	2,186,102
Debt Service	Salaries	0	0	0	0
	Benefits	0	0	0	0
	Operating Expenses	316,700	316,700	316,700	316,700
	Capital Outlay	0	0	0	0
	Total Expenditures	316,700	316,700	316,700	316,700
Other	Salaries	0	0	0	0
	Benefits	0	0	0	0
	Operating Expenses	0	0	0	0
	Capital Outlay	0	0	0	0
	Total Expenditures	0	0	0	0
Total Expenditures		7,373,323	22,245,135	6,505,907	6,505,907
Transfers	Mandatory	0	0	0	0
	Non-mandatory	0	0	0	0
	Total Transfers	0	0	0	0
Total Plant Funds Expenditures and Transfers		7,373,323	22,245,135	6,505,907	6,505,907

WCCC Form 218f (Reviewed Feb 2013)

WYOMING COMMUNITY COLLEGE SYSTEM

Annual Budget Summary - Endowment Fund

College:	Northwest College	Actual 2022-2023	Estimated 2023-2024	Recommended Budget 2024-2025	Adopted Budget 2024-2025
Revenue	State Matching Funds	0	0	0	0
	Investment Income	0	0	0	0
	Private Gifts/Grants/Contracts	0	0	0	0
	Other	0	0	0	0
	Total Revenue	0	0	0	0
Other Funding Sources	Carryover	0	0	0	0
	Transfers	0	0	0	0
	Other	0	0	0	0
	Total Other	0	0	0	0
Total Endowment Revenue and Other		0	0	0	0
Expenditures by Program	Instruction	0	0	0	0
	Research	0	0	0	0
	Public Service	0	0	0	0
	Academic Support	0	0	0	0
	Student Services	0	0	0	0
	Institutional Support	0	0	0	0
	Operations & Maint/Plant	0	0	0	0
	Scholarships & Fellowships	0	0	0	0
	Total Expenditures	0	0	0	0
Transfers	Mandatory Transfers	0	0	0	0
	Non-mandatory Transfers	0	0	0	0
	Total Transfers	0	0	0	0
Auxiliary Enterprises	Expenditures	0	0	0	0
	Mandatory Transfers	0	0	0	0
	Non-mandatory Transfers	0	0	0	0
	Total Expenditures and Transfers	0	0	0	0
Total Endowment Expenditures and Transfers by Program		0	0	0	0
Expenditures by Series	Salaries	0	0	0	0
	Benefits	0	0	0	0
	Operating Expenses	0	0	0	0
	Capital Outlay	0	0	0	0
	Total Expenditures	0	0	0	0
Transfers	Mandatory Transfers	0	0	0	0
	Non-mandatory Transfers	0	0	0	0
	Total Transfers	0	0	0	0
Total Endowment Expenditures and Transfers by Series		0	0	0	0
Net Increase (Decrease)		0	0	0	0

WCCC Form 216g (Reviewed Feb 2013)

WYOMING COMMUNITY COLLEGE SYSTEM

Budget Detail - Endowment Revenue

College:	<u>Northwest College</u>	Actual 2022-2023	Estimated 2023-2024	Recommended Budget 2024-2025	Adopted Budget 2024-2025
Revenue	State Appropriation-Match	0	0	0	0
	Investment Income	0	0	0	0
	Gifts	0	0	0	0
	Other	0	0	0	0
Total Revenue		0	0	0	0
Other Funding Sources	Carryover	0	0	0	0
	Transfers	0	0	0	0
	Other	0	0	0	0
Total Other		0	0	0	0
Total Endowment Revenue and Other		0	0	0	0

WCCC Form 217g (Reviewed Feb 2013)

WYOMING COMMUNITY COLLEGE SYSTEM

Budget Detail - Endowment Expenditures

College:	Northwest College	Actual 2022-2023	Estimated 2023-2024	Recommended Budget 2024-2025	Adopted Budget 2024-2025
Expenditures by Program					
Instruction All Other	Salaries	0	0	0	0
	Benefits	0	0	0	0
	Operating Expenses	0	0	0	0
	Capital Outlay	0	0	0	0
	Total Expenditures	0	0	0	0
Instruction Continuing Education	Salaries	0	0	0	0
	Benefits	0	0	0	0
	Operating Expenses	0	0	0	0
	Capital Outlay	0	0	0	0
	Total Expenditures	0	0	0	0
Instruction ABE, GED, ESL	Salaries	0	0	0	0
	Benefits	0	0	0	0
	Operating Expenses	0	0	0	0
	Capital Outlay	0	0	0	0
	Total Expenditures	0	0	0	0
Research	Salaries	0	0	0	0
	Benefits	0	0	0	0
	Operating Expenses	0	0	0	0
	Capital Outlay	0	0	0	0
	Total Expenditures	0	0	0	0
Public Service All Other	Salaries	0	0	0	0
	Benefits	0	0	0	0
	Operating Expenses	0	0	0	0
	Capital Outlay	0	0	0	0
	Total Expenditures	0	0	0	0
Public Service Community Service	Salaries	0	0	0	0
	Benefits	0	0	0	0
	Operating Expenses	0	0	0	0
	Capital Outlay	0	0	0	0
	Total Expenditures	0	0	0	0
Academic Support	Salaries	0	0	0	0
	Benefits	0	0	0	0
	Operating Expenses	0	0	0	0
	Capital Outlay	0	0	0	0
	Total Expenditures	0	0	0	0
Student Services	Salaries	0	0	0	0
	Benefits	0	0	0	0
	Operating Expenses	0	0	0	0
	Capital Outlay	0	0	0	0
	Total Expenditures	0	0	0	0
Institutional Support	Salaries	0	0	0	0
	Benefits	0	0	0	0
	Operating Expenses	0	0	0	0
	Capital Outlay	0	0	0	0
	Total Expenditures	0	0	0	0

WYOMING COMMUNITY COLLEGE SYSTEM

Budget Detail - Endowment Expenditures

College:	Northwest College	Actual 2022-2023	Estimated 2023-2024	Recommended Budget 2024-2025	Adopted Budget 2024-2025
Expenditures by Program					
Operation/ Maintenance Plant	Salaries	0	0	0	0
	Benefits	0	0	0	0
	Operating Expenses	0	0	0	0
	Capital Outlay	0	0	0	0
	Total Expenditures	0	0	0	0
Scholarships and Fellowships	Salaries	0	0	0	0
	Benefits	0	0	0	0
	Operating Expenses	0	0	0	0
	Capital Outlay	0	0	0	0
	Total Expenditures	0	0	0	0
Total Expenditures		0	0	0	0
Transfers	Mandatory	0	0	0	0
	Non-mandatory	0	0	0	0
	Total Transfers	0	0	0	0
<hr/>					
Auxiliary Enterprises	Salaries	0	0	0	0
	Benefits	0	0	0	0
	Operating Expenses	0	0	0	0
	Capital Outlay	0	0	0	0
	Total Expenditures	0	0	0	0
Transfers	Mandatory	0	0	0	0
	Non-mandatory	0	0	0	0
	Total Transfers	0	0	0	0
Total Endowment Expenditures and Transfers		0	0	0	0

WCCC Form 218g (Reviewed Feb 2013)

WYOMING COMMUNITY COLLEGE SYSTEM

College: Northwest College

Debt Issue Summary

Name of Issue	Issue Date	Date Due	Interest Rate	Amount of Issue	Balance Outstanding 7/1/2024	Retirement This Period	Interest Due This Period
Lease Revenue Refunding Note 2015 Issue	7/2015	6/2033	2.560%	4,480,000	2,495,729	243,567	73,133
Total Required				4,480,000	2,495,729	243,567	73,133

WCCC Form 224 (Reviewed Dec 2017)

WYOMING COMMUNITY COLLEGE SYSTEM

College: Northwest College

Statement of Borrowing Capacity**As of July 1, 2024**

Assessed Valuation of College District for Budget Year (<i>Estimated</i>)	\$	1,000,217,112
Debt Limit: 4% of Assessed Valuation		40,008,684
Less: Bond Principal Outstanding, June 30, 2024	0	
Less: Cash Balance on Hand for Payment of Bond Principal	<u>0</u>	
Outstanding Bonds Minus Cash Balance		<u>0</u>
Legal Debt Margin	<u>\$</u>	<u>40,008,684</u>

WCCC Form 226 (Reviewed Dec 2017)

**NORTHWEST COLLEGE BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING**

June 10, 2024

MEMBERS PRESENT: President MS. TARA KUIPERS (via Zoom); Vice President/Secretary MS. DENISE LAURSEN; Treasurer MR. BOB NEWSOME; and Trustees MR. JOHN HOUSEL, MR. R.J. KOST, DR. LARRY TODD, and DR. MARK WURZEL.

MEMBERS ABSENT:

OTHERS PRESENT: MS. LISA WATSON, President; MR. DAVE ERICKSON, Interim Vice President for Academic Affairs; MR. TOM HAVRON, Vice President for Student Services; MS. JILL ANDERSON, MR. DUSTIN DICKS, MS. TRACY GASAWAY, MR. MARK GRANT, MS. JEN LITTERER-TREVIÑO, MR. CORY OSTERMILLER, MR. DENNIS QUILLEN, MS. LISA SMITH, MR. OSCAR TREVIÑO, MS. SHELBY WETZEL, MR. ZAC TAYLOR, *Powell Tribune*; and MS. KELI BORDERS, Executive Secretary to the President and Board of Trustees.

CALL TO ORDER: Vice President/Secretary Laursen called the regular meeting of the Northwest College Board of Trustees to order on Monday, June 10, 2024, at 4:01 p.m. in the Yellowstone Building.

A APPROVE THE AGENDA: **A motion was made by Trustee Kost and seconded by Trustee Wurzel to approve the agenda. Motion carried.**

A CONSENT AGENDA: **A motion was made by Trustee Wurzel and seconded by Trustee Kost to approve the consent agenda.**

In response to a question from Trustee Housel, President Watson stated that while she has not had the opportunity to review the results of Hanover Research's community survey in detail, her initial assessment is that the community strongly supports the College and feels it is a valuable asset. They approve of the offerings but would like to see more programming that supports local businesses. She feels there was a decent response rate but would have liked to have seen more.

Trustee Housel was pleased to see that fifty-four individuals had received their CDLs since January 1, 2024.

In response to a question from Trustee Housel, President Watson stated that the College serves WYDOT and businesses that are sending their employees to be trained in the CDL program. They are also working with K-12 to provide training opportunities to age-eligible students for the program. Therefore, most individuals who obtain their licenses are local and regional workers.

President Watson stated that Christi Greaham, CTD's Training and Development Program Specialist, attended the Wyoming Truckers Association Conference in Rock Springs and took the simulator to Casper for WYDOT's annual Safety Training. Christi does an excellent job of building relationships with businesses in the State.

Trustee Housel commented on the success and number of student-athletes who graduated, especially from the Men's Soccer team. President Watson explained that Soccer Coach Rob Hill heavily recruited international students two years ago when the Welcome to Wyoming Scholarship first came out. Many of those student-athletes graduated this year. The Men's Soccer team also had a record number of students who received offers and scholarships for continued play at four-year institutions.

In response to a question from Trustee Wurzel, President Watson reminded the Trustees that during the pandemic, the College used federal money to write off past-due accounts and give more money to students, which partially explains the

increase in the bad debt expense in 2024.

Mark Grant further explained that the Business Office has closely examined how things have been done in the past and updated processes. For example, it was discovered that some of the Accounts Receivable codes used to process payments for dual and concurrent enrollment weren't posted as intended. There were several small charges to high school students, and rather than bill the high schools for mandatory fees from five years ago, the College wrote off the small transactions that hadn't been posted correctly.

Mark stated that a few other areas have also been cleaned up, making this year an outlier in terms of a higher percentage of bad debt expense. As they finish cleaning up the accounts, there may also be a slight carryover into the next fiscal year. While the auditors have determined everything has been materially correct, the Business Office is cleaning up the small transactions that have added up over time.

President Watson stated that dual and concurrent enrollment entry has always been manual. The College is working to improve the process with technology, which will improve efficiency. The high school counselors can now enter the student information and classes to be enrolled.

President Watson stated that the College diligently works with students to help them pay their bills. Larger institutions will drop students who have yet to pay by a specific date. Northwest College works with students throughout the semester to accommodate their needs, but it does come with challenges.

Mark added that, on average, the College is well below the national average of 3-5% of uncollectible debt. This is the first year the College has been inside that range.

In response to a question from Trustee Kost, Mark stated that the College receives approximately 20% recapture, the amount received after turning past-due accounts over to collections.

President Kuipers noted the constituency group reports and expressed her appreciation to the leadership of the faculty and staff constituencies for their involvement and engagement on campus and the work they do in general.

Motion carried, and the consent agenda, including the minutes of the May 13, 2024, regular meeting, and the May 28, 2024, special meeting/retreat, was approved.

DISCUSSION/ INFORMATIONAL ITEMS:

2025 Board Goals

President Watson stated that the Trustees discussed the upcoming year and the Board's priorities and goals during the retreat. She and President Kuipers took the feedback and developed the bullet-point list in the Board packet.

President Kuipers stated that she and President Watson reviewed the 2024 Goals and Priorities and, based on the feedback from the retreat, determined what should continue and modified or refined the focus of others. It is important to keep the Board's goals at the governance level and President Watson's goals at the operational level and ensure that both are moving in the same direction as a team.

2025 President Goals

President Watson stated that she and President Kuipers developed the President's goals, which operationalize the Board's goals, to move the College forward.

Trustee Kost said he took two key items from the retreat's discussion. He feels it's important to lighten the President's load by hiring a Vice President for Administrative Services and Finance. Secondly, advocacy for the College at all levels is critical.

BOCES Budgets

PCSD#1

President Watson explained that the Powell BOCES budget includes \$100,000 for the NWC contract, which pays for the Community Education Program Specialist for PVCE. The College receives an 8% indirect cost to operate the grant administratively. Any money left over goes into a reserve account that can be used for extra classes, equipment, etc.

President Watson's brief review of the community interest survey feedback indicates that the community enjoys lifetime learning opportunities, such as those offered by PVCE.

Trustee Wurzel stated that PCSD1# BOCES has been taking money out of their reserve account yearly to help fund the Driver's Education classes and other special projects. The BOCES Board has elected to keep one year's expenses in reserves, which means the excess funds are nearly exhausted.

BHCSD#2

Trustee Housel stated that the Lovell BOCES strongly supports dual and concurrent enrollment programs and assists students by purchasing textbooks. They also support Northwest College in other ways, such as paying for high school students to take the CDL program. They have hired a new Executive Director, who is doing an excellent job, and things are going well.

BHCSD#3

Trustee Newsome stated that BOCES is well received in Greybull and puts the College in a good light. They support Driver's Education and various family programs and do an excellent job of helping the community they serve.

President Watson stated that the college presidents have discussed BOCES recently and remarked on how different each BOCES and their school district is. The history and perception of what BOCES should be vary greatly. Northwest College does not directly benefit from sustainable funding levels from BOCES. Other colleges in the state receive up to \$400,000 per year in BOCES support for dual and concurrent enrollment and other programming. She feels that over time and as needs change, BOCES Boards should continue to consider how best to meet their objectives and serve their communities.

Trustee Laursen stated that the PCSD#1 BOCES plans to hold a meeting in the fall where the School Board and the Northwest College Board of Trustees can discuss the best way for BOCES to serve the community.

CITIZENS' OPEN FORUM

The Citizens' Open Forum convened at 5:00 p.m. No citizens requested to address the Board; therefore, the Citizen's Open Forum adjourned.

A UNFINISHED BUSINESS:

There were no unfinished business items on the agenda.

A NEW BUSINESS:

Preliminary FY2025 Budget

President Watson directed the Trustees' attention to page 85 of the Budget Book, which describes the incremental changes to Unrestricted Operating Funds for the budget year 2025. She noted that the tuition and fees calculations changed slightly from the preliminary budget presented in May. The new calculations

include continuing education, such as the CDL program, which increased the tuition and fees budget to the plus. Due to the success of the CDL program and instructional time, the instructors' positions have been reclassified from adjunct to College employees, raising instruction costs by \$111,000 in salaries and benefits. There are also additional expenses for items such as mechanical maintenance.

Another change is in state appropriations, which includes the inflationary money allocated to the colleges and shows a \$725,000 increase. Local mil valuations and resulting revenue are estimated to be down 6.5%, or approximately \$388,000. Adjustments to mill levy revenue will be made once final numbers are known by the end of June.

The salary and benefits in the Student Services program are slightly increasing due to federal regulations necessitating redundancy and an added position in the Financial Aid department.

The addition of the Armory building and the opening of the new Student Center require a custodial support position, which also increased salary and benefit expenses in the Plant Administration program. Physical Plant's budget had been reduced significantly during the previous three budget cuts; therefore, limited funds have been added back to cover shortfalls in operating money. That budget line could change depending on final local levies and enrollment.

President Watson reminded Trustees that the Welcome to Wyoming Scholarship is a waiver that brings out-of-state tuition down to the WUI rate. It continues to be a robust recruiting tool. The Scholarships and Waivers line has been increased slightly to adjust for its success, reflecting an enrollment increase on the revenue side.

President Watson directed the Trustees' attention to page 86 of the Budget Book, noting the reduction in local appropriations and the offsetting operational support lines in the One Mill Fund 11. Last year, the extra funds were put into a contingency line for additional marketing and equipment replacements. The reduced local levies will not allow for the previous year's contingency.

In Auxiliary Fund 12, which includes the residence halls, food service, motor pool, etc., revenue is increased due to the increase in meal plan rates and the projections for residence hall occupancy.

President Watson referenced pages 93-95 of the budget book, which illustrate changes in revenue and expenses between FY2024 and FY2025. She noted that the Student Center and Soccer Field House projects will be completed this fiscal year. The budget reflects state-match money in restricted funds that will come off the books the following year.

President Watson stated that the State reimburses the colleges for health insurance based on the number of employees. Over the years, budget cuts and increased employee numbers meant the reimbursement pool was underfunded, and the colleges had to budget and pay their shortfall. When Gillette College separated from Sheridan College, their employees came out; the pool funds were freed up, eliminating the need for the College to budget and pay a shortfall. Because of this, the budget proposal now includes a 1.5% increase in employees' wages.

President Watson stated that the final budget will be presented in July, and she doesn't expect many changes. She expressed her appreciation to Finance Director Mark Grant for his hard work creating the budget and developing new efficiencies.

Project Pay

President Kuipers referenced the memo in the Board packet that describes the policy related to project pay for employees who fulfill duties in addition to their full-time positions. President Watson continues to fulfill the duties of Vice President for Administrative Services and Finance in addition to the President's role.

It was moved by President Kuipers and seconded by Trustee Wurzel to approve the project pay as presented. Trustee Housel abstained as he did not have the opportunity to review the memo. Motion carried.

July 2024 Board Meeting

It was moved by Trustee Wurzel and seconded by Trustee Newsome to move the July Board meeting to July 15, 2024. Motion carried.

**FUTURE AGENDA ITEMS
FEEDBACK TO CITIZENS'
OPEN FORUM TOPICS:**

July 15, 2024, upcoming:

- Year-end Budget Adjustments
- Budget hearing
- Preliminary Budget
- Annual hearing for the Mil levy approval
- Policy updates review
- Other TBD

ANNOUNCEMENTS:

Yellowstone Summer Music Camp, June 16-21, 2024, NPA
4th Annual Trapper Classic Car Show, June 29, 2024, Campus Mall
All-Skills Volleyball Camp, July 8-13, 2024, Cabre Gym
July Board meeting, July 15, 2024, 4:00 p.m., Yellowstone Building

President Watson introduced the newly hired Vice President for Student Services, Tom Havron. Vice President Havron came to Northwest College from Fort Scott, KS, and began his role on May 20, 2024.

A ADJOURNMENT:

The meeting adjourned at 5:28 p.m.

DENISE LAURSEN, Vice President/Secretary

Date

Board of Trustees Committee Reports

Board Finance Committee – Chairman Bob Newsome

No committee meeting was held in June.

Policy/ Student Success Committee – Chairman Mark Wurzel

No committee meeting was held in June.

Ad Hoc Committee on Name Change – Trustee Housel and Trustee Wurzel

No Committee meeting was held in June.

Facilities Committee – Chairman John Housel

The Committee met on June 24, 2024, to review the Retention Basin proposal and receive updates related to the Soccer Fieldhouse and Major Maintenance projects.

President's Report

July 3, 2024

State

Legislature

Several Interim committee meetings were held in June. The Interim Joint Education Committee met June 12-13, 2024. Director Moritz from the Commission presented on the Community Colleges and working with K-12 on Career and Technical Education offerings. A memo was submitted, and a discussion of dual and concurrent offerings was provided. On June 17-18, the Interim Judiciary Committee met with one of the topics being Gun-free Zones. A working group was formed “to begin exploring legislative options to address the topic of gun-free zones and preemption.” No discussion occurred, and no public comment was allowed. The Interim Appropriations Committee met on June 20 with an agenda item for State Construction. A presentation and discussion centered on the Strategic Facility Plan and proposed draft legislation were given. This legislation was like the previous legislation submitted at the last session. If enacted, this legislation will directly affect the planning, maintenance, funding, and approvals of major maintenance funds that the Colleges receive.

Wyoming Community College Commission (WCCC)

The Wyoming Community College Commission (WCCC) met in Riverton on June 6 and 7. The workshop reviewed the work done on the Strategic Plan and the capital construction process. At the Commission meeting on the 7th, agenda topics included the strategic plan, the Statewide Longitudinal Education Data System (SLEDS), the upcoming College Computing System RFP, and Capital Construction prioritization and approval.

Wyoming Association of Community College Trustees

WACCT met in Riverton on June 5 for a planning meeting and on June 6 for the Board meeting. At the planning meeting, multiple topics, such as advocacy and advertising, were discussed, and all colleges agreed to support a statewide study on the ROI of community colleges. The board meeting discussed a review of financial information, budget, advocacy efforts, and the Executive Director evaluation.

Wyoming Innovation Partnership (WIP)

The WIP Tourism/Hospitality met to provide updates on June 10. Attendance was limited due to summer vacations.

Campus

Strategic plan 2030

(Pillar 1.5.1) Hanover Research completed processing the community survey on May 24. NWC will review the report and meet with Hanover to discuss it. The regional needs assessment analysis is on hold pending budget, grant, and operational priorities.

(Pillar 1.1.4.) NWC and Ellucian Grant Services have been focused on the TRIO grant. The final touches are being made to the Grant position job description, which will be posted soon. The Grant Leadership team has met with Ellucian to discuss current efforts and possible options for future grants.

(Pillar 2.1)—Enhance the Brand—NWC Website development continues, with Demo webpages presented to Director Miller for review and discussion.

(Pillar 4.1.2) Construction of the student center continues, with completion scheduled for November. The completion date for the fieldhouse is planned for the end of August. Details can be found in the Student Center report.

Powell Economic Partnership

Due to the Commission meeting, I could not attend the PEP retreat on June 5, 2024. Trustee Kost was able to participate, and we met afterward to review the meeting.

Forward Cody

The Forward Cody meeting on June 25, 2024, was canceled because the Cody team was in Casper for the Shooting Complex presentation.

Campus Activities

The summer session is in progress and going well. The Yellowstone Music Camp was held June 16-June 21, with over 63 campers in attendance.

Foundation and Alumni

The Foundation hosted the Northwest College Livestock Judging Team Reunion from June 21 to June 23. Over 100 attendees participated in a variety of events. I attended the banquet in honor of Russ Boardman. It was a fantastic event, raising over \$50,000, which will be matched dollar for dollar, providing over \$100,000 to endow a livestock judging scholarship.

The Foundation hosted the Fourth Annual Trapper Classic Car Show. It was a great day with a good turnout.

I met with the Foundation Director to discuss endowment utilization for budgeting purposes and year-end.

Respectfully submitted,



Lisa M. Watson
President

Administrative Services & Finance

Northwest College

Board of Trustees Report

July 15, 2024

Respectfully Submitted: Lisa M. Watson, President, VP of Administrative Services & Finance

Finance & Budget

- The Business Office has completed more steps in its restructuring/reorganization of work duties. Tracy Gasaway has assumed grant accounting and financial compliance responsibilities in her new position as “Payroll Supervisor and Grant Finance Compliance Coordinator.” The “Payroll Specialist” job has been posted internally.
- The Business Office has been working on submitting preliminary audit requests. The College President and Finance Director have completed the budget for FY2025. 2025 contracts and salary notification letters were sent out and accepted by employees. The Business Office continues to work on fiscal year-end billing and accounting processes.

Facilities Projects

- Cabre and JFC parking lot replacements in process.
- Science & Math Makeup Air Unit replacement complete pending start-up.
- Natural Gas replacement feed to Ashley Hall, Cabre, JFC, and Hinkley Library is complete; services have been restored.
- TVM Boiler replacement for the B, C, and E buildings is ongoing.
- Cabre Roof Cap painting complete
- NPA Entry Remodel has started.
- TVW 1412A and B remodels have been completed.
- Lewis & Clark exterior painting complete.
- Concrete work at Yellowstone, Hinkley Library, JFC, and Fab Complete.

Completed Work Orders

- 135 orders over the last 30 days.

Information Technology

- Computing Services Staff are working on summer projects and software updates.

Human Resources

- Recruiting: Please see the July Personnel Report.
- Staffing: The HR Director has been working with the International Students and Scholars (ISSS) Manager Amanda Enriquez, Interim VPAA Dave Erickson, and President Watson on staffing plans to meet ISSS program needs.
- Compensation: The President announced a 1.5% employee increase in FY2025. Professional Staff and Faculty were issued contracts (due 6/26/24), and Classified Staff received their assignment letters from President Watson on 6/13/24 for FY2025. The faculty and staff salary structures have also been increased by 1.5%.

- **Performance Evaluations:** Supervisors are currently holding meetings with staff regarding their FY2024 annual performance evaluations, which will be completed by 7/31/24.
- **Professional Development and Training:** On 6/6/24, the HR Director attended a webinar on 2024 Title IX Regulations by United Educators, and on 6/11/24, a webinar by SHRM on Understanding the DOL's Overtime Final Rule.

The HR Director held a New Employee Board Policy Orientation session on 6/5/24.

- **Compliance Training:** The HR Director and Interim Part-Time Sr. Office Assistant for HR have implemented a new compliance training platform with United Educators. This new platform is expected to be more user-friendly.
- **Volunteerism and Outreach:** The HR Director worked with President Watson to formalize roles for parade coordination and increase volunteerism. This year, the College will offer a limited number of volunteer honorariums of ½ day off of work to those classified and professional staff who volunteer to walk in our parades as a thank you. For planning purposes, to be considered for an honorarium, volunteers must confirm their intent to participate at least one week before the event with the Parade Coordinator, Amanda Enriquez. The Parade Coordinator will track participation for honorarium consideration. Incentives for faculty will be identified in the future based on feedback and in collaboration with their constituency leadership.
- **Strategic Planning:** With the College's increased strategic investment in grant work and Jo Ann Heimer's recent retirement, the HR Director has been working with President Watson and Finance Director Mark Grant to restructure and re-organize duties in the Business and Payroll offices. For grant support, a Grant Writer/Coordinator position is being developed as a part of the strategic plan grant work. The grant finance compliance coordination job functions have been defined as well.
- **Shared Governance:** The HR Director attended the All-Employee and College Council meetings on 6/4/24. The HR Director is finalizing membership nominations from the Constituency Presidents for the Grievance Committee and the Policy Review Committee for FY2025.

Personnel Status Report

July 2024 Trustees' Report

Search Activity to Date -6/26/2024

Position Being Searched	Hire Date	New Employee Name	Comments/Status
Vice President for Administrative Services and Finance			Re-initiated advertising 6/2024; candidates are currently directed to apply to the NWC website.
Instructor/Assistant Professor of Graphic Design - Tenure Track			The position is open until filled.
Financial Aid Specialist - 2 positions			The position(s) are open until filled.
Facilities Technician - Electrician			The position is open until filled.
Campus Security Manager	7/1/2024	Joshua Buhmann	Joshua has a Master's in Public Administration/Criminal Justice, a Bachelor's in Criminal Justice from the University of Wyoming, and an Associate's in Criminal Justice from Western Wyoming Community College. He most recently served as Interim Campus Security Coordinator.
Admissions Representative - Recruitment Outreach			Candidates are being interviewed.
Educational Support Coordinator - Ag Pavilion and Livestock Judging			The position closes externally on 7/9/24
Financial Aid Manager	7/9/2024	Dawn Kasinger	Dawn has an Associate's in Business Administration from Northwest College and a Bachelor's in Business Administration from the University of Wyoming. She has served as a Financial Aid Specialist since 2013.

NORTHWEST COLLEGE

FACILITIES PROJECT REPORT

Report Date : As of July 1st , 2024 - Capital Planning

	Priority	Master Plan project	Funding Source	Project	Subproject	Phase/Note	Status	BOT Project Approval Date	State Construction Management Approved Date	Completion Date	Estimated Project Cost	BOT Project Cost approval
Projects Awaiting BOT Approval												
Projects In Process												
<u>PENDING FUNDING AND CONSTRUCTION MANAGEMENT APPROVAL</u>												
<u>PLANNING/START UP PHASE</u>												
Campus	1	X	PLANT	Updated Master Plan				5/14/2018	NA	unkown	\$ 25,000	
<u>PENDING</u>												
Powell/ORB	TBD		Cap Renew	Orendorf Building Infrastructure Improvements			Approved and Funded	4/8/2019	Pending		\$ 4,000,000	
FY2022/2023 See Masterplan Update												
FY2024 See Masterplan Update												
Powell/Stock Ag	1		MM	AG HVAC/Electrical/ADA Access			Pending Cooler & Freezer Install				\$ 431,000	
Powell Campus	1		MM	Campus lighting - Ashley			Bid Canceled				\$ 100,000	
Powell/S&M	1		MM	Chiller/MAU/Greenhouse Cooler Replacement			In work pending start up				\$ 475,000	
FY2025 See Masterplan Update												
Powell/Campus	2		MM	Various Parking Lot Replacement - Cabre/East JFC			In work				\$ 600,000	
Powell/Campus	2		MM	Cabre Parking / concret Lot Repair			Pending Student Center Comp.				\$ 100,000	
PowellCampus	2		MM	Natural Gas Infrastructure			In process - Phase I				\$ 350,000	
Powell Campus	2		MM	Card Reader Access/Cameras - Phase 1			Pending design/bid				\$ 600,000	
Powell Campus	2		MM	Yellowstone drainage to Division Street			Pending				\$ 50,000	
Powell Campus	2		MM	Irrigation Well Case/Pump Design & Replacement			Pending				\$ 45,000	
Powell Campus	2		MM	Long Controls to Automatic Logic Controls			In work				\$ 22,000	
FY2026 and beyond See Masterplan Update												
Powell Campus	3		MM	Card Reader Access/Cameras - Phase 2			Pending funds				\$ 200,000	

**NORTHWEST COLLEGE
FACILITIES PROJECT REPORT**

Report Date : As of July 1st , 2024 - Capital Planning

	Priority	Master Plan project	Funding Source	Project	Subproject	Phase/Note	Status	BOT Project Approval Date	State Construction Management Approved Date	Completion Date	Estimated Project Cost	BOT Project Cost approval
FY2027 and beyond See Masterplan Update												
Budgetary Notes Cash Reserves												
Fund Balances			<u>Final</u>			<u>2023</u>						
Operating Fund (10)			@6/30/2023			\$ 4,267,300						
One Mill (11)			@6/30/2023			\$ 1,635,928						
Auxiliary(12)			@6/30/2023			\$ 637,654						
Plant Fund(70)Aux Depr			@6/30/2023			\$ 1,476,440						
Total Auxillary						\$ 2,114,094						
Plant Fund(70)Main			@6/30/2023			\$ 1,675,172						
Plant Fund(70)Major Maint			@6/30/2023			\$ 537,647						
Plant Fund(70)WCCC Emergency			@6/30/2023			\$ 814,254						
Plant Fund(70)NWC Emergency			@6/30/2023			\$ 139,047						
Completed SEE MM Report												
Powell/Sci & Math	1		MM			Chemistry Lab Hood Controls 100k paid	Complete	12/13/2021			\$ 265,000	
Powell/Campus	1		MM			Campus Lighting	Complete	12/13/2021			\$ 208,870	
Powell/AG	1		MM			Elect/HVAC/Refresh Design	Complete	12/13/2021			\$ 20,000	
Powell/S&M	1		MM			Building Pump Replacements	Complete	inhouse			\$ 30,000	
Powell/Campus	1		MM			Various Parking Lot Replacement - L&C, Shop	Complete				\$ 1,000,000	
Powell/Fagerberg	1		MM			Boiler replacements	Complete				\$ 120,000	
Powell/Library	1		MM			Makeup Air Unit replacement	Complete				\$ 125,000	
Powell/Campus	1		Fund 10			Ashley Hall Boiler Replacement	Complete				\$ 175,300	
Powell Campus	1		MM			Yellowstone Server Room - Fire Suppression	Complete				\$ 25,000	
Powell Campus	1		MM			ATI/Big Voice Upgrade	Complete				\$ 47,500	
Powell/SM	1		MM			Hood controls graphics	Complete				\$ 22,000	
Powell/Campus	1		MM			Moyer Server Room Cooling replacement	Complete				\$ 262,262	
Powell Campus	1		MM			Colter Offices - Mold Mitigation/Asbestos Abatement	Complete				\$ 75,000	

ACADEMIC AFFAIRS

June 2024



Social Science and Education

Greg Smith had a successful field studies class to Cambodia and Thailand!

Humanities, Visual & Performing Arts

The Music Department hosted the Yellowstone Summer Music Camp June 16-21. The camp included 61 middle and high school campers, which is up from last year's 48 campers. This is the second year back after a three-year hiatus due to COVID-19, so it is great to see growth in the right direction. Students were involved in several activities during the week: band and choir rehearsals, music fundamentals courses, jazz ensembles, music technology classes, instrument/voice masterclasses, percussion ensemble, drum circle, beginning guitar class, chamber music ensembles, as well as some fun non-music activities like fun and fitness class, frisbee golf class, and evening activities for the overnight campers. The camp faculty presented terrific evening recitals for the campers on Monday and Tuesday, and the students presented their work in the student showcase recital on Thursday evening as well as the final concert on Friday afternoon. We have received rave reviews of the fun time the campers had at the camp, and we are excited to be able to continue offering the camp going forward!

CENTER FOR TRAINING AND DEVELOPMENT – Powell

- Conferences/Meetings- Park County Outdoor Coalition and Vision Outreach.
- STEM Camp- 18 students from 4-6 grade attended a 3-week STEM Camp. A few of the activities included drones, windmills, fossils, and coding.
- DELTA Camp- 10 students attend a 4-day DELTA camp. Activities included caving, rock climbing, water day and high ropes course.

Cody CTD

- Test proctoring- Wyoming Highway Patrol, WorkKeys, ACT, HESI and TEAS
- Ed2Go/Career Step- 7 students in various programs
- CPR/First Aid

CDL Program

June- Numbers ran on 6/25/2024.

- 4 attended Orientation which gives an overview of the program.
- 12 new students enrolled in Theory during June.
- 8 students completed their Entry Level Driving Training (online theory ELDT) making them eligible to start the Behind the Wheel as soon as they receive the Commercial Learners Permit (CLP).
- 1 completed Hazmat Training.
- 2 completed ELDT Training Only.

Total working on Behind the Wheel: 15

Received their Commercial Driver's License (CDL): 3/23/2024-6/25/2024

8 Class A CDL

1 Class B with Passenger and School Bus endorsement

Total CDL received since 1/1/2024 – 63

Testing

Northwest College's Center for Training and Development (CTD) continues as a testing center for various proctoring needs in the community. We have partnered with different colleges and universities as well as local high schools.

DELTA- Dedicated to Experiential Learning Through Adventure

- offered 7 activities and one camp that served 73 students and community members. These events included DELTA activities: High Ropes course, rock climbing, and caving.
- One Summer Camp has been completed, the second camp in July is full.

Powell Valley Community Education / Rec Co-Op

- The BOCES Board held their final reading of the FY2025 Budget.
- There are 31 students registered for summer driver education.
- Classes held have been Discovering Rocks of the Big Horn Basin, Driver Education, fitness, and craft classes.
- The total number of community members served this month was 115.
- Co-Op has had 11 checkouts this month with most water equipment fully reserved for July.

Academic & Career Advising

- Collaboration with Admissions Registering New Students
- Advising: In-Person, Zoom & Phone for Fall 24 Semester
- Completing Advisor Assignments for SU & FA 2024 Students
- Biweekly Updates for NWC student job/internship opportunities
- HELP Alerts for Summer 2024 Term

Monthly Board Report

Student Services

July 2024



ATHLETICS:

- Teams are finalizing their roster and schedules for the 2024-25 year.
- Coaches are working with the housing office to ensure all materials are turned in so housing assignments can be finalized.
- Coaches are working with enrollment services to ensure all incoming students are enrolled for classes to begin this fall.
- The Trapper Bonanza will be August 23rd and 24th.
- The Calcutta will take place Friday night at Paint the Town Red in the Beer Gardens. Golf will be on Saturday.
- We are going to rearrange Johnson Fitness Center this Summer.
- Brian Erickson completed the submission of All-Academic Region and National Awards. Below are the results for Region IX and NJCAA:

NJCAA All-Academic Team Award:

- Volleyball – 3.67 GPA
- Women’s Basketball – 3.43 GPA
- Women’s Soccer – 3.42 GPA
- Men’s Soccer – 3.26 GPA
- Men’s Basketball – 3.09 GPA

Men’s Sports:

- 11 NJCAA Academic All-Americans
- 21 Academic All-Region

Women’s Sports:

- 27 NJCAA Academic All-Americans
- 34 Academic All-Region

The Senior Balance and Fall Prevention Program

Every Tuesday and Thursday a group of Senior Citizens come in for an hour-long class instructed by Jacob Price, the Fitness Center Specialist. The workouts are designed to help build muscle that has atrophied over the years. This in turn, helps prevent falls or any balance issues that may cause life-threatening injuries. Around 24-26 members attend every week, which is the cap set for the class. Unfortunately, with the limited space at the JFC, capacity maximum is 26.

The program is grant funded and was started by Deb White, from Cody. She started the program in Cody with two separate classes, adding one in Laramie, and one in Powell. The grant expires in the summer of 2026. Jess Cross is the main trainer for both Cody and Powell programs. NWC would like to thank her for her work on the program and the dedication to the members.

Multiple attendees have been coming since February and have improved tremendously. Specifically, two individuals started out requiring their oxygen with all tasks. Over the course of the four months, they both are now able to come in and leave their oxygen in the corner and proceed with their workout without assistance. Weekly progress is tracked for all attendees, including balance assessments.

Jacob Price claims: “It is one of the highlights of my week and has helped me tremendously improve as a Personal Trainer. This entire program has been a wonderful experience to be a part of.”

ENROLLMENT SERVICES

- Ongoing development and testing of our improved integration between Element 451 CRM and Ellucian Colleague. Implementation is underway for "Bolt Bot" (chatbot) that will replace our current website chatbot.
- Ongoing registration appointments for both new and returning students.
- Ongoing campus visits for new/incoming students and families as they prepare for the Fall semester.
- In partnership the Marketing and Foundation offices, planning is underway for a sponsored day at the Park County Fair and Homesteader Days.
- Ongoing work continues on 2024-2025 recruitment publications in partnership with the Communications and Marketing office.
- Ongoing recruitment outreach including, phone, email, text messaging, and mailings.
- Hosted two New Student Orientation and Registration sessions on June 10th and June 24th.
- Spring 2024 diplomas and transcripts were assembled and sent to recent graduates.
- National Student Clearinghouse graduates and (1st submission) summer enrollment reporting completed.
- Summer semester began on Monday, June 3rd and will conclude on July 24th.
- Ongoing Transcript evaluations for summer and fall semester-enrolled students.

Enrollment Report/Update as of 7/1/24

Headcount: 968

- Since last week's update: 23 students registered
- Compared to same Sunday of year (also same number of days since Advising Day and same number of days before classes start): **Up 18 students (1.9% increase)**

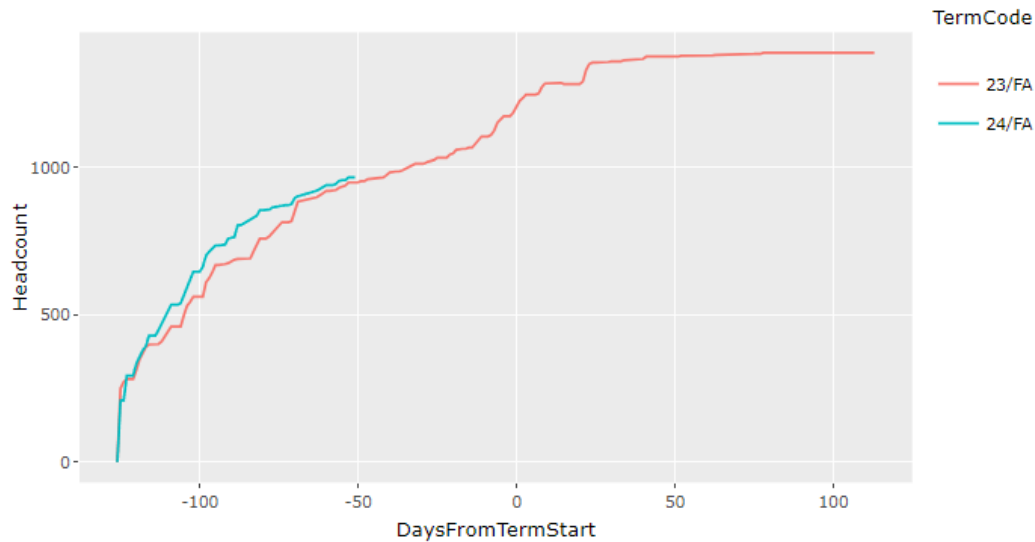
FTE: 840.92

- Since last week's update: Students registered in 281 credits or 23 FTE
- Compared to same Sunday of year: **Up 149.5 credits or 12.46 FTE (1.5% increase)**

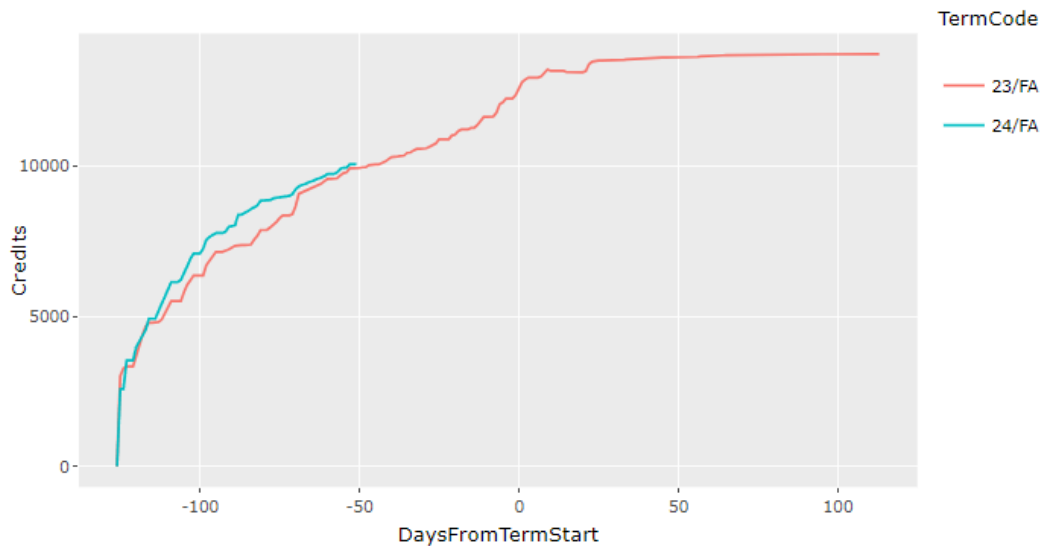
Same Sunday of Year

TERM	HEADCOUNT	FTE
23/FA as of 7/2/2023 12:00:00 AM	950	828.46
In-State (includes Alumni Grad Children)	763	621.67
WUE	110	123.75
Out-of-State	77	83.04
24/FA as of 6/30/2024	968	840.92
In-State (includes Alumni Grad Children)	782	634.08
WUE	119	139.75
Out-of-State	62	64.00
% Change	1.9%	1.5%
In-State (includes Alumni Grad Children)	2.5%	2.0%
WUE	8.2%	12.9%
Out-of-State	-19.5%	-22.9%

Headcount Trend



FTE Trend



FINANCIAL AID

- The Office continues to package students for 2024-25.
 - Fed Aid: Identified/addressed ISIR issues with erroneous code #147 for multiple students (a calculation error within the 2024-25 FAFSA submission process where applicants are determined, by Federal Student Aid, to be eligible and ineligible for Pell grants simultaneously).
 - State aid: Hathaway continues to evaluate final HS transcripts. Wyoming Works continues to review applications for 24/FA.
 - Scholarships: Reallocated donor awards/addressed waitlisted students as needed.
- The Office collaborated with the Business Office & CTD to revamp CDL billing and Wyoming Works processes.
- The Office collaborated with the Institutional Research Office to devise CROA reporting for Pell credits enrolled vs packaging amount review as required by the FAFSA Simplification Act of 2020 (for 2024-25 forward, Pell grants are no longer calculated based on enrollments status FT/QTR/HT/<HT buckets. Calculation now uses “enrollment intensity”, specific # of credits which requires a more precise recalculation review method).

- The Office collaborated with Enrollment Services and Academic Affairs Offices to finalize institutional compliance mechanics with 34 CFR 668.43 & 34 CFR 668.14(b)(32 (see May report for CFR specifics) for 7.1.24 compliance due date.
- The Office began the VA Education Benefits annual catalog renewal process for the 2024-25 award year. Nineteen exhibits are required from the Financial Aid, Academic, Enrollment Services, Business, and President's Offices. Catalog submission will occur in July 2024 for VA review.
- The Office promoted Financial Aid Specialist Dawn Kasinger to Financial Aid Manager (effective 7.9.24) and updated FSA Destination Point Administrator/DPA access accordingly.
- The Office continues its search to fill staff vacancies.

GEAR UP (Gaining Early Awareness and Readiness for Undergraduate Programs)

- NWC GEAR UP is currently serving 286 students of the 225 minimum that is required.
- For Objective 1: Northwest College is required to serve 225 students and we currently have 286 students. Out of the 286, 259 have had some services (which puts us at 115% for Objective 1). We have 234 students with an hour or more of service and we are sitting at 104%.
- For Objective 6: we are required to get 60% of our seniors to complete the FAFSA and we are sitting at 72.72%. We have 40/55 students that have submitted their FAFSA and still working to complete more. We will continue throughout the summer to assist those students in completing their FAFSA and enrolling in Post secondary education.
- For Objective 9: We are required to get 45% of parents of GUWY students who receive services for at least one year will participate in activities associated with assisting students in understanding and/or obtaining scholarships and/or financial aid for college. We are currently sitting at 71% and plan to get that higher before the end of the grant year.
- We originally were given 9 spots to take students to the University of Wyoming for 2024 Summer Academy. We had 20 students sign up and were able to take them all. We had one student back out, which put us at 19 students that went to camp. It was a very successful camp, and the students had a great time and earned 6 points towards the scholarship rubric.
- The current grant cycle will end this year and the University of Wyoming has submitted a new grant application for another 7 years. We are hoping to find out by the end of August beginning of September if we will get renewed. We are still planning events for the end of the summer with our liaisons and students.

SAFETY & SECURITY OFFICE

- Conducted an audit of the NWC Proximity (Prox) Card / electronic Access System to ensure all cards were either accounted for or disabled. A report on all cards not turned in was sent to residence life and housing.
- Conducted a walk through with Physical Plant Director, Computer Services Director, and Engineering Design Associates Representatives to identify and discuss the installation of surveillance cameras and access control units in the first phase of upgraded security technology. Buildings evaluated were; Yellowstone, Simpson Hall, JFC/Moyer, FAB Annex, Science & Math, and the new Soccer facility.
- Attended Webinar on Labor Unions and Campus Protests on June 5th, facilitated by "beacon360"
- Attended a Webinar on Title IX Regulations and exploring key provisions on June 6th, facilitated by United Educators.
- Attended Webinar on School Safety Innovations on June 11th, facilitated by ZeroNow.
- Met with Physical Plant and Volleyball Coach to discuss season travel itinerary and Clery requirement.
- Participated in Policy Meetings regarding new NWC Title IX policy creation and implementation.

RESIDENCE LIFE

- July will include a revamp of training for fall RA's. The first group of fall students will arrive end of July.
- Summer Conferences are in full swing. Below is a list of groups, arrival and departure dates and number of attendees:

Group	Arrive	Depart	BLDG	#
Wichita Geology	5/26	6/12	SMP	20
Akron Geology #1	6/8	6/11	LC	14
Akron Geology #2	6/13	6/20	LC	14
Lutheran Women	6/13	6/15	SMP	80-100
YSMC	6/16	6/21	LC/SMP	37
L Judging Reunion	6/21	6/23	SMP	25
WASMB	6/27	7/2	LC/SMP	200
Able Vocational Camp	7/8	7/12	LC	30
Volleyball	7/29	7/31	LC	20-40

STUDENT SUCCESS CENTER

Usage- In Office

- 12 visits in June
- 595 cumulative visits for calendar year 2024

Counseling Services

- 1 Counseling sessions (includes face-to-face, Zoom and phone).
- 3 After hours contacts
- 0 BASICS sessions for alcohol violations
- Continued Sports Psychology sessions with women's volleyball throughout the summer

Disability Services

- 3 Disabilities visits (includes face-to-face, Zoom and phone).
- 8 Students registered with Disability Services for SU 24
- 11 Accommodation letters processed for SU 24
- 0 Tests proctored in testing center.
- Process Coordinator for assistance animals
- Collaboration with instructors on accommodations
- Association on Higher Education and Disability Webinar on Service and Assistance Animals

TITLE IX

Training/TIX Prevention & Awareness

- None incurred during June

Administrative Services

- Perform year end statistics for Title IX and begin performance evaluation form.
- Attended Care Committee meeting on campus.
- Participate in four-part (one hr. each week) webinar from Academic Impressions on new federal regulations for grievance process, definitions, pregnant/ parenting and athletic changes in Title IX regulations.

- Attend Atixa Symposium in Denver from June 1-7 for Title IX training on new regulations.
- Review training note from Clery Compliance and begin work to update the Annual Security Report.
- Confirm additional participant for TIX investigator training in Cheyenne July 30-31.
- Meet weekly for two hours with Title IX Review Committee to develop new policy in compliance with regulations.
- Participate as a member on the search committee for Campus Security Manager. Meet weekly to perform functions for search.
- Participate in monthly WY Title IX Coordinator meeting.
- Perform year end statistics for Title IX and file case closures with Maxient.
- Follow-up on new Title IX team members and begin search for training on each position.

TRIO STUDENT SUPPORT SERVICES

- 158 eligible students are active in TRIO.
- Currently 78.79% of our participants are low-income and first-generation, students with disabilities, or students with disabilities who are low-income.
- 17 SSS students are enrolled in summer courses.
- The Department of Education released the TRIO SSS Request for Proposal (RFP), May 1st. The application is due July 15, 2024. We are working with Ellucian on the grant proposal.
- TRIO SSS had an Onsite Monitoring Review conducted by Lucy Jones, a 40-year TRIO veteran. The review was done on June 24 and 25. Lucy offered compliance training on the 26th. A written report will follow later; however, we received valuable feedback during the visit.

Monthly Report to President Watson

June 2024

IMPORTANT

- Due to the growing public concern about digital privacy, modern web browsers (e.g. Google Chrome) have begun testing features that eliminate the use of third-party “cookies” (the method we currently use to track and analyze the ROI of targeted digital marketing campaigns). This will greatly reduce our ability to track our digital campaigns at the level we are used to; we are monitoring these developments and will shift strategy as needed.
- The launch of the redesigned nwc.edu website has been delayed; we are now anticipating an October 2024 launch.

COMMUNICATIONS & MARKETING ACTIVITIES FOR

- 2024 New Student Registration events
- The new Software Development A.S.
- The new EMS Certificate program
- Summer 2024 courses
- Standing FY24 Enrollment Campaign initiatives

WEBSITE REDESIGN

- Weekly project meetings with Modern Campus
- Continued admin training on the Modern Campus CMS (Content Management System)

PHOTOGRAPHY & VIDEOGRAPHY

- Covered First Flight of Wyoming’s training activities on the Northwest College campus
- Added new photos of campus flower beds to our campus scenics archive
- Covered a Student Center walk-through provided for the NWC Foundation Presidential Partner level donors
- Covered the NWC Livestock Judging Team Reunion
- Produced video ads promoting the new Software Development A.S. degree

PRINTING SERVICES

- 10 offices/programs/areas served
- 17 projects completed
- 6,683 pieces printed

CMO & PRINTING SERVICES STAFF

Carey Miller

Communications & Marketing Director

Keith Smith

Website Coordinator

Tim Carpenter

Communications / Web & Social Media Specialist

Jeremiah Howe

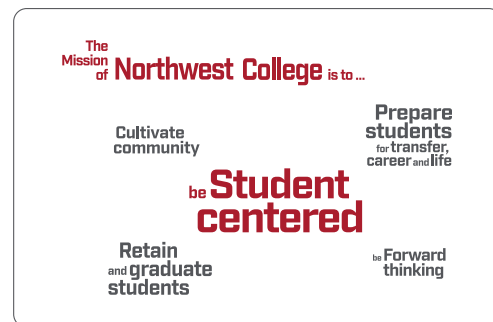
Marketing / Graphic Design Specialist

Ronnie Wolfe

Interim Multimedia Production Specialist

Kim Lawson

Printing Services Specialist



➔ Visit nwc.edu/brand for a list of services offered

ADVERTISING REPORT

MAY 2024



Facebook and Instagram⁺ | Non FY24 Enrollment Campaign | Paid social advertising and post/event boosts

Campaign name	Reach	Impressions ↓	Link clicks	CTR (all)
YSMC24	23,376	62,185	467	2.10%
Software Development SU24	3,874	4,402	48	2.29%
Software Development SU24 - B	1,039	1,122	18	1.87%
Total results 3 / 3 rows displayed	27,734 Accounts Center accounts	67,709 Total	533 Total	2.10% Per Impressions

Source: Facebook Ads Manager. (n.d.). Retrieved June 28, 2024, from <https://business.facebook.com/adsmanager/>

⁺ **Social campaigns include 17+ different placements:** Facebook and Instagram feeds; Instagram profile feeds; Facebook marketplace ads; Facebook video feeds; Facebook right column ads; Facebook business and Instagram Explore tool; Messenger inbox and sponsored messages; Facebook, Instagram and Messenger Stories; Facebook and Instagram Reels; Facebook in-stream videos; Facebook search results; Facebook instant articles; audience network (partner sites and apps, 40+); Oculus (VR) mobile app feed and app search results.

Advance 360 Education | FY24 Enrollment Campaign | Paid search campaign and paid social campaign

Note: The May 2024 report from A360 was unavailable (due to technical difficulties on their end) at the time this report was compiled for the July 2024 Board of Trustees meeting materials.

ADVERTISING REPORT

MAY 2024

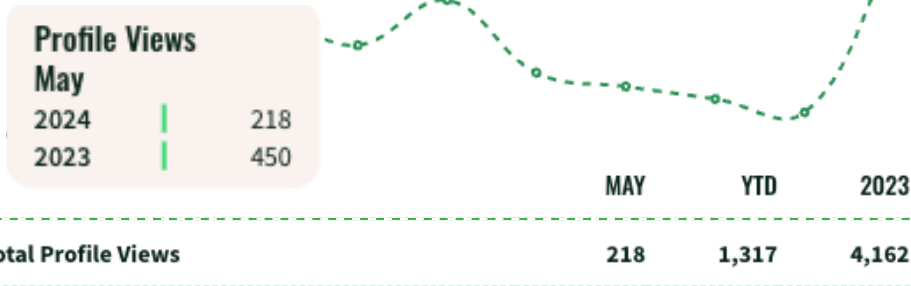


COMMUNICATIONS & MARKETING

| Partner Insights Report | College Search Profile on niche.com and a display/social/search re-marketing campaign

Niche Profile Views:

Find our Niche profile by searching "Northwest College" at niche.com or directly at niche.com/colleges/northwest-college-wyoming



Total Promoted Impressions:

An overview of the impact that Niche's enrollment marketing solutions are having for Northwest College

	APR	YTD	2023
Total Promoted Impressions	16,599	70,838	251,141
Sponsored Listings Impressions	9,648	40,725	111,844
Remarketing Impressions	6,889	29,892	138,794
Triggered Email Sends	62	221	503

Qualified Inquiries and Prospects:

All Class of 2024 Class of 2025 & Younger Adult & Transfer

18,565
qualified inquiries and cross-interest prospects generated for your school

	MAY	TOTAL	TYPICAL APPLY RATES
Qualified Inquiries	32	599	20-40%

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SOCIAL MEDIA REPORT

MAY 2024



**COMMUNICATIONS
& MARKETING**

Facebook | facebook.com/NorthwestCollegeWyo

Performance Summary

View your key profile performance metrics from the reporting period.

Organic and Paid

<p>Impressions</p> <p>223,741 ↗ 8.4%</p>	<p>Engagements</p> <p>7,810 ↗ 23.3%</p>	<p>Post Link Clicks</p> <p>71 ↘ 69.5%</p>
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Engagement Rate (per Impression)

3.5% ↗ 13.7%

📅 5/1/2024 – 5/31/2024 vs 4/1/2024 – 4/30/2024

Impressions

Review how your content was seen by the Facebook community during the reporting period.

Organic and Paid Impressions Breakdown, by Day

Day	Organic Impressions	Paid Impressions	Total Impressions
1	5K	0K	5K
2	10K	0K	10K
3	15K	2K	17K
4	10K	0K	10K
5	5K	0K	5K
6	5K	0K	5K
7	5K	0K	5K
8	5K	0K	5K
9	5K	0K	5K
10	5K	0K	5K
11	27K	17K	44K
12	10K	0K	10K
13	5K	0K	5K
14	5K	0K	5K
15	5K	0K	5K
16	5K	0K	5K
17	5K	0K	5K
18	5K	0K	5K
19	5K	0K	5K
20	5K	0K	5K
21	5K	0K	5K
22	5K	0K	5K
23	5K	0K	5K
24	5K	0K	5K
25	5K	0K	5K
26	5K	0K	5K
27	5K	0K	5K
28	5K	0K	5K
29	5K	0K	5K
30	5K	0K	5K
31	5K	0K	5K

Top Posts

Review your top posts published during the selected time period, based on the post's lifetime performance.

Descending by Lifetime Engagements

Northwest College
Fri 5/10/2024 5:25 pm PDT

Congratulations to another graduating class of the #NWCwyoming Nursing program. Today, 19 students were honored in a pinning ceremony where they were officially welcomed into the nursing...

Northwest College
Wed 5/15/2024 11:45 am PDT

We promised more graduation photos and here they are. Congratulations to the entire #NWCwyoming Class of 2024.

Northwest College
Sat 5/11/2024 2:53 pm PDT

We'll have more to post next week, but for now here are a few of today's graduation ceremony photos to enjoy.

SOCIAL MEDIA REPORT

MAY 2024



COMMUNICATIONS
& MARKETING

Instagram | [instagram.com/northwestcollege](https://www.instagram.com/northwestcollege)

Performance Summary

View your key profile performance metrics from the reporting period.

5/1/2024 – 5/31/2024 vs 4/1/2024 – 4/30/2024

Organic and Paid

Impressions
47,675 ↗ 22.4%

Organic Engagements
2,631 ↗ 68.7%

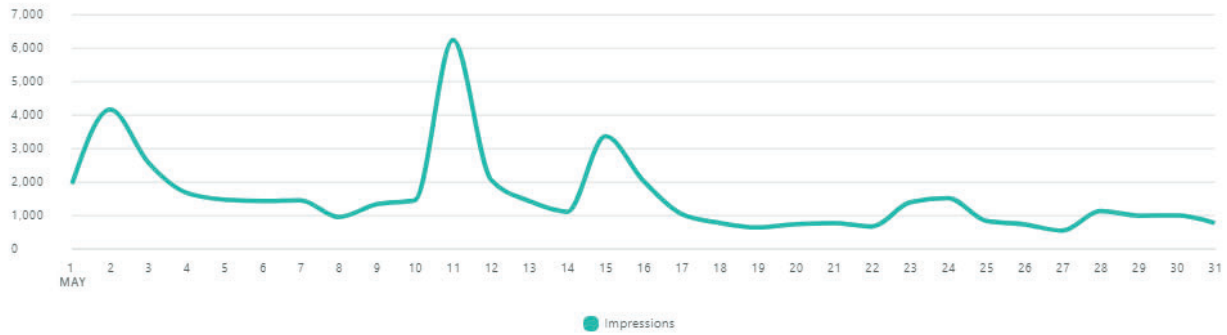
Profile Actions
29 ↗ 45%

Engagement Rate (per Impression)
5.5% ↗ 37.8%

Impressions

Review how your content was seen by the Instagram community during the reporting period.

Organic and Paid Impressions, by Day



Top Posts

Review your top posts, stories, and reels published during the selected time period, based on the post, story, or reel's lifetime performance.

Descending by Lifetime Engagements

northwestcollege
Sat 5/11/2024 10:47 am PDT

And here is your #NWCwyoming class of 2024!

northwestcollege
Sat 5/11/2024 3:12 pm PDT

Check back later this week for a few more from the 2024 #NWCwyoming graduation ceremony.

northwestcollege
Fri 5/10/2024 10:59 pm PDT

We got a little of the northern lights Friday night.

SOCIAL MEDIA REPORT

MAY 2024



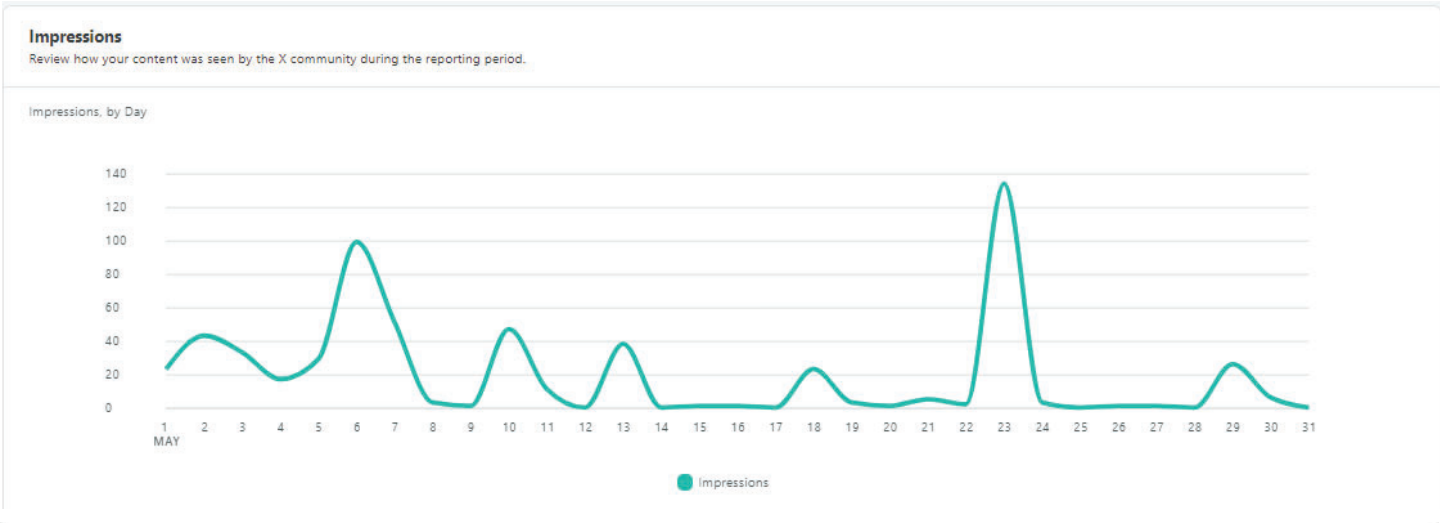
COMMUNICATIONS & MARKETING

X (formerly known as Twitter) | twitter.com/NWCWyo

Performance Summary
View your key profile performance metrics from the reporting period.

5/1/2024 – 5/31/2024 vs 4/1/2024 – 4/30/2024

<p>Impressions</p> <p>602 ↘ 36.5%</p>	<p>Engagements</p> <p>18 ↘ 47.1%</p>	<p>Post Link Clicks</p> <p>0 ↘ 100%</p>
<p>Engagement Rate (per Impression)</p> <p>3% ↘ 16.6%</p>		



Top Posts
Review your top posts published during the selected time period, based on the post's lifetime performance.

Descending by Lifetime Engagements

@NWCWyo
Mon 5/6/2024 3:47 pm UTC

Tonight marks the final #NWCwyoming musical event of the spring semester, so please join us at 7 p.m. for the Faculty Jazz Concert in the Nelson Performing Arts Auditorium. The concert is free and open to...

@NWCWyo
Fri 5/3/2024 6:26 pm UTC

There are still open spots for the 31st annual Yellowstone Summer Music Camp, which runs from June 16-21. The deadline to register is Wednesday, May 15, with a deposit of \$150 due by May 31....

@NWCWyo
Thu 5/2/2024 5:36 pm UTC

With graduations, Mother's Day, and all the other events this time of year, we've got a great place to pick up a gift. The #NWCwyoming Art Club annual ceramics & art sale is this Friday (5/3), 9 a.m.-3 p.m. in th...

WEBSITE TRAFFIC REPORT

MAY 2024



**COMMUNICATIONS
& MARKETING**

G Google Analytics: [nwc.edu](#) *Users | Views | Sessions | Engagement | Top 10 Pages | Top 20 Campaigns | Traffic Sources*

Total users 15.6K ↓ -7.2%	New users 12.9K ↓ -8.7%	Views 72.6K ↓ -2.4%	Sessions 31.3K ↓ -9.0%	Engaged sessions 15.5K ↓ -7.6%	May 1, 2024 - May 31, 2024
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[Comparison %s are vs. previous year]

Top Ten Most Viewed Pages

Page title	Views	% Δ	Total users	% Δ	Engagement r...	% Δ
Home :: Northwest College :: Powell, Wyoming	19,851	-14.1% ↓	7,218	-12.0% ↓	50.89%	9.6% ↑
Search for Courses & Syllabi :: Class Schedule :: Academics :: Northwest College	4,661	-	804	-	75.98%	-
Application for Admission	2,593	21.5% ↑	519	8.1% ↑	75.09%	162.6% ↑
Programs by Academic Area :: Academics :: Northwest College :: Powell, Wyoming USA	2,122	-	1,187	-	91.35%	-
Home :: Academics :: Northwest College :: Powell, Wyoming USA	1,916	-	1,151	-	96.89%	-
Results :: Search :: Northwest College :: Powell, Wyoming USA	1,889	-	1,063	-	88.93%	-
Class Schedule & Syllabi :: Academics :: Northwest College :: Powell, Wyoming USA	1,263	-	557	-	92.8%	-
Home :: Calendar of Events :: Northwest College	1,162	-1.3% ↓	240	13.7% ↑	76.21%	463.2% ↑
Home :: Human Resources :: Northwest College :: Powell, Wyoming USA	935	-	601	-	81.9%	-

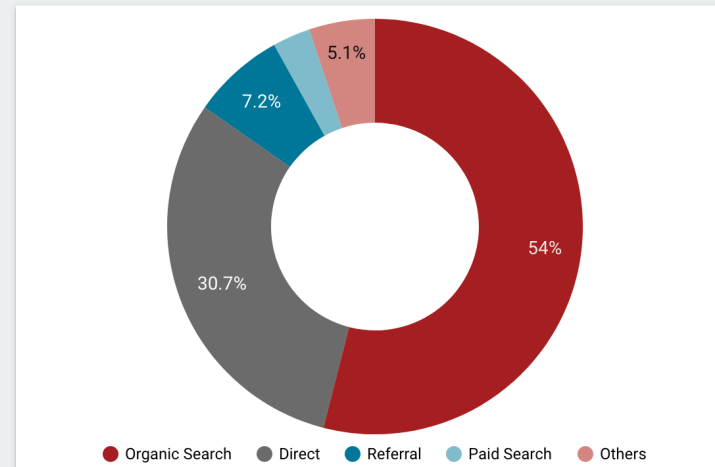
1 - 10 / 2270

Top Ten Most Viewed Campaigns (paid and non paid)

Session campaign	Session medium	Session source	Views
1. A360 PPC - Agriculture [B...	ppc	bing	633
2. A360 PPC - Agriculture G...	ppc	bing	499
3. A360 PPC - Allied Health ...	ppc	google	375
4. a360_facebook_traffic	paid	facebook	356
5. news	social	Facebook	188
6. A360 PPC - Allied Health ...	ppc	bing	107
7. A360 PPC - Agriculture	ppc	google	98
8. SoftwareDevAS	paidSocial	Meta	60
9. chatAnswers	trapperChatBot	website	55
10. A360 PPC - Photographic...	ppc	bing	41

1 - 10 / 25

Traffic Sources



WEBSITE TRAFFIC REPORT

MAY 2024



COMMUNICATIONS
& MARKETING

G Google Analytics: nwc.edu [User Count by Region](#) | [By Country](#) | [By Operating System](#) | [By Device](#) | [By Browser](#)

User Count by Region

Region	Total users	% Δ
Wyoming	3,269	14.3% ↑
Colorado	2,771	78.2% ↑
Montana	970	6.4% ↑
California	960	7.5% ↑
Utah	871	84.1% ↑
(not set)	798	60.6% ↑
Nebraska	666	285.0%...
Arizona	601	-26.7% ↓
Texas	518	29.2% ↑
Washington	468	9.6% ↑

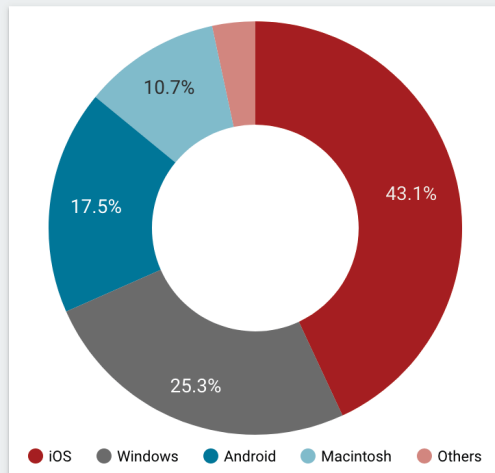
1 - 10 / 421 < >

User Count by Country

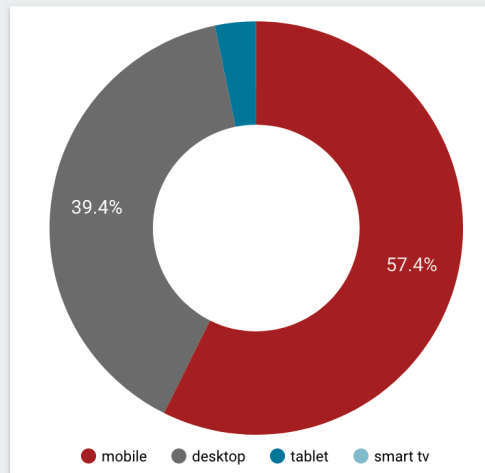
Country	Total users	% Δ
United States	14,626	41.7% ↑
China	264	3.9% ↑
Hong Kong	238	4,660.0...
United Kingdom	129	31.6% ↑
Japan	119	-7.8% ↓
India	105	-10.3% ↓
Germany	84	58.5% ↑
Canada	82	-24.1% ↓
Nigeria	61	-56.1% ↓
Brazil	57	-39.4% ↓

1 - 10 / 116 < >

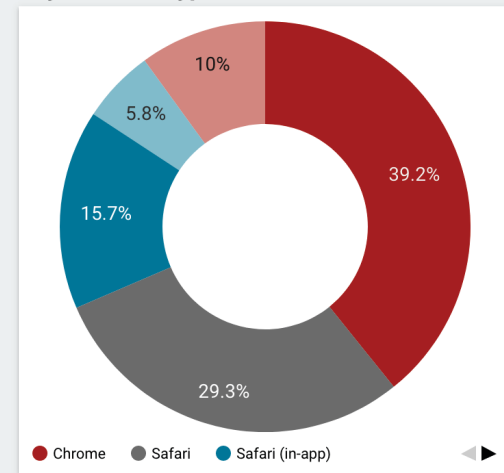
By Operating System



By Device Type



By Browser Type



WEBSITE TRAFFIC REPORT

MAY 2024



COMMUNICATIONS
& MARKETING

G Google Analytics: nwc.edu [Top 10 Sources All](#) | [Top 10 Sources External](#) | [Top Social Sources](#) | [Days of the Week](#)

Top Ten Sources (ALL)

Session source	Session medium	Sessions	% Δ
1. google	organic	10,574	0.2% ↑
2. (direct)	(none)	6,050	4.7% ↑
3. Meta	paidSocial	2,417	-
4. experience.elluciancloud.com	referral	997	-17.9% ↓
5. google	cpc	915	402.7% ↑
6. login.microsoftonline.com	referral	788	-18.0% ↓
7. bing	organic	765	6.8% ↑
8. (not set)	paidSocial	453	-
9. facebook	paid	351	160.0% ↑
10. YouTube	paidVideo	327	-

1 - 10 / 154 < >

Top Ten Sources (External)

Session source	Session medium	Sessions	% Δ
1. google	organic	10,574	0.2% ↑
2. Meta	paidSocial	2,417	-
3. google	cpc	915	402.7% ↑
4. bing	organic	765	6.8% ↑
5. facebook	paid	351	160.0% ↑
6. YouTube	paidVideo	327	-
7. Facebook	social	314	-
8. bing	ppc	220	41.9% ↑
9. l.facebook.com	paidSocial	204	-
10. yahoo	organic	144	-17.7% ↓

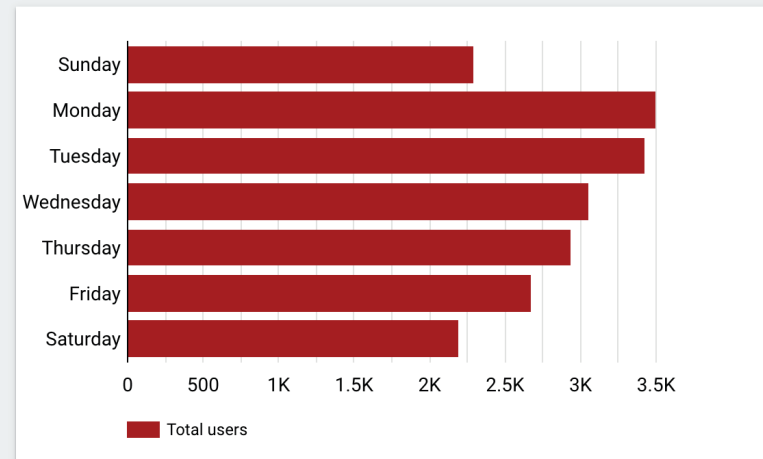
1 - 10 / 142 < >

Sessions by Social Sources

Session source	Sessions...	% Δ
1. facebook	352	155.1% ↑
2. l.facebook.com	246	170.3% ↑
3. m.facebook.com	84	-73.8% ↓
4. lm.facebook.com	24	-76.5% ↓
5. facebook.com	22	69.2% ↑
6. l.instagram.com	9	200.0% ↑
7. instagram.com	7	-
8. twitter	2	-
Grand total	748	12.5% ↑

1 - 8 / 8 < >

Most Popular Days of the Week



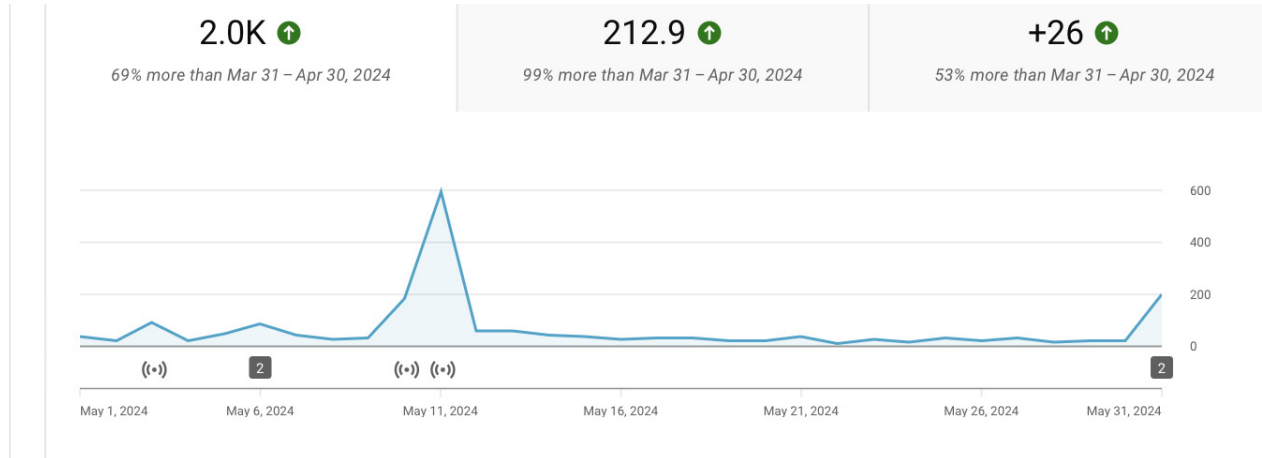
VIDEO ANALYTICS REPORT

MAY 2024



YouTube | youtube.com/NorthwestCollege

Performance of videos uploaded to the Northwest College YouTube channel compared to previous month:



Top video content this month:

1		NWC 2024 Commencement May 12, 2024	13:13 (13.7%)	710
2		TurnItIn Instructor Tutorial Apr 28, 2015	1:14 (12.7%)	144
3		NWC Pinning Ceremony May 2024 May 11, 2024	4:11 (10.6%)	110
4		NWC Coining May 2024 May 4, 2024	8:21 (11.3%)	109
5		NWC Pinning 2024 May 10, 2024	2:01 (5.4%)	89



To: President Lisa Watson
From: Jen Litterer-Trevino, Faculty Senate President
CC: NWC Faculty Senate; Keli Borders, Executive Secretary to the President and the Board of Trustees

Dated: July 1, 2024

Faculty Senate had its first meeting this summer with the new senators. During this meeting we selected chairs for the following committees.

- Tim Glatzer will chair the Academic Freedom and Grievance committee
- Christine Garceau will chair the Committee of Faculty Development and Morale
- Steven Haggard will chair Welfare Committee
- Cammy Rowley will be the third faculty representative for College Council.

The Faculty Senate approved for Policy 3110 to be sent to the Policy Review Committee. Last spring semester, an ad hoc policy committee worked on language in Policy 3110 to create a pathway for fixed term faculty hired on a national search to be apply for tenure status.

Respectfully Submitted,

Jen Litterer-Trevino, Assistant Professor of Photography



TO: Lisa Watson, NWC President
FROM: Shelby Wetzel, NWC Foundation Executive Director
RE: NWC Foundation Activities for June 2024

NWC Foundation/Alumni Association Boards:

- Held Development and Governance Committee Meetings. Worked on policy review and facilitated nominations for new Foundation directors and officers.
- Collaborated with Kinetic Marketing regarding a communications audit and plan to streamline publications and messaging to various alumni and donor audiences.
- Reviewed survey results with Alumni Association Communications Committee.
- Collaborating with NWC regarding endowment fund utilization.
- Evaluating current Strategic Plan goal progress; developing FY25 work plan development.

Fundraising:

- Developing content for Student Center Facility Naming Signage with donors and vendor.
- Conducting solicitation work to support Athletic scholarships/programs.
- Facilitating planned giving opportunities/estate gifts with several individuals.
- Evaluating prospect management processes and updating staff assignments.
- Continuing cultivation and solicitation work with donor prospects and follow-up regarding pledges and gift documents.

Marketing/Events:

- Distributed TrapperLink email newsletter.
- Developing framework and content for new Foundation and Alumni website.
- Developing content for the Foundation's 2023 Annual Report.
- Held a Top Donor Tour of the Student Center for Presidential Partner donors on June 4.
- Held Livestock Judging Alumni Reunion on June 21-23. Raised \$50,000+ for a scholarship endowment supporting the team.
- Conducted Family Fun Night Alumni Outreach event in Lovell during Mustang Days on June 28.
- Held 4th Annual Trapper Classic Car Show on June 29; 53 vehicles registered.

Miscellaneous:

- Participating in Grants Development work with NWC.
- Collaborating with donors to develop scholarship profiles for each named fund.

July 3, 2024

TO: Board of Trustees

FROM: Lisa M. Watson, President, VPASF

RE: Student Center Project Update

Temporary Dining Facility - Soccer Fieldhouse

Conversion of the dining facility to the soccer fieldhouse continues with framing, electrical, and plumbing. Drywall installation is just beginning. The completion of the fieldhouse is scheduled for late August, assuming all materials arrive promptly.

Student Center Building

Construction of the Student Center Building continues on schedule. Site work has focused on sidewalk and landscape design. Concrete is being poured, and topsoil is being hauled in. Inside, the upper level is in the final stages of drywall and texturing, as well as electrical, plumbing, paint, and tile installation throughout the building. On the Main level, work is focused on the buildout of the kitchen and serving areas. Kitchen hood installations, cooking equipment, and cabinetry are of particular focus.

Project Financing

With generous donations from the foundation and matching funds from the state, Northwest College has secured sufficient funding for the rest of the student center and soccer fieldhouse conversion. We are scheduled to pay the remaining 1 million to the State of Wyoming next month as we wrap up the financing for the project.



Administrative Services

307.754.6403 • FAX 307.754.6245 • 800.560.4692
 231 W 6TH ST BLDG I
 POWELL, WY 82435-1898 USA
 www.nwc.edu

July 3, 2024

TO: Lisa M. Watson, President

FROM: Mark Grant, Finance Director

RE: Check Register Summary

The following is a summary of the checks processed during the month:

	Supplies	Servs/Fees/ Repr/ Maint	Assoc/Travel / Misc	Utilites/Ins/ Support	Schlrs/Grants /Waivers	Other Operating Exp	Capital/ Equip	New Constr/ Cap Impr	Total
Fund 10	\$ 25,075.85	\$ 90,213.42	\$ 19,049.78	\$ 72,937.19	\$ -	\$ 33,424.86	\$ 5,480.00	\$ -	\$ 246,181.10
Fund 11	635.02	48,653.00	3,859.72	-	-	2,914.99	32,737.75	-	88,800.48
Fund 12	11,958.29	8,565.01	3,890.14	44,621.49	-	102,009.76	-	429.00	171,473.69
Fund 14	1,243.65	3,362.56	1,080.00	-	-	250.00	-	-	5,936.21
Fund 15	887.00	2,954.14	1,179.29	931.97	-	7,373.95	-	-	13,326.35
Fund 22	23,118.69	28,481.75	3,130.68	-	21,600.00	4,850.70	17,372.00	-	98,553.82
Fund 71	-	5,720.50	-	-	-	-	4,580.29	516,733.46	527,034.25
Fund 76	-	1,200.00	-	250.00	-	-	-	435,131.32	436,581.32
Total	\$ 62,918.50	\$ 189,150.38	\$ 32,189.61	\$ 118,740.65	\$ 21,600.00	\$ 150,824.26	\$ 60,170.04	\$ 952,293.78	\$ 1,587,887.22

Please find the attached check register for your review.

FUNDS

10 CURRENT FUND - UNRESTRICTED

- 10 OPERATING FUND
- 11 ONE MILL FUND
- 12 AUXILIARY FUND
- 13 BOCES
- 14 COMMUNITY EDUC/NON-CREDIT
- 15 CONTINUING EDUCATION/CONTRACT TRAINING

20 CURRENT FUND - RESTRICTED

- 22 GENERAL RESTRICTED - (new 1997)
- 24 FEDERAL PELL/SEOG/WORKSTUDY
- 25 FEDERAL FUNDS
- 26 RESTRICTED SCHOLARSHIPS - (new 2000)
- 27 WORKFORCE RESTRICTED - (new 2009)

30 LOAN FUNDS

- 30 WILMA LATIMER LOAN FUND

40 ENDOWMENT AND SIMILAR FUNDS

- 41 NWC QUASI ENDOWMENT FUNDS

60 AGENCY FUNDS

- 60 AGENCY FUND
- 61 AGENCY-FOUNDATION PASS THRU - (new 2006)

70 PLANT FUNDS

- 70 PLANT RENEWAL & REPLACEMENT FUND
- 71 PLANT CONSTRUCTION
- 72 FIXED ASSETS
- 74 RETIREMENT OF INDEBTEDNESS
- 76 MAJOR MAINTENANCE

91 Current Funds Fee Revenue Distribution Clearing

Boces removed from funds January 1999 – re-opened July 2017

NORTHWEST COLLEGE CHECK REGISTER - JUNE 2024

10 Operating Fund							
Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
10	6/17/2024	V0284092	Aca Computing	91 Supplies	CDW Government Inc	HP LJ M406dn printers	\$ 973.36
10	6/17/2024	V0284092	Aca Computing	91 Supplies	CDW Government Inc	HP LJ M607n printers	\$ 3,234.72
10	6/17/2024	V0284092	Aca Computing	91 Supplies	CDW Government Inc	Logitech K120 keyboard	\$ 48.32
10	6/17/2024	V0284092	Aca Computing	91 Supplies	CDW Government Inc	Logitech Wireless MK550	\$ 212.04
10	6/24/2024	V0284152	Aca Computing	91 Supplies	Synchrony Bank/Amazon	MacBook chargers	\$ 285.29
10	6/24/2024	V0284152	ADA Compliance	91 Supplies	Synchrony Bank/Amazon	Voice activated recorders	\$ 244.42
10	6/4/2024	V0283869	Admin Serv	91 Supplies	Fedex	Postage	\$ 8.78
10	6/5/2024	V0283890	Ag Tech Bus Div	91 Supplies	Marquis Awards	Mug & engraving	\$ 27.75
10	6/11/2024	V0283940	Ag Tech Bus Div	91 Supplies	Transfer Visa	Pens, toners, binders	\$ 153.52
10	6/24/2024	V0284152	Ag Tech Bus Div	91 Supplies	Synchrony Bank/Amazon	Books	\$ 89.84
10	5/29/2024	V0283785	Art	91 Supplies	Transfer Visa	Advising food supplies	\$ 30.04
10	5/29/2024	V0283785	Art	91 Supplies	Transfer Visa	Brownies, juice	\$ 16.55
10	5/29/2024	V0283785	Art	91 Supplies	Transfer Visa	Meals	\$ 123.80
10	5/29/2024	V0283785	Art	91 Supplies	Transfer Visa	Pizza	\$ 98.75
10	6/3/2024	V0283826	Art	91 Supplies	Gestalt Studios	Painting supplies	\$ 273.18
10	6/3/2024	V0283842	Art	91 Supplies	Powell Ace Hardware LLC	Sandpaper, pails, super	\$ 140.73
10	6/24/2024	V0284152	Art	91 Supplies	Synchrony Bank/Amazon	Markers	\$ 41.82
10	6/24/2024	V0284152	Art	91 Supplies	Synchrony Bank/Amazon	Screen rubbing bricks,	\$ 203.39
10	6/25/2024	V0284171	Art	91 Supplies	Transfer Visa	Kiln shelves	\$ 175.00
10	6/3/2024	V0283844	Biology	91 Supplies	Powell Ace Hardware LLC	Batteries, algae cleaner	\$ 84.94
10	6/24/2024	V0284152	Biology	91 Supplies	Synchrony Bank/Amazon	Envelopes	\$ 30.12
10	6/24/2024	V0284152	Biology	91 Supplies	Synchrony Bank/Amazon	Lab supplies	\$ 29.60
10	5/29/2024	V0283779	Bldg Maint	91 Supplies	Big Horn Co-op Marketing	fuel for shop tank	\$ 1,029.75

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
10	5/29/2024	V0283795	Bldg Maint	91 Supplies	Transfer Visa	Shop:filters	\$ 403.04
10	6/5/2024	V0283881	Bldg Maint	91 Supplies	American Welding & Gas Inc	shop: welding supplies	\$ 83.85
10	6/5/2024	V0283888	Bldg Maint	91 Supplies	Bloedorn Lumber	shop supplies	\$ 54.99
10	6/13/2024	V0283963	Bldg Maint	91 Supplies	McIntosh Oil Inc	Fuel May 2024	\$ 968.29
10	6/19/2024	V0284109	Bldg Maint	91 Supplies	Sherwin Williams	paint for sc chairs	\$ 69.16
10	6/26/2024	V0284187	Bldg Maint	91 Supplies	Ryno's Rental LLC	shop: equip rental	\$ 289.88
10	6/26/2024	V0284189	Bldg Maint	91 Supplies	Harris Trucking & Construction	field station gravel	\$ 946.54
10	6/26/2024	V0284192	Bldg Maint	91 Supplies	Transfer Visa	Shop filters	\$ 303.59
10	6/26/2024	V0284193	Bldg Maint	91 Supplies	Transfer Visa	Shop filters	\$ 961.96
10	6/13/2024	V0283963	Campus Security	91 Supplies	McIntosh Oil Inc	Fuel May 2024	\$ 242.68
10	6/24/2024	V0284152	Career/Advising	91 Supplies	Synchrony Bank/Amazon	Batteries, desk lamp	\$ 62.25
10	6/24/2024	V0284152	Career/Advising	91 Supplies	Synchrony Bank/Amazon	Pens, ink	\$ 61.54
10	6/20/2024	V0284151	Computer Srv	91 Supplies	QUILL	Envelopes, erasers, post	\$ 449.71
10	6/11/2024	V0283929	Cust/Grounds	91 Supplies	KB Commercial Products	Soap, microfiber cloths	\$ 25.92
10	6/24/2024	V0284152	Cust/Grounds	91 Supplies	Synchrony Bank/Amazon	Paper towel dispenser	\$ 176.31
10	6/24/2024	V0284152	Cust/Grounds	91 Supplies	Synchrony Bank/Amazon	Paper towels	\$ 155.19
10	6/26/2024	V0284191	Cust/Grounds	91 Supplies	KB Commercial Products	Scouring pads, cleaners	\$ 335.84
10	6/26/2024	V0284193	Cust/Grounds	91 Supplies	Transfer Visa	Soap	\$ 22.17
10	5/29/2024	V0283791	Enroll Serv	91 Supplies	Transfer Visa	Acuplacer tests	\$ 480.00
10	6/4/2024	V0283853	ESports	91 Supplies	Transfer Visa	Pizza, snacks, beverages	\$ 292.85
10	6/10/2024	V0283927	ESports	91 Supplies	Transfer Visa	Student Gift cards	\$ 164.82
10	6/3/2024	V0283849	Forensic	91 Supplies	Hasty Awards	Gavel	\$ 34.49
10	6/5/2024	V0283890	Forensic	91 Supplies	Marquis Awards	Plaque engraving	\$ 19.00
10	5/29/2024	V0283785	Graphic Arts	91 Supplies	Transfer Visa	Meals	\$ 90.82
10	6/5/2024	V0283884	Grounds	91 Supplies	Park Cty Weed & Pest	grounds	\$ 330.68
10	6/6/2024	V0283896	Grounds	91 Supplies	John Deere Financial	grounds	\$ 37.01

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
10	6/10/2024	V0283918	Grounds	91 Supplies	Powell Ace Hardware LLC	Grounds supplies	\$ 236.55
10	6/10/2024	V0283920	Grounds	91 Supplies	Bradford Sup Co	grounds	\$ 7.01
10	6/26/2024	V0284184	Grounds	91 Supplies	Bradford Sup Co	grounds	\$ 255.55
10	6/26/2024	V0284185	Grounds	91 Supplies	2M Company	grounds	\$ 624.49
10	6/26/2024	V0284186	Grounds	91 Supplies	Powell Welding & Industrial Sup	grounds	\$ 22.50
10	6/24/2024	V0284152	Instr Tech Sup	91 Supplies	Synchrony Bank/Amazon	Gaffers tape, document	\$ 587.27
10	6/24/2024	V0284152	Library	91 Supplies	Synchrony Bank/Amazon	Pots, pond, sharpies	\$ 108.84
10	6/4/2024	V0283861	Math	91 Supplies	Transfer Visa	Name tags, table covering	\$ 15.66
10	5/29/2024	V0283785	Music	91 Supplies	Transfer Visa	Textbook	\$ 83.95
10	6/24/2024	V0284152	Nursing	91 Supplies	Synchrony Bank/Amazon	Books	\$ 116.58
10	6/4/2024	V0283861	Outdoor Ed	91 Supplies	Transfer Visa	Satelite communicator	\$ 150.00
10	6/24/2024	V0284152	Outdoor Ed	91 Supplies	Synchrony Bank/Amazon	Shoes, post it tabs,	\$ 180.60
10	6/25/2024	V0284181	Photography	91 Supplies	Denny Manufacturing Co Inc	ADXL-1-10FT Wireless	\$ 422.70
10	6/13/2024	V0283963	Pres Office	91 Supplies	McIntosh Oil Inc	Fuel May 2024	\$ 131.48
10	6/4/2024	V0283860	Rodeo Men	91 Supplies	DB Farms	Hay	\$ 5,468.40
10	6/13/2024	V0283963	Rodeo Men	91 Supplies	McIntosh Oil Inc	Fuel May 2024	\$ 143.60
10	6/4/2024	V0283861	Stu Success Prog	91 Supplies	Transfer Visa	Fruit, cheese sticks	\$ 42.44
10	5/29/2024	V0283785	Visual/Perf Art Div	91 Supplies	Transfer Visa	Meals	\$ 59.95
10	5/29/2024	V0283785	Visual/Perf Art Div	91 Supplies	Transfer Visa	Water	\$ 13.77
10	6/4/2024	V0283871	Visual/Perf Art Div	91 Supplies	Rob Rumbolz	Sounds online subscription	\$ 179.88
10	6/24/2024	V0284152	Visual/Perf Art Div	91 Supplies	Synchrony Bank/Amazon	Erasable gel pens, binder	\$ 246.89
10	6/24/2024	V0284152	Visual/Perf Art Div	91 Supplies	Synchrony Bank/Amazon	Humidifiers	\$ 558.00
10	6/25/2024	V0284171	Visual/Perf Art Div	91 Supplies	Transfer Visa	Meals	\$ 33.21
10	6/25/2024	V0284171	Visual/Perf Art Div	91 Supplies	Transfer Visa	Recruiting banners	\$ 747.00
10	6/19/2024	V0284112	Welding	91 Supplies	Powell Ace Hardware LLC	Punches	\$ 13.18
10	6/19/2024	V0284113	Welding	91 Supplies	Norco	Propane for forklift	\$ 8.06

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
			Sum:	91 Supplies			\$ 25,075.85
10 Operating Fund							
Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
10	6/17/2024	V0284095	ABE,GED,ESL	92 Servs/Fees/Repr/Maint	Angela D. Reddick	HiSET test fees	\$ 180.00
10	6/24/2024	V0284165	Aca Computing	92 Servs/Fees/Repr/Maint	ZOHO Corp	ME AMS Model (500 nodes)	\$ 1,369.00
10	6/24/2024	V0284165	Aca Computing	92 Servs/Fees/Repr/Maint	ZOHO Corp	ME AMS Model Maint & sup	\$ 3,468.00
10	6/24/2024	V0284165	Aca Computing	92 Servs/Fees/Repr/Maint	ZOHO Corp	ME Perpetual Model(2500)	\$ 13,954.00
10	6/24/2024	V0284165	Aca Computing	92 Servs/Fees/Repr/Maint	ZOHO Corp	ME Perpetual Model (500)	\$ 6,845.00
10	6/24/2024	V0284165	Aca Computing	92 Servs/Fees/Repr/Maint	ZOHO Corp	Premium Sup Perpetual Lic	\$ 1,369.00
10	6/24/2024	V0284165	Aca Computing	92 Servs/Fees/Repr/Maint	ZOHO Corp	Premium Sup-Perpetual Lic	\$ 3,468.00
10	5/30/2024	V0283798	ADA Compliance	92 Servs/Fees/Repr/Maint	Texthelp Inc	Assistive software	\$ 4,018.61
10	6/13/2024	V0284043	Athletic Trainer	92 Servs/Fees/Repr/Maint	Powell Valley Health Care	May 24 Athletic trainer support	\$ 2,800.00
10	5/29/2024	V0283778	Bldg Maint	92 Servs/Fees/Repr/Maint	Elogic Inc	bldg repair: yb	\$ 800.00
10	5/29/2024	V0283794	Bldg Maint	92 Servs/Fees/Repr/Maint	Transfer Visa	Building repairs	\$ 39.32
10	5/29/2024	V0283795	Bldg Maint	92 Servs/Fees/Repr/Maint	Transfer Visa	Building repairs	\$ 924.73
10	6/4/2024	V0283850	Bldg Maint	92 Servs/Fees/Repr/Maint	Aldrich's Lumber	Building repairs:YB	\$ 277.60
10	6/10/2024	V0283918	Bldg Maint	92 Servs/Fees/Repr/Maint	Powell Ace Hardware LLC	Building repairs	\$ 347.18
10	6/24/2024	V0284164	Bldg Maint	92 Servs/Fees/Repr/Maint	CED	Electrical repairs	\$ 91.62
10	6/26/2024	V0284188	Bldg Maint	92 Servs/Fees/Repr/Maint	Big Sky Fire Protection Serv LLC	bldg repair: armory sprinklers	\$ 963.51
10	6/26/2024	V0284194	Bldg Maint	92 Servs/Fees/Repr/Maint	Powell Garage Door	Phys Plant garage door	\$ 3,450.00
10	7/2/2024	V0284218	Bldg Maint	92 Servs/Fees/Repr/Maint	Otis Elevator	2024-25 elevator inspection	\$ 8,507.40
10	6/24/2024	V0284164	College Serv	92 Servs/Fees/Repr/Maint	CED	Finance charge	\$ 1.40
10	6/3/2024	V0283838	Computer Srv	92 Servs/Fees/Repr/Maint	Office Shop	Copier maintenance	\$ 12,993.63
10	6/3/2024	V0283845	Computer Srv	92 Servs/Fees/Repr/Maint	Powell Ace Hardware LLC	Wallplates	\$ 8.34
10	6/6/2024	V0283900	Computer Srv	92 Servs/Fees/Repr/Maint	Systrap, LLC	Consultation fees	\$ 350.00

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
10	6/11/2024	V0283930	Computer Srv	92 Servs/Fees/Repr/Maint	Transfer Visa	Domain renewal	\$ 77.00
10	6/11/2024	V0283930	Computer Srv	92 Servs/Fees/Repr/Maint	Transfer Visa	Kiwi Syslog server	\$ 146.70
10	6/11/2024	V0283953	Computer Srv	92 Servs/Fees/Repr/Maint	Blackbaud Inc	Software fees 24 to 25	\$ 13,283.39
10	6/19/2024	V0284108	Cust/Grounds	92 Servs/Fees/Repr/Maint	KB Commercial Products	custodial eq repair	\$ 76.20
10	6/11/2024	V0283943	Mens Soccer	92 Servs/Fees/Repr/Maint	Elliasen West Lewis	Airfare, rental car	\$ 552.73
10	5/29/2024	V0283781	Music	92 Servs/Fees/Repr/Maint	Transfer Visa	Lodging, meals	\$ 3,999.64
10	5/29/2024	V0283785	Music	92 Servs/Fees/Repr/Maint	Transfer Visa	Lodging Greeley	\$ 536.00
10	6/4/2024	V0283861	Outdoor Ed	92 Servs/Fees/Repr/Maint	Transfer Visa	Meals	\$ 261.31
10	6/4/2024	V0283861	Outdoor Ed	92 Servs/Fees/Repr/Maint	Transfer Visa	Rec gov permit fee/min	\$ 656.00
10	6/4/2024	V0283861	Outdoor Ed	92 Servs/Fees/Repr/Maint	Transfer Visa	River transport service	\$ 1,442.51
10	6/4/2024	V0283861	Outdoor Ed	92 Servs/Fees/Repr/Maint	Transfer Visa	Vision west supplies	\$ 300.00
10	6/10/2024	V0283912	Outdoor Ed	92 Servs/Fees/Repr/Maint	Quality Propane Service Inc	Propane for river trip	\$ 21.25
10	6/20/2024	V0284133	Outdoor Ed	92 Servs/Fees/Repr/Maint	John Deere Financial	Disposable syringes	\$ 12.46
10	6/24/2024	V0284152	Outdoor Ed	92 Servs/Fees/Repr/Maint	Synchrony Bank/Amazon	First Aid sup, power cord	\$ 151.42
10	6/19/2024	V0284110	Plant Admin	92 Servs/Fees/Repr/Maint	Rapid Fire Protection Inc	annual inspections	\$ 685.00
10	6/30/2024	V0284220	Plant Admin	92 Servs/Fees/Repr/Maint	Orkin Pest Control Inc	pest control	\$ 738.00
10	6/19/2024	V0284124	Wrestling	92 Servs/Fees/Repr/Maint	Transfer Visa	Airfares	\$ 1,047.47
			Sum:	92 Servs/Fees/Repr/Maint			\$ 90,213.42

10 Operating Fund

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
10	5/29/2024	V0283789	Acad Affairs VP	93 Assoc/Travel/Misc	Transfer Visa	Lodging	\$ 146.03
10	6/3/2024	V0283827	Acad Affairs VP	93 Assoc/Travel/Misc	Calli J. Nissen	Per diem	\$ 149.00
10	6/3/2024	V0283836	Acad Affairs VP	93 Assoc/Travel/Misc	David C Erickson	Per diem June 6 & 7	\$ 118.00
10	6/5/2024	V0283893	Acad Affairs VP	93 Assoc/Travel/Misc	Transfer Motor Pool	May 2024 mileage	\$ 375.75
10	6/11/2024	V0283941	Acad Affairs VP	93 Assoc/Travel/Misc	Transfer Visa	Lodging	\$ 107.00

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
10	6/5/2024	V0283893	Agriculture	93 Assoc/Travel/Misc	Transfer Motor Pool	May 2024 mileage	\$ 1,074.60
10	5/29/2024	V0283781	Ag Tech Bus Div	93 Assoc/Travel/Misc	Transfer Visa	Boat rental, meals	\$ 500.00
10	6/11/2024	V0283940	Ag Tech Bus Div	93 Assoc/Travel/Misc	Transfer Visa	Airfare	\$ 647.36
10	5/29/2024	V0283785	Art	93 Assoc/Travel/Misc	Transfer Visa	Meals	\$ 358.48
10	6/3/2024	V0283827	Art	93 Assoc/Travel/Misc	Calli J. Nissen	Per diem	\$ 206.50
10	6/13/2024	V0284055	Asc Dean Intr	93 Assoc/Travel/Misc	Martin E. Stensing	Meals reimbursement	\$ 36.41
10	6/10/2024	V0283911	College Serv	93 Assoc/Travel/Misc	Laura L. Gwinn	Baggage fees, ubers	\$ 141.39
10	6/11/2024	V0283935	College Serv	93 Assoc/Travel/Misc	Transfer Visa	Lodging, meals,	\$ 1,688.16
10	6/5/2024	V0283893	Computer Srv	93 Assoc/Travel/Misc	Transfer Motor Pool	May 2024 mileage	\$ 348.30
10	6/11/2024	V0283930	Computer Srv	93 Assoc/Travel/Misc	Transfer Visa	Cybrary insider pro, 1	\$ 590.00
10	6/11/2024	V0283930	Computer Srv	93 Assoc/Travel/Misc	Transfer Visa	Meals, parking	\$ 46.68
10	6/19/2024	V0284126	Computer Srv	93 Assoc/Travel/Misc	Transfer Visa	Lodging, meals	\$ 143.28
10	6/5/2024	V0283893	EMS Prog	93 Assoc/Travel/Misc	Transfer Motor Pool	May 2024 mileage	\$ 215.55
10	5/29/2024	V0283785	Enroll Serv	93 Assoc/Travel/Misc	Transfer Visa	Lodging	\$ 238.00
10	5/29/2024	V0283791	Enroll Serv	93 Assoc/Travel/Misc	Transfer Visa	Food supplies	\$ 34.74
10	5/29/2024	V0283791	Enroll Serv	93 Assoc/Travel/Misc	Transfer Visa	Lodging, meals	\$ 477.78
10	5/29/2024	V0283791	Enroll Serv	93 Assoc/Travel/Misc	Transfer Visa	Montana college fairs	\$ 1,737.00
10	6/5/2024	V0283893	Gear Up 16	93 Assoc/Travel/Misc	Transfer Motor Pool	May 2024 mileage	\$ 53.10
10	6/5/2024	V0283893	Institutional Research	93 Assoc/Travel/Misc	Transfer Motor Pool	May 2024 mileage	\$ 769.95
10	6/5/2024	V0283893	Internt'l Recruit	93 Assoc/Travel/Misc	Transfer Motor Pool	May 2024 mileage	\$ 1,349.50
10	6/3/2024	V0283848	Library	93 Assoc/Travel/Misc	Kanopy	May 2024	\$ 28.00
10	6/5/2024	V0283893	Library	93 Assoc/Travel/Misc	Transfer Motor Pool	May 2024 mileage	\$ 208.35
10	6/24/2024	V0284158	Library	93 Assoc/Travel/Misc	Transfer Visa	Meals	\$ 20.50
10	6/20/2024	V0284137	Life/Hlth Sci Div	93 Assoc/Travel/Misc	Transfer Visa	Lodging, meals, rental	\$ 1,713.00
10	6/5/2024	V0283893	Mens Soccer	93 Assoc/Travel/Misc	Transfer Motor Pool	May 2024 mileage	\$ 224.79
10	5/29/2024	V0283781	Music	93 Assoc/Travel/Misc	Transfer Visa	Meals	\$ 427.00

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
10	6/5/2024	V0283893	Nursing	93 Assoc/Travel/Misc	Transfer Motor Pool	May 2024 mileage	\$ 361.80
10	6/5/2024	V0283893	Outdoor Ed	93 Assoc/Travel/Misc	Transfer Motor Pool	May 2024 mileage	\$ 9.90
10	6/24/2024	V0284154	Pres Office	93 Assoc/Travel/Misc	Transfer Visa	Car wash	\$ 20.00
10	6/24/2024	V0284154	Pres Office	93 Assoc/Travel/Misc	Transfer Visa	Lodging riverton	\$ 107.00
10	6/24/2024	V0284154	Pres Office	93 Assoc/Travel/Misc	Transfer Visa	Lodging, meals	\$ 273.51
10	6/24/2024	V0284154	Pres Office	93 Assoc/Travel/Misc	Transfer Visa	Membership dues WYOCPA	\$ 400.00
10	6/25/2024	V0284174	Pres Office	93 Assoc/Travel/Misc	Sodexo Operations LLC	Havig retirement party	\$ 307.09
10	6/20/2024	V0284144	Rodeo Men	93 Assoc/Travel/Misc	NWC Accounts Receivable	Per diem meals Casper	\$ 700.00
10	6/20/2024	V0284145	Rodeo Men	93 Assoc/Travel/Misc	Quality Inn & Suites	Lodging-Casper	\$ 1,472.00
10	6/5/2024	V0283893	Social Sci Div	93 Assoc/Travel/Misc	Transfer Motor Pool	May 2024 mileage	\$ 94.50
10	6/18/2024	V0284106	Womens BB	93 Assoc/Travel/Misc	Hyperice	10-25-23 legacy pkg	\$ 875.00
10	6/5/2024	V0283893	Womens Soccer	93 Assoc/Travel/Misc	Transfer Motor Pool	May 2024 mileage	\$ 224.78
10	6/19/2024	V0284124	Wrestling	93 Assoc/Travel/Misc	Transfer Visa	Track wrestling program	\$ 30.00
			Sum:	93 Assoc/Travel/Misc			\$ 19,049.78

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Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
10	6/3/2024	V0283837	Computer Srv	94 Utilities/Ins/Support	Verizon Wireless	Telephone service	\$ 101.86
10	6/6/2024	V0283898	Computer Srv	94 Utilities/Ins/Support	Century Link	Telephone service	\$ 332.79
10	6/6/2024	V0283899	Computer Srv	94 Utilities/Ins/Support	Century Link	Telephone service	\$ 113.79
10	6/6/2024	V0283901	Computer Srv	94 Utilities/Ins/Support	TCT WEST INC	Computer serv internet	\$ 124.00
10	6/6/2024	V0283901	Computer Srv	94 Utilities/Ins/Support	TCT WEST INC	Emergency Phones & YAB	\$ 404.74
10	6/6/2024	V0283901	Computer Srv	94 Utilities/Ins/Support	TCT WEST INC	Intercultural center	\$ 213.98
10	6/6/2024	V0283901	Computer Srv	94 Utilities/Ins/Support	TCT WEST INC	Moyer SIP trunk	\$ 1,234.08
10	6/6/2024	V0283901	Computer Srv	94 Utilities/Ins/Support	TCT WEST INC	Veterans lounge internet	\$ 161.53
10	6/6/2024	V0283901	Computer Srv	94 Utilities/Ins/Support	TCT WEST INC	YAB & Moyer SIP & test	\$ 52.45

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
10	6/12/2024	V0283961	Computer Srv	94 Utilities/Ins/Support	Century Link	Telephone service	\$ 171.91
10	6/17/2024	V0284088	Computer Srv	94 Utilities/Ins/Support	Verizon Wireless	Telephone service	\$ 8,142.62
10	6/30/2024	V0284232	Computer Srv	94 Utilities/Ins/Support	Verizon Wireless	Myers Cell Phone ABE	\$ 118.87
10	5/28/2024	V0283759	Ext Camp W	94 Utilities/Ins/Support	Worland Community Center	Mar 2024 to June 24 lease	\$ 520.00
10	6/12/2024	V0283958	Extend Camp	94 Utilities/Ins/Support	Park County Clerk	June 24 cody center rent	\$ 3,539.12
10	6/10/2024	V0283921	Field Camp	94 Utilities/Ins/Support	Rocky Mtn Power	May24 field station	\$ 749.73
10	6/30/2024	V0284222	Field Camp	94 Utilities/Ins/Support	Rocky Mtn Power	field station june24	\$ 767.26
10	6/5/2024	V0283880	Rodeo Arena	94 Utilities/Ins/Support	Garland Light & Power Co	rodeo	\$ 459.71
10	6/5/2024	V0283883	Rodeo Arena	94 Utilities/Ins/Support	Black Hills Energy	rodeo may 24	\$ 176.02
10	6/30/2024	V0284221	Rodeo Arena	94 Utilities/Ins/Support	Garland Light & Power Co	rodeo june 24 electric	\$ 298.10
10	6/5/2024	V0283879	Utilities	94 Utilities/Ins/Support	Montana Dakota Utilities Co	generator ag fab ihouse	\$ 622.89
10	6/5/2024	V0283880	Utilities	94 Utilities/Ins/Support	Garland Light & Power Co	ag trlr ob shop eq	\$ 1,622.70
10	6/5/2024	V0283887	Utilities	94 Utilities/Ins/Support	Keele Sanitation LLC	dumpster fees ag eq	\$ 320.00
10	6/6/2024	V0283897	Utilities	94 Utilities/Ins/Support	Park County Landfill	landfill fees	\$ 191.80
10	6/6/2024	V0283907	Utilities	94 Utilities/Ins/Support	Powell City of	April 2024 electricity	\$ 19,096.62
10	6/6/2024	V0283907	Utilities	94 Utilities/Ins/Support	Powell City of	April 2024 sanitation	\$ 2,398.20
10	6/6/2024	V0283907	Utilities	94 Utilities/Ins/Support	Powell City of	April 2024 sewer	\$ 748.50
10	6/6/2024	V0283907	Utilities	94 Utilities/Ins/Support	Powell City of	April 2024 water	\$ 2,666.69
10	6/10/2024	V0283925	Utilities	94 Utilities/Ins/Support	Montana Dakota Utilities Co	PP, EQ trailer, May 2024	\$ 322.43
10	6/19/2024	V0284114	Utilities	94 Utilities/Ins/Support	Rainbow Gas Company	May 24 heat	\$ 953.67
10	6/27/2024	V0284215	Utilities	94 Utilities/Ins/Support	Northwest Rural Water District	rodeo/ag june24	\$ 452.00
10	6/30/2024	V0284221	Utilities	94 Utilities/Ins/Support	Garland Light & Power Co	campus june24 electric	\$ 1,402.26
10	6/30/2024	V0284225	Utilities	94 Utilities/Ins/Support	Keele Sanitation LLC	equine/ag dumpster fees	\$ 320.00
10	6/30/2024	V0284236	Utilities	94 Utilities/Ins/Support	Powell City of	Electricity	\$ 15,302.18
10	6/30/2024	V0284236	Utilities	94 Utilities/Ins/Support	Powell City of	Sanitation	\$ 2,398.20
10	6/30/2024	V0284236	Utilities	94 Utilities/Ins/Support	Powell City of	Sewer	\$ 1,895.33

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
10	6/30/2024	V0284236	Utilities	94 Utilities/Ins/Support	Powell City of	Water	\$ 4,541.16
			Sum:	94 Utilities/Ins/Support			\$ 72,937.19
10 Operating Fund							
Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
10	6/25/2024	V0284171	Art	97 Other Operating Exp	Transfer Visa	Freight	\$ 68.05
10	6/12/2024	V0283962	Athletic Dir	97 Other Operating Exp	Transfer Print Shop	vball coaching books, 6	\$ 10.20
10	6/12/2024	V0283962	Athletic Dir	97 Other Operating Exp	Transfer Print Shop	vball locker nameplates	\$ 21.50
10	6/12/2024	V0283962	Athletic Dir	97 Other Operating Exp	Transfer Print Shop	vball team books, 20	\$ 24.20
10	6/3/2024	V0283829	Comm & Mktg	97 Other Operating Exp	Lee Enterprises of Montana	MT/WY college guides	\$ 999.50
10	6/3/2024	V0283830	Comm & Mktg	97 Other Operating Exp	Lamar Companies	Billboards advertising	\$ 8,788.00
10	6/3/2024	V0283831	Comm & Mktg	97 Other Operating Exp	Park County Fair	Day at the fair	\$ 600.00
10	6/10/2024	V0283917	Comm & Mktg	97 Other Operating Exp	Advance 360	Digital enrollment campai	\$ 5,420.00
10	6/11/2024	V0283936	Comm & Mktg	97 Other Operating Exp	Basin Republican Rustler	Inserts	\$ 200.00
10	6/17/2024	V0284080	Comm & Mktg	97 Other Operating Exp	Advance 360	June 2024 digital	\$ 5,420.00
10	6/17/2024	V0284081	Comm & Mktg	97 Other Operating Exp	Lovell Chronicle	Summer inserts-enrollment	\$ 110.00
10	6/17/2024	V0284083	Comm & Mktg	97 Other Operating Exp	Powell Tribune	NWC Grad ad	\$ 1,751.00
10	6/17/2024	V0284083	Comm & Mktg	97 Other Operating Exp	Powell Tribune	PHS Grad Ad	\$ 250.00
10	6/17/2024	V0284083	Comm & Mktg	97 Other Operating Exp	Powell Tribune	Summer inserts-enrollment	\$ 300.00
10	6/17/2024	V0284085	Comm & Mktg	97 Other Operating Exp	Northern Wyoming News	Summer Inserts-enrollment	\$ 200.00
10	6/24/2024	V0284160	Comm & Mktg	97 Other Operating Exp	Cody Enterprise	CHS congrats grads ad	\$ 252.00
10	6/24/2024	V0284160	Comm & Mktg	97 Other Operating Exp	Cody Enterprise	NWC congrats grads ad	\$ 1,243.40
10	6/4/2024	V0283867	Computer Srv	97 Other Operating Exp	Midwest Connect	Postage	\$ 446.00
10	6/4/2024	V0283868	Computer Srv	97 Other Operating Exp	United Parcel Serv	Postage	\$ 258.84
10	6/4/2024	V0283869	Computer Srv	97 Other Operating Exp	Fedex	Postage	\$ 334.56
10	6/11/2024	V0283932	Computer Srv	97 Other Operating Exp	Quadient Finance USA Inc	NeoShip postage	\$ 111.37

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
10	6/11/2024	V0283933	Computer Srv	97 Other Operating Exp	United Parcel Serv	Postage	\$ 76.46
10	6/25/2024	V0284175	Computer Srv	97 Other Operating Exp	Quadient Inc	Postage	\$ 222.00
10	6/3/2024	V0283829	Enroll Serv	97 Other Operating Exp	Lee Enterprises of Montana	MT/WY college guides	\$ 999.50
10	6/3/2024	V0283831	Enroll Serv	97 Other Operating Exp	Park County Fair	Day at the fair	\$ 600.00
10	5/29/2024	V0283787	Gear Up 16	97 Other Operating Exp	Transfer Visa	Tax	\$ 0.95
10	6/24/2024	V0284152	Library	97 Other Operating Exp	Synchrony Bank/Amazon	Books	\$ 47.98
10	5/29/2024	V0283785	Music	97 Other Operating Exp	Transfer Visa	Shipping	\$ 15.00
10	6/12/2024	V0283962	Photography	97 Other Operating Exp	Transfer Print Shop	posters & mailing tubes	\$ 4,646.85
10	6/12/2024	V0283962	Pres Office	97 Other Operating Exp	Transfer Print Shop	havig retirement invite	\$ 7.50
			Sum:	97 Other Operating Exp			\$ 33,424.86

10 Operating Fund

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
10	6/24/2024	V0284166	Fitness Center	98 Expend--Capital/Equip	Rogue	Rodue RM-6 Mnstr rack	\$ 5,480.00
			Sum:	98 Expend--Capital/Equip			\$ 5,480.00
			Sum:				\$ 246,181.10

11 One Mill Fund

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
11	6/3/2024	V0283847	Human Resource	91 Supplies	Backgrounds Online	Employee background	\$ 398.75
11	6/25/2024	V0284173	Trustees Board	91 Supplies	Sodexo Operations LLC	Board retreat meals	\$ 236.27
			Sum:	91 Supplies			\$ 635.02

11 One Mill Fund

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
11	6/3/2024	V0283834	1M College Services	92 Servs/Fees/Repr/Maint	Copenhaver Kitchen & Kolpitcke Llc	March 2024 legal services	\$ 23.00

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
11	6/4/2024	V0283866	1M College Services	92 Servs/Fees/Repr/Maint	Beartooth Environmental Inc	Material disposal Science	\$ 48,500.00
11	6/25/2024	V0284172	1M College Services	92 Servs/Fees/Repr/Maint	Crowley Fleck PLLP	May Legal services	\$ 130.00
			Sum:	92 Servs/Fees/Repr/Maint			\$ 48,653.00

11 One Mill Fund

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
11	6/24/2024	V0284152	1M College Services	93 Assoc/Travel/Misc	Synchrony Bank/Amazon	Candy, decorations-parade	\$ 233.72
11	6/20/2024	V0284137	Faculty Dev	93 Assoc/Travel/Misc	Transfer Visa	Meals	\$ 470.00
11	6/10/2024	V0283914	Human Resource	93 Assoc/Travel/Misc	Jill M. Anderson	Reimbursement reg fees	\$ 899.00
11	6/12/2024	V0283959	Human Resource	93 Assoc/Travel/Misc	CUPA	Membership dues	\$ 720.00
11	6/11/2024	V0283948	Trustees Board	93 Assoc/Travel/Misc	Mark S Wurzel	Mileage reimbursement	\$ 97.20
11	6/11/2024	V0283949	Trustees Board	93 Assoc/Travel/Misc	Denise L Laursen	Mileage reimbursement	\$ 43.20
11	6/11/2024	V0283950	Trustees Board	93 Assoc/Travel/Misc	R.J. Kost	Mileage reimbursement	\$ 20.70
11	6/11/2024	V0283951	Trustees Board	93 Assoc/Travel/Misc	John Housel	Mileage reimbursement	\$ 263.70
11	6/11/2024	V0283952	Trustees Board	93 Assoc/Travel/Misc	Lawrence C. Todd	Mileage reimbursement	\$ 504.00
11	6/18/2024	V0284097	Trustees Board	93 Assoc/Travel/Misc	Tara Kuipers Consulting LLC	Mileage reimbursement	\$ 187.20
11	6/18/2024	V0284102	Trustees Board	93 Assoc/Travel/Misc	Bob Newsome	Mileage reimbursement	\$ 207.00
11	6/24/2024	V0284154	Trustees Board	93 Assoc/Travel/Misc	Transfer Visa	Lodging	\$ 214.00
			Sum:	93 Assoc/Travel/Misc			\$ 3,859.72

11 One Mill Fund

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
11	6/20/2024	V0284132	1M College Services	97 Other Operating Exp	Cody Enterprise	Legal Ad:Budget modificat	\$ 50.40
11	5/29/2024	V0283785	Human Resource	97 Other Operating Exp	Transfer Visa	Meals	\$ 421.08
11	6/4/2024	V0283861	Human Resource	97 Other Operating Exp	Transfer Visa	Meals	\$ 59.50
11	6/5/2024	V0283892	Human Resource	97 Other Operating Exp	Powell Tribune	Employment ads	\$ 404.25

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
11	6/10/2024	V0283915	Human Resource	97 Other Operating Exp	Carbon County News	Ad Red Lodge-Financial	\$ 92.80
11	6/11/2024	V0283944	Human Resource	97 Other Operating Exp	Northern Wyoming News	Ads Financial aid special	\$ 65.88
11	6/17/2024	V0284084	Human Resource	97 Other Operating Exp	Arden de Brun	50% reimbursement	\$ 691.53
11	6/24/2024	V0284156	Human Resource	97 Other Operating Exp	Transfer Visa	Job ads-Electician	\$ 670.00
11	6/25/2024	V0284180	Human Resource	97 Other Operating Exp	Transfer Visa	Meals	\$ 74.44
11	6/30/2024	V0284230	Human Resource	97 Other Operating Exp	Cody Enterprise	HR Ads May	\$ 271.50
11	6/30/2024	V0284231	Human Resource	97 Other Operating Exp	Cody Enterprise	HR Ads April	\$ 108.00
11	6/12/2024	V0283962	Trustees Board	97 Other Operating Exp	Transfer Print Shop	june board book	\$ 5.61
			Sum:	97 Other Operating Exp			\$ 2,914.99

11 One Mill Fund

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
11	5/29/2024	V0283792	1M College Services	98 Expend--Capital/Equip	C & B Operations	June 24 tractor rental	\$ 1,000.00
11	6/24/2024	V0284161	1M College Services	98 Expend--Capital/Equip	Bobcat of the Big Horn Basin	Bobcat 68" angle broom	\$ 7,237.75
11	6/24/2024	V0284162	1M College Services	98 Expend--Capital/Equip	C & B Operations	Used tractor 2025R grounds	\$ 24,500.00
			Sum:	98 Expend--Capital/Equip			\$ 32,737.75
			Sum:				\$ 88,800.48

12 Auxiliary Fund

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
12	6/12/2024	V0283956	Conf/Facility	91 Supplies	Transfer Visa	Cleaning supplies	\$ 249.90
12	6/12/2024	V0283956	Conf/Facility	91 Supplies	Transfer Visa	Tablet, software	\$ 1,336.92
12	6/10/2024	V0283913	Food Service	91 Supplies	Quality Propane Service Inc	Yrly propane tank rental	\$ 60.00
12	6/3/2024	V0283828	Livestock	91 Supplies	My Auto Repair	Bobcat tires	\$ 781.44
12	6/13/2024	V0283963	Livestock	91 Supplies	McIntosh Oil Inc	Fuel May 2024	\$ 1,467.80
12	6/17/2024	V0284082	Print Srv	91 Supplies	White Ink	Per/fold Summer Conf/	\$ 153.09

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
12	6/18/2024	V0284096	Print Srv	91 Supplies	Modern Litho	NWC Photo Comm Posters	\$ 3,083.20
12	6/19/2024	V0284127	Print Srv	91 Supplies	Transfer Visa	1000 kraft mailing tubes	\$ 1,303.65
12	6/24/2024	V0284159	Print Srv	91 Supplies	White Ink	Tri-fold brochure	\$ 35.00
12	6/30/2024	V0284227	Print Srv	91 Supplies	White Ink	envelopes	\$ 248.50
12	5/29/2024	V0283795	Res Halls	91 Supplies	Transfer Visa	Soap	\$ 14.78
12	5/29/2024	V0283797	Res Halls	91 Supplies	Transfer Visa	Res halls custodial soap	\$ 7.39
12	6/3/2024	V0283839	Res Halls	91 Supplies	KB Commercial Products	Floor cleaning pads	\$ 200.26
12	6/10/2024	V0283924	Res Halls	91 Supplies	Transfer Visa	Cleaners	\$ 5.78
12	6/11/2024	V0283929	Res Halls	91 Supplies	KB Commercial Products	Cleaners, trash bags	\$ 1,420.40
12	6/12/2024	V0283956	Res Halls	91 Supplies	Transfer Visa	Meals	\$ 56.59
12	6/12/2024	V0283956	Res Halls	91 Supplies	Transfer Visa	Pizza	\$ 63.08
12	6/24/2024	V0284152	Res Halls	91 Supplies	Synchrony Bank/Amazon	Paper towels	\$ 155.19
12	6/24/2024	V0284156	Res Halls	91 Supplies	Transfer Visa	Food, supplies	\$ 87.16
12	6/26/2024	V0284191	Res Halls	91 Supplies	KB Commercial Products	Scouring pads, cleaners	\$ 990.13
12	6/26/2024	V0284193	Res Halls	91 Supplies	Transfer Visa	Soap	\$ 7.39
12	6/12/2024	V0283960	Stabling	91 Supplies	Big Horn Co-op Marketing	Lawn mower battery	\$ 64.95
12	6/13/2024	V0283963	Trap Vil West	91 Supplies	McIntosh Oil Inc	Fuel May 2024	\$ 165.69
			Sum:	91 Supplies			\$ 11,958.29

12 Auxiliary Fund

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
12	5/29/2024	V0283795	Motor Pool	92 Servs/Fees/Repr/Maint	Transfer Visa	Motor pool toll chgs	\$ 9.50
12	6/5/2024	V0283882	Motor Pool	92 Servs/Fees/Repr/Maint	Express Toll	toll charges	\$ 13.45
12	5/29/2024	V0283794	Res Halls	92 Servs/Fees/Repr/Maint	Transfer Visa	Res halls repairs L & C	\$ 254.78
12	5/29/2024	V0283795	Res Halls	92 Servs/Fees/Repr/Maint	Transfer Visa	Res halls repairs	\$ 253.98
12	6/4/2024	V0283850	Res Halls	92 Servs/Fees/Repr/Maint	Aldrich's Lumber	Res halls repairs	\$ 10.79

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
12	6/10/2024	V0283918	Res Halls	92 Servs/Fees/Repr/Maint	Powell Ace Hardware LLC	Res halls repairs	\$ 251.65
12	6/10/2024	V0283919	Res Halls	92 Servs/Fees/Repr/Maint	2M Company	Ashley:Boiler/heater part	\$ 361.84
12	6/19/2024	V0284115	Res Halls	92 Servs/Fees/Repr/Maint	2M Company	Ashley hall repairs	\$ 723.86
12	6/26/2024	V0284190	Res Halls	92 Servs/Fees/Repr/Maint	2M Company	L & C hot water boilers	\$ 754.60
12	6/26/2024	V0284192	Res Halls	92 Servs/Fees/Repr/Maint	Transfer Visa	Simpson filters	\$ 349.98
12	6/10/2024	V0283918	Trap Vil Main	92 Servs/Fees/Repr/Maint	Powell Ace Hardware LLC	TV Main repairs	\$ 249.23
12	6/10/2024	V0283926	Trap Vil Main	92 Servs/Fees/Repr/Maint	Cody Electric Contractor LLC	TV <Main: B, E, C-electric	\$ 1,062.36
12	5/29/2024	V0283795	Trap Vil West	92 Servs/Fees/Repr/Maint	Transfer Visa	TV West repairs	\$ 403.60
12	5/29/2024	V0283797	Trap Vil West	92 Servs/Fees/Repr/Maint	Transfer Visa	TV West repairs	\$ 229.00
12	6/4/2024	V0283850	Trap Vil West	92 Servs/Fees/Repr/Maint	Aldrich's Lumber	TV West repairs	\$ 372.22
12	6/10/2024	V0283918	Trap Vil West	92 Servs/Fees/Repr/Maint	Powell Ace Hardware LLC	TV West repairs	\$ 355.66
12	6/10/2024	V0283926	Trap Vil West	92 Servs/Fees/Repr/Maint	Cody Electric Contractor LLC	TV West:1412 Hawthorne	\$ 496.23
12	6/19/2024	V0284116	Trap Vil West	92 Servs/Fees/Repr/Maint	DJW Plumbing LLC	TV West:1403 Hawthorne	\$ 155.23
12	6/26/2024	V0284192	Trap Vil West	92 Servs/Fees/Repr/Maint	Transfer Visa	TV West repairs	\$ 2,257.05
			Sum:	92 Servs/Fees/Repr/Maint			\$ 8,565.01

12 Auxiliary Fund

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
12	6/12/2024	V0283956	Conf/Facility	93 Assoc/Travel/Misc	Transfer Visa	Food summer conf	\$ 491.19
12	5/29/2024	V0283794	Motor Pool	93 Assoc/Travel/Misc	Transfer Visa	Lodging	\$ 449.78
12	6/5/2024	V0283893	Res Halls	93 Assoc/Travel/Misc	Transfer Motor Pool	May 2024 mileage	\$ 26.10
12	6/10/2024	V0283927	Res Halls	93 Assoc/Travel/Misc	Transfer Visa	Clothing, frige magnets	\$ 79.79
12	6/10/2024	V0283927	Res Halls	93 Assoc/Travel/Misc	Transfer Visa	Horse halter, saddle	\$ 199.05
12	6/12/2024	V0283956	Res Halls	93 Assoc/Travel/Misc	Transfer Visa	Airpods for fall raffle	\$ 498.00
12	6/12/2024	V0283956	Res Halls	93 Assoc/Travel/Misc	Transfer Visa	Food supplies	\$ 35.04
12	6/12/2024	V0283956	Res Halls	93 Assoc/Travel/Misc	Transfer Visa	Gift card	\$ 104.94

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
12	6/12/2024	V0283956	Res Halls	93 Assoc/Travel/Misc	Transfer Visa	Phone case	\$ 67.59
12	6/12/2024	V0283956	Res Halls	93 Assoc/Travel/Misc	Transfer Visa	Summer sup for conference	\$ 377.84
12	6/24/2024	V0284156	Res Halls	93 Assoc/Travel/Misc	Transfer Visa	Lodging	\$ 867.00
12	6/12/2024	V0283956	Trap Vil Main	93 Assoc/Travel/Misc	Transfer Visa	Tablet, cleaning sup for	\$ 693.82
			Sum:	93 Assoc/Travel/Misc			\$ 3,890.14

12 Auxiliary Fund

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
12	6/5/2024	V0283879	DeWitt Stu Center	94 Utilities/Ins/Support	Montana Dakota Utilities Co	student center	\$ 215.56
12	6/12/2024	V0283958	Food Service	94 Utilities/Ins/Support	Park County Clerk	June 24 kitchen rent	\$ 1,000.00
12	6/6/2024	V0283901	Res Halls	94 Utilities/Ins/Support	TCT WEST INC	Res halls internet	\$ 3,400.00
12	6/6/2024	V0283904	Res Halls	94 Utilities/Ins/Support	TCT WEST INC	Res hall cable	\$ 368.00
12	6/6/2024	V0283907	Res Halls	94 Utilities/Ins/Support	Powell City of	April 2024 electricity	\$ 9,681.69
12	6/6/2024	V0283907	Res Halls	94 Utilities/Ins/Support	Powell City of	April 2024 sanitation	\$ 1,328.52
12	6/6/2024	V0283907	Res Halls	94 Utilities/Ins/Support	Powell City of	April 2024 sewer	\$ 414.63
12	6/6/2024	V0283907	Res Halls	94 Utilities/Ins/Support	Powell City of	April 2024 water	\$ 1,477.20
12	6/19/2024	V0284114	Res Halls	94 Utilities/Ins/Support	Rainbow Gas Company	May 24 heat	\$ 400.66
12	6/30/2024	V0284236	Res Halls	94 Utilities/Ins/Support	Powell City of	Res Halls Electric	\$ 7,142.95
12	6/30/2024	V0284236	Res Halls	94 Utilities/Ins/Support	Powell City of	Res Halls Sanitation	\$ 1,328.52
12	6/30/2024	V0284236	Res Halls	94 Utilities/Ins/Support	Powell City of	Res Halls Sewer	\$ 1,049.93
12	6/30/2024	V0284236	Res Halls	94 Utilities/Ins/Support	Powell City of	Res Halls Water	\$ 2,515.58
12	6/6/2024	V0283904	Trap Vil Main	94 Utilities/Ins/Support	TCT WEST INC	TV Main cable	\$ 476.53
12	6/6/2024	V0283907	Trap Vil Main	94 Utilities/Ins/Support	Powell City of	April 2024 electricity	\$ 551.68
12	6/6/2024	V0283907	Trap Vil Main	94 Utilities/Ins/Support	Powell City of	April 2024 sanitation	\$ 149.11
12	6/6/2024	V0283907	Trap Vil Main	94 Utilities/Ins/Support	Powell City of	April 2024 sewer	\$ 46.54
12	6/6/2024	V0283907	Trap Vil Main	94 Utilities/Ins/Support	Powell City of	April 2024 water	\$ 165.80

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
12	6/19/2024	V0284114	Trap Vil Main	94 Utilities/Ins/Support	Rainbow Gas Company	May 24 heat	\$ 44.97
12	6/30/2024	V0284236	Trap Vil Main	94 Utilities/Ins/Support	Powell City of	Trapper Main Electric	\$ 348.40
12	6/30/2024	V0284236	Trap Vil Main	94 Utilities/Ins/Support	Powell City of	Trapper Main San	\$ 149.11
12	6/30/2024	V0284236	Trap Vil Main	94 Utilities/Ins/Support	Powell City of	Trapper Main Sewer	\$ 117.85
12	6/30/2024	V0284236	Trap Vil Main	94 Utilities/Ins/Support	Powell City of	Trapper Main Water	\$ 282.35
12	6/6/2024	V0283903	Trap Vil West	94 Utilities/Ins/Support	Rocky Mtn Power	TVW Electric May 2024	\$ 8.28
12	6/6/2024	V0283904	Trap Vil West	94 Utilities/Ins/Support	TCT WEST INC	TV West cable	\$ 1,255.61
12	6/6/2024	V0283906	Trap Vil West	94 Utilities/Ins/Support	Powell City of	April 2024 recycle	\$ 1.88
12	6/6/2024	V0283906	Trap Vil West	94 Utilities/Ins/Support	Powell City of	April 2024 sanitation	\$ 1,003.21
12	6/6/2024	V0283906	Trap Vil West	94 Utilities/Ins/Support	Powell City of	April 2024 sewer	\$ 175.70
12	6/6/2024	V0283906	Trap Vil West	94 Utilities/Ins/Support	Powell City of	April 2024 water	\$ 995.25
12	6/6/2024	V0283906	Trap Vil West	94 Utilities/Ins/Support	Powell City of	April 24 electricity	\$ 2,906.44
12	6/10/2024	V0283925	Trap Vil West	94 Utilities/Ins/Support	Montana Dakota Utilities Co	TV West May 2024 heat	\$ 834.45
12	6/30/2024	V0284237	Trap Vil West	94 Utilities/Ins/Support	Powell City of	TVW Electricity	\$ 2,653.93
12	6/30/2024	V0284237	Trap Vil West	94 Utilities/Ins/Support	Powell City of	TVW Recycle	\$ 1.88
12	6/30/2024	V0284237	Trap Vil West	94 Utilities/Ins/Support	Powell City of	TVW Sanitation	\$ 1,003.21
12	6/30/2024	V0284237	Trap Vil West	94 Utilities/Ins/Support	Powell City of	TVW Sewer	\$ 158.70
12	6/30/2024	V0284237	Trap Vil West	94 Utilities/Ins/Support	Powell City of	TVW Water	\$ 967.37
			Sum:	94 Utilities/Ins/Support			\$ 44,621.49
12 Auxiliary Fund							
Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
12	6/4/2024	V0283870	Conf/Facility	97 Other Operating Exp	Sodexo Operations LLC	Conf staff meals	\$ 240.00
12	6/4/2024	V0283870	Conf/Facility	97 Other Operating Exp	Sodexo Operations LLC	Wichita Geology meals	\$ 3,999.24
12	6/12/2024	V0283962	Conf/Facility	97 Other Operating Exp	Transfer Print Shop	summer key cards	\$ 89.00
12	6/18/2024	V0284107	Conf/Facility	97 Other Operating Exp	Sodexo Operations LLC	Summer conf meals	\$ 5,169.39

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
12	6/18/2024	V0284107	Conf/Facility	97 Other Operating Exp	Sodexo Operations LLC	Summer misc meals	\$ 316.80
12	6/11/2024	V0283928	Food Service	97 Other Operating Exp	Sodexo Operations LLC	Cost operations May 2024	\$ 80,766.17
12	5/29/2024	V0283777	Motor Pool	97 Other Operating Exp	Coulter Car Care	cc45 oil/transmission	\$ 332.49
12	5/29/2024	V0283781	Motor Pool	97 Other Operating Exp	Transfer Visa	Fuel	\$ 583.92
12	5/29/2024	V0283783	Motor Pool	97 Other Operating Exp	ELM Diesel Truck Repair LLC	annual bus inspections	\$ 600.00
12	5/29/2024	V0283785	Motor Pool	97 Other Operating Exp	Transfer Visa	Fuel	\$ 30.01
12	5/29/2024	V0283789	Motor Pool	97 Other Operating Exp	Transfer Visa	Fuel	\$ 61.65
12	5/29/2024	V0283791	Motor Pool	97 Other Operating Exp	Transfer Visa	Fuel	\$ 170.81
12	5/29/2024	V0283794	Motor Pool	97 Other Operating Exp	Transfer Visa	Bus fuel	\$ 175.00
12	5/29/2024	V0283797	Motor Pool	97 Other Operating Exp	Transfer Visa	Soap	\$ 7.39
12	6/4/2024	V0283861	Motor Pool	97 Other Operating Exp	Transfer Visa	Fuel	\$ 562.43
12	6/5/2024	V0283885	Motor Pool	97 Other Operating Exp	Verisk	motor vehicle reports	\$ 68.80
12	6/5/2024	V0283886	Motor Pool	97 Other Operating Exp	ELM Diesel Truck Repair LLC	dot inspection/brakes	\$ 1,162.80
12	6/11/2024	V0283930	Motor Pool	97 Other Operating Exp	Transfer Visa	Fuel	\$ 73.60
12	6/11/2024	V0283941	Motor Pool	97 Other Operating Exp	Transfer Visa	Fuel	\$ 50.64
12	6/13/2024	V0283963	Motor Pool	97 Other Operating Exp	McIntosh Oil Inc	Fuel May 2024	\$ 878.67
12	6/19/2024	V0284126	Motor Pool	97 Other Operating Exp	Transfer Visa	Fuel	\$ 53.05
12	6/20/2024	V0284140	Motor Pool	97 Other Operating Exp	Western Collision Repair Inc	cc27 bumper/body work	\$ 3,615.40
12	6/20/2024	V0284140	Motor Pool	97 Other Operating Exp	Western Collision Repair Inc	tow vehicle from	\$ 85.00
12	6/20/2024	V0284141	Motor Pool	97 Other Operating Exp	Coulter Car Care	cc305 oil change	\$ 104.99
12	6/20/2024	V0284142	Motor Pool	97 Other Operating Exp	Prevost	cc15 parts	\$ 798.41
12	6/24/2024	V0284154	Motor Pool	97 Other Operating Exp	Transfer Visa	Fuel	\$ 48.68
12	6/24/2024	V0284155	Motor Pool	97 Other Operating Exp	Transfer Visa	Fuel	\$ 65.61
12	6/24/2024	V0284157	Motor Pool	97 Other Operating Exp	Transfer Visa	Fuel	\$ 65.10
12	6/24/2024	V0284158	Motor Pool	97 Other Operating Exp	Transfer Visa	Fuel	\$ 59.24
12	6/26/2024	V0284183	Motor Pool	97 Other Operating Exp	Prevost	cc15 parts	\$ 531.39

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
12	6/26/2024	V0284193	Motor Pool	97 Other Operating Exp	Transfer Visa	Bus fuel	\$ 153.28
12	6/26/2024	V0284193	Motor Pool	97 Other Operating Exp	Transfer Visa	CC41 repairs	\$ 1,056.00
12	6/30/2024	V0284219	Motor Pool	97 Other Operating Exp	Verisk	motor vehicle reports	\$ 34.80
			Sum:	97 Other Operating Exp			\$ 102,009.76

12 Auxiliary Fund

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
12	5/29/2024	V0283794	Trap Vil West	99 Exp-New Constr/Cap Impr	Transfer Visa	TV West Appliances	\$ 429.00
			Sum:	99 Exp-New Constr/Cap Impr			\$ 429.00
			Sum:				\$ 171,473.69

14 Comm Serv/Non-Credit Fund

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
14	6/25/2024	V0284171	Yellwstn Sum Music	91 Supplies	Transfer Visa	Meals	\$ 1,243.65
			Sum:	91 Supplies			\$ 1,243.65

14 Comm Serv/Non-Credit Fund

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
14	6/18/2024	V0284098	Yellwstn Sum Music	92 Servs/Fees/Repr/Maint	Sam F. Woodis	2024 YSMC Instructor	\$ 700.00
14	6/18/2024	V0284099	Yellwstn Sum Music	92 Servs/Fees/Repr/Maint	Eric Richards	2024 YSMC Instructor	\$ 900.00
14	6/18/2024	V0284100	Yellwstn Sum Music	92 Servs/Fees/Repr/Maint	Mark Fenderson	2024 YSMC Instructor	\$ 1,000.00
14	6/18/2024	V0284101	Yellwstn Sum Music	92 Servs/Fees/Repr/Maint	Andrey Junca Goncalves	2024 YSMC Instructor	\$ 312.56
14	6/19/2024	V0284121	Yellwstn Sum Music	92 Servs/Fees/Repr/Maint	Craig Olson	June Piano tuning YSMC	\$ 450.00
			Sum:	92 Servs/Fees/Repr/Maint			\$ 3,362.56

14 Comm Serv/Non-Credit Fund

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
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Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
14	6/19/2024	V0284122	Yellwstn Sum Music	93 Assoc/Travel/Misc	Vision West Inc	YSMC tshirts	\$ 850.00
14	6/25/2024	V0284178	Yellwstn Sum Music	93 Assoc/Travel/Misc	Greg C Anderson	YSMC refund	\$ 230.00
			Sum:	93 Assoc/Travel/Misc			\$ 1,080.00

14 Comm Serv/Non-Credit Fund

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
14	6/13/2024	V0283964	Yellwstn Sum Music	97 Other Operating Exp	Transfer Visa	Facebook ads	\$ 250.00
			Sum:	97 Other Operating Exp			\$ 250.00
			Sum:				\$ 5,936.21

15 Continuing Educ Fund

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
15	6/20/2024	V0284149	Workforce HS NC	91 Supplies	Transfer Visa	EPA exams	\$ 50.00
15	6/3/2024	V0283835	Wyo Works CDL	91 Supplies	R & A Safety Training	CDL drug tests	\$ 181.00
15	6/12/2024	V0283954	Wyo Works CDL	91 Supplies	Transfer Visa	ELDT-CDL	\$ 175.00
15	6/20/2024	V0284134	Wyo Works CDL	91 Supplies	R & A Safety Training	CDL drug tests	\$ 181.00
15	6/20/2024	V0284148	Wyo Works CDL	91 Supplies	Transfer Visa	ELDT testing	\$ 225.00
15	6/27/2024	V0284213	Wyo Works CDL	91 Supplies	Transfer Visa	CDL ELDT powersuite	\$ 75.00
			Sum:	91 Supplies			\$ 887.00

15 Continuing Educ Fund

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
15	6/3/2024	V0283835	Workforce Dev	92 Servs/Fees/Repr/Maint	R & A Safety Training	CPR & First Aid	\$ 450.00
15	6/13/2024	V0284049	Wyo Works CDL	92 Servs/Fees/Repr/Maint	Rimrock Tire	Finance charge	\$ 4.14
15	6/20/2024	V0284135	Wyo Works CDL	92 Servs/Fees/Repr/Maint	TKO Auto Repair LLC	Truck lease	\$ 2,500.00
			Sum:	92 Servs/Fees/Repr/Maint			\$ 2,954.14

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
15 Continuing Educ Fund							
Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
15	6/5/2024	V0283893	Workforce Dev	93 Assoc/Travel/Misc	Transfer Motor Pool	May 2024 mileage	\$ 472.50
15	6/12/2024	V0283954	Workforce Dev	93 Assoc/Travel/Misc	Transfer Visa	Fuel	\$ 155.65
15	6/19/2024	V0284111	Workforce Dev	93 Assoc/Travel/Misc	Wyoming Trucking Association	2024 annual WTA convention	\$ 350.00
15	6/20/2024	V0284149	Workforce Dev	93 Assoc/Travel/Misc	Transfer Visa	Lodging	\$ 201.14
			Sum:	93 Assoc/Travel/Misc			\$ 1,179.29
15 Continuing Educ Fund							
Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
15	6/6/2024	V0283906	Workforce Dev	94 Utilities/Ins/Support	Powell City of	April 2024 electricity	\$ 189.14
15	6/6/2024	V0283906	Workforce Dev	94 Utilities/Ins/Support	Powell City of	April 2024 recycle	\$ 0.12
15	6/6/2024	V0283906	Workforce Dev	94 Utilities/Ins/Support	Powell City of	April 2024 sanitation	\$ 65.29
15	6/6/2024	V0283906	Workforce Dev	94 Utilities/Ins/Support	Powell City of	April 2024 sewer	\$ 11.43
15	6/6/2024	V0283906	Workforce Dev	94 Utilities/Ins/Support	Powell City of	April 2024 water	\$ 64.77
15	6/10/2024	V0283925	Workforce Dev	94 Utilities/Ins/Support	Montana Dakota Utilities Co	CTD heat may 2024	\$ 54.30
15	6/30/2024	V0284237	Workforce Dev	94 Utilities/Ins/Support	Powell City of	TECH Center Electric	\$ 172.71
15	6/30/2024	V0284237	Workforce Dev	94 Utilities/Ins/Support	Powell City of	Tech Center Recycle	\$ 0.12
15	6/30/2024	V0284237	Workforce Dev	94 Utilities/Ins/Support	Powell City of	Tech Center Sanitation	\$ 65.29
15	6/30/2024	V0284237	Workforce Dev	94 Utilities/Ins/Support	Powell City of	Tech Center Sewer	\$ 10.33
15	6/30/2024	V0284237	Workforce Dev	94 Utilities/Ins/Support	Powell City of	Tech Center Water	\$ 62.95
15	6/5/2024	V0283879	Wyo Works CDL	94 Utilities/Ins/Support	Montana Dakota Utilities Co	armory	\$ 235.52
			Sum:	94 Utilities/Ins/Support			\$ 931.97
15 Continuing Educ Fund							
Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
15	6/4/2024	V0283877	Workforce Dev	97 Other Operating Exp	Transfer Visa	Mailchimp monthly chg	\$ 30.00
15	6/4/2024	V0283877	Workforce Dev	97 Other Operating Exp	Transfer Visa	Mailchimp monthly chg	\$ 30.00
15	6/19/2024	V0284111	Workforce Dev	97 Other Operating Exp	Wyoming Trucking Association	2024 WTA convention	\$ 250.00
15	6/27/2024	V0284213	Workforce Dev	97 Other Operating Exp	Transfer Visa	Truck washes	\$ 51.50
15	6/11/2024	V0283931	Wyo Works CDL	97 Other Operating Exp	Big Horn Co-op Marketing	Def Ultrapure	\$ 23.98
15	6/13/2024	V0283963	Wyo Works CDL	97 Other Operating Exp	McIntosh Oil Inc	Fuel May 2024	\$ 2,368.00
15	6/20/2024	V0284135	Wyo Works CDL	97 Other Operating Exp	TKO Auto Repair LLC	Repair clutch	\$ 406.00
15	6/24/2024	V0284168	Wyo Works CDL	97 Other Operating Exp	TKO Auto Repair LLC	Kenworth clutch repairs	\$ 4,002.91
15	6/24/2024	V0284168	Wyo Works CDL	97 Other Operating Exp	TKO Auto Repair LLC	Peterbuilt repairs	\$ 211.56
			Sum:	97 Other Operating Exp			\$ 7,373.95
			Sum:				\$ 13,326.35

22 General Restricted Fund							
Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
22	5/29/2024	V0283788	Instruction Support	91 Supplies	Transfer Visa	Inst. Equip - Mannequins	\$ 2,090.00
22	6/24/2024	V0284155	Instruction Support	91 Supplies	Transfer Visa	Inst. Equip - Bones	\$ 3,917.45
22	6/25/2024	V0284171	Instruction Support	91 Supplies	Transfer Visa	Re-tune, re-finish all	\$ 800.00
22	6/25/2024	V0284181	Instruction Support	91 Supplies	Denny Manufacturing Co Inc	ADXL-1-10FT Wireless	\$ 4,258.95
22	6/24/2024	V0284152	Photo Prog Donations	91 Supplies	Synchrony Bank/Amazon	Air fryer	\$ 159.99
22	6/3/2024	V0283843	State WIP Makerspace I	91 Supplies	Powell Ace Hardware LLC	Air ACC kit, air hose,	\$ 923.19
22	6/5/2024	V0283891	State WIP Makerspace I	91 Supplies	John Deere Financial	Wet dry vac,tools,	\$ 1,547.89
22	6/12/2024	V0283954	State WIP Makerspace I	91 Supplies	Transfer Visa	Straps, tools, paint tray	\$ 953.69
22	6/24/2024	V0284152	State WIP Makerspace I	91 Supplies	Synchrony Bank/Amazon	Folding table, tools,	\$ 8,467.53
			Sum:	91 Supplies			\$ 23,118.69
22 General Restricted Fund							

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
22	6/30/2024	V0284235	Indirect Cost Cent	92 Servs/Fees/Repr/Maint	Ellucian Inc	Grant Advisory Serv 2024	\$ 13,748.00
22	7/2/2024	V0284234	Indirect Cost Cent	92 Servs/Fees/Repr/Maint	Ellucian Inc	Grant Advisory services	\$ 13,748.00
22	6/24/2024	V0284152	Rec Co-Op Donation	92 Servs/Fees/Repr/Maint	Synchrony Bank/Amazon	Bicycles & locks	\$ 491.68
22	6/24/2024	V0284152	Rec Co-Op Donation	92 Servs/Fees/Repr/Maint	Synchrony Bank/Amazon	Paddleboard, fin set	\$ 494.07
			Sum:	92 Servs/Fees/Repr/Maint			\$ 28,481.75
22 General Restricted Fund							
Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
22	5/29/2024	V0283781	Ag Dept Donations	93 Assoc/Travel/Misc	Transfer Visa	Boat rental, meals	\$ 394.17
22	6/10/2024	V0283927	Colter Council	93 Assoc/Travel/Misc	Transfer Visa	Closing breakfast	\$ 25.00
22	6/4/2024	V0283853	Lewis/Clark Counc	93 Assoc/Travel/Misc	Transfer Visa	Pizza, food supplies	\$ 398.06
22	6/10/2024	V0283927	Lewis/Clark Counc	93 Assoc/Travel/Misc	Transfer Visa	Closing breakfast	\$ 25.97
22	6/10/2024	V0283927	Lewis/Clark Counc	93 Assoc/Travel/Misc	Transfer Visa	L & C program food sup	\$ 56.58
22	6/10/2024	V0283927	Simpson Council	93 Assoc/Travel/Misc	Transfer Visa	Closing breakfast	\$ 25.00
22	6/17/2024	V0284074	WIP Nursing VR Grant	93 Assoc/Travel/Misc	Joshua David Chavarria	Parking , per diem	\$ 111.00
22	6/17/2024	V0284075	WIP Nursing VR Grant	93 Assoc/Travel/Misc	Billy J. Crawford	Mileage reimbursement	\$ 477.04
22	6/17/2024	V0284075	WIP Nursing VR Grant	93 Assoc/Travel/Misc	Billy J. Crawford	Per diem, parking	\$ 111.00
22	6/17/2024	V0284076	WIP Nursing VR Grant	93 Assoc/Travel/Misc	Joel Theriot Sauers	Per diem	\$ 90.00
22	6/17/2024	V0284077	WIP Nursing VR Grant	93 Assoc/Travel/Misc	David W. Patterson	Mileage reimbursement	\$ 506.52
22	6/17/2024	V0284077	WIP Nursing VR Grant	93 Assoc/Travel/Misc	David W. Patterson	Per diem	\$ 90.00
22	6/17/2024	V0284078	WIP Nursing VR Grant	93 Assoc/Travel/Misc	Carey Miller	Mileage reimbursement	\$ 506.52
22	6/17/2024	V0284078	WIP Nursing VR Grant	93 Assoc/Travel/Misc	Carey Miller	Per diem	\$ 90.00
22	6/17/2024	V0284079	WIP Nursing VR Grant	93 Assoc/Travel/Misc	Summer F. Johnson	Per diem	\$ 69.50
22	6/17/2024	V0284087	WIP Nursing VR Grant	93 Assoc/Travel/Misc	Casey Dearcorn	Per diem	\$ 64.32
22	6/17/2024	V0284091	WIP Nursing VR Grant	93 Assoc/Travel/Misc	Marnee Crawford	Per diem	\$ 90.00
			Sum:	93 Assoc/Travel/Misc			\$ 3,130.68

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
22 General Restricted Fund							
Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
22	6/18/2024	V0284103	Multicultrl-Diversity	96 Schlrs/Grants/Waivers	NWC Agency Fund	Scholarship	\$ 2,400.00
22	6/25/2024	V0284179	WY Tourism Rodeo Team	96 Schlrs/Grants/Waivers	NWC Foundation	Overage Scholarship	\$ 19,200.00
			Sum:	96 Schlrs/Grants/Waivers			\$ 21,600.00

22 General Restricted Fund							
Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
22	5/29/2024	V0283791	Graduation	97 Other Operating Exp	Transfer Visa	Gift cards graduation	\$ 59.90
22	6/4/2024	V0283852	Graduation	97 Other Operating Exp	Herff Jones	Diploma covers	\$ 1,369.80
22	6/12/2024	V0283962	Graduation	97 Other Operating Exp	Transfer Print Shop	SP24 diplomas	\$ 119.40
22	6/12/2024	V0283962	Graduation	97 Other Operating Exp	Transfer Print Shop	SP24 diplomas, pt 2	\$ 1.60
22	6/13/2024	V0284046	Graduation	97 Other Operating Exp	Hillside Floral LLC	Graduation flowers	\$ 200.00
22	6/27/2024	V0284212	WIP Software Dev & App	97 Other Operating Exp	Transfer Visa	Facebook ads	\$ 1,500.00
22	6/27/2024	V0284212	WIP Software Dev & App	97 Other Operating Exp	Transfer Visa	Facebook/IG campaign	\$ 600.00
22	6/27/2024	V0284212	WIP Software Dev & App	97 Other Operating Exp	Transfer Visa	Google/Youtube ads	\$ 1,000.00
			Sum:	97 Other Operating Exp			\$ 4,850.70

22 General Restricted Fund							
Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
22	6/24/2024	V0284167	WY Innovation Partner	98 Expend--Capital/Equip	Eldorado Wall Company Inc	Outdoor Ed lab pyt contract	\$ 17,372.00
			Sum:	98 Expend--Capital/Equip			\$ 17,372.00
			Sum:				\$ 98,553.82

71 Capital Construction							
Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
71	5/29/2024	V0283793	Ashley Hall	92 Servs/Fees/Repr/Maint	Engineering Associates Inc	Ashley remodel: Prof fees	\$ 3,000.00
71	6/3/2024	V0283840	Ashley Hall	92 Servs/Fees/Repr/Maint	Plan One Architects	Ashley hall remodel	\$ 937.50
71	6/25/2024	V0284176	Ashley Hall	92 Servs/Fees/Repr/Maint	Plan One Architects	Ashley remodel	\$ 750.00
71	5/29/2024	V0283776	Colter Hall	92 Servs/Fees/Repr/Maint	Northern Indust Hygiene Inc	Colter hall	\$ 225.00
71	5/29/2024	V0283776	Fab Bldg	92 Servs/Fees/Repr/Maint	Northern Indust Hygiene Inc	FAB storage rood	\$ 808.00
			Sum:	92 Servs/Fees/Repr/Maint			\$ 5,720.50

71 Capital Construction

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
71	6/3/2024	V0283846	Student Center	98 Expend--Capital/Equip	Office Scapes of Denver LLC dba Sla	May/June 24 furniture	\$ 1,950.00
71	6/30/2024	V0284233	Student Center	98 Expend--Capital/Equip	Office Scapes of Denver LLC dba Sla	Student Center outdoor furn	\$ 2,630.29
			Sum:	98 Expend--Capital/Equip			\$ 4,580.29

71 Capital Construction

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
71	5/29/2024	V0283775	Ag Pavilion ER	99 Exp-New Constr/Cap Impr	Jims Building Service Inc	AG remodel CO3	\$ 7,254.00
71	5/29/2024	V0283793	Ashley Hall	99 Exp-New Constr/Cap Impr	Engineering Associates Inc	Ashley hall lighting	\$ 13,823.50
71	6/4/2024	V0283863	Ashley Hall	99 Exp-New Constr/Cap Impr	LM Construction LLC	Ashley:Advance & 50%	\$ 34,485.00
71	6/25/2024	V0284177	Ashley Hall	99 Exp-New Constr/Cap Impr	LM Construction LLC	Ashley remodel	\$ 10,000.00
71	5/29/2024	V0283780	Cabre Gym	99 Exp-New Constr/Cap Impr	Big Valley Painting	Cabre roof cap paint/	\$ 11,215.00
71	5/29/2024	V0283793	Campus Paving	99 Exp-New Constr/Cap Impr	Engineering Associates Inc	Cabre parking lot	\$ 13,548.12
71	5/29/2024	V0283797	Colter Hall	99 Exp-New Constr/Cap Impr	Transfer Visa	Colter hall abatement:	\$ 1,134.96
71	6/24/2024	V0284164	Colter Hall	99 Exp-New Constr/Cap Impr	CED	Colter abatement project	\$ 4,685.92
71	6/24/2024	V0284164	Colter Hall	99 Exp-New Constr/Cap Impr	CED	Finance charge	\$ 70.26
71	6/5/2024	V0283878	Lewis & Clark Hall	99 Exp-New Constr/Cap Impr	Big Valley Painting	Lewis & Clark exterior	\$ 21,755.00
71	6/5/2024	V0283889	Sci/Math Bldg	99 Exp-New Constr/Cap Impr	O'Connor Company	Sci/Math MAU/swamp collar	\$ 42,375.00

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
71	6/5/2024	V0283889	Sci/Math Bldg	99 Exp-New Constr/Cap Impr	O'Connor Company	Sci/math MAU/swamp cooler	\$ 42,375.00
71	6/5/2024	V0283889	Sci/Math Bldg	99 Exp-New Constr/Cap Impr	O'Connor Company	Sci/Math MAU/swamp cooler	\$ 37,375.00
71	6/5/2024	V0283889	Sci/Math Bldg	99 Exp-New Constr/Cap Impr	O'Connor Company	Sci/Math MAU/swamp cooler	\$ 42,375.00
71	6/6/2024	V0283902	Student Center	99 Exp-New Constr/Cap Impr	Hord Coplan MacHt Inc	Soccer field house design	\$ 67,431.00
71	6/10/2024	V0283923	Student Center	99 Exp-New Constr/Cap Impr	Groathouse Construction Inc	Soccer field house	\$ 82,734.00
71	6/30/2024	V0284229	Student Center	99 Exp-New Constr/Cap Impr	Groathouse Construction Inc	Soccer Field House Conver	\$ 83,211.00
71	6/4/2024	V0283850	Trap Vil Main	99 Exp-New Constr/Cap Impr	Aldrich's Lumber	TV Main boiler project	\$ 885.70
			Sum:	99 Exp-New Constr/Cap Impr			\$ 516,733.46
			Sum:				\$ 527,034.25

76 Major Maintenance

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
76	6/4/2024	V0283862	Sci/Math Bldg	92 Servs/Fees/Repr/Maint	EDA Consulting Engineers	Sci/Math MAU project	\$ 1,200.00
			Sum:	92 Servs/Fees/Repr/Maint			\$ 1,200.00

76 Major Maintenance

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
76	6/17/2024	V0284090	Moyer CC AC	94 Utilities/Ins/Support	Point Architects	Card Readers/Cameras FY25	\$ 250.00
			Sum:	94 Utilities/Ins/Support			\$ 250.00

76 Major Maintenance

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
76	6/4/2024	V0283864	Campus Paving	99 Exp-New Constr/Cap Impr	Harris Trucking & Construction	Campus paving-Cabre North	\$ 81,894.99
76	6/4/2024	V0283865	Campus Paving	99 Exp-New Constr/Cap Impr	Pavement Maintenance Inc	Parking lot project	\$ 3,750.00
76	6/27/2024	V0284217	Campus Paving	99 Exp-New Constr/Cap Impr	Harris Trucking & Construction	Campus paving Cabre North	\$ 122,220.07
76	6/4/2024	V0283862	Campus PLANNING	99 Exp-New Constr/Cap Impr	EDA Consulting Engineers	Gas Infrastructure	\$ 262.50

Fund	Date	Voucher ID	Department Desc	Subclass With Desc	Voucher Vendor Name	Line Desc	Amount
76	6/17/2024	V0284089	Campus PLANNING	99 Exp-New Constr/Cap Impr	Sammons Excavation Inc	Gas infrastructure FY25	\$ 2,140.00
76	6/17/2024	V0284093	Campus PLANNING	99 Exp-New Constr/Cap Impr	DJW Plumbing LLC	Gas infrastructure 25	\$ 640.16
76	6/4/2024	V0283850	Colter Hall	99 Exp-New Constr/Cap Impr	Aldrich's Lumber	Colter hall project	\$ 654.37
76	6/10/2024	V0283908	Colter Hall	99 Exp-New Constr/Cap Impr	Henderson Flooring LLC	Colter hall project	\$ 23,353.24
76	6/10/2024	V0283918	Colter Hall	99 Exp-New Constr/Cap Impr	Powell Ace Hardware LLC	Colter hall project	\$ 244.79
76	6/4/2024	V0283874	Sci/Math Bldg	99 Exp-New Constr/Cap Impr	Apex Mechanical LLC	Sci/Math MAU project	\$ 166,250.00
76	6/30/2024	V0284226	Sci/Math Bldg	99 Exp-New Constr/Cap Impr	Apex Mechanical LLC	sci/math project	\$ 33,721.20
			Sum:	99 Exp-New Constr/Cap Impr			\$ 435,131.32
			Sum:				\$ 436,581.32
			Sum:				\$ 1,587,887.22

Operating Funds - As of May 31, 2024

OPERATING							
Revenue Sources	Budget	Actual	Difference		On Budget	Monitor	Concern
Tuition	3,821,813	4,060,943	239,131	106%			
Fees	1,167,000	1,217,511	50,511	104%			
State Appropriations	12,210,826	11,978,461	-232,365	98%			
Local Tax Levy	3,972,000	3,514,832	-457,168	88%			
Other Sources	510,658	415,323	-95,335	81%			
Reserve Utilization			0	0%			
Total Revenue	21,682,297	21,187,071	-495,226				
Expenditures by Program							
					On Budget	Monitor	Concern
Instruction	7,680,544	5,628,195	2,052,349	73%			
Public Service	96,455	21,748	74,707	23%			
Academic Support	1,714,940	1,263,115	451,825	74%			
Student Services	3,280,780	2,916,190	364,590	89%			
Institutional Support	5,594,102	4,075,144	1,518,958	73%			
Operations and Maint/Plant	2,539,476	2,265,787	273,689	89%			
Scholarships	776,000	844,877	-68,877	109%			
Total Expenditures	21,682,297	17,015,055	4,667,242				

Comments

Tuition and Fees- FY 2024 budgets were built on FY23 actual enrollment with historical attrition. At this point, Northwest College's tuition and fee revenue is in line with the budget net of scholarships.

State Appropriations- The Wyoming Community College Commission has completed the recapture redistribution calculation for FY 2023. NWC received a little over \$100,000.

Reserve Utilization- The Board of Trustees approved a FY 2024 budget with no reserve utilization.

Auxiliary Fund – As of May 31, 2024

AUXILIARY							
Revenue Sources	Budget	Actual	Difference		On Budget	Monitor	Concern
Food Service	1,012,800	1,118,633	105,833	110%			
Residence Halls	1,272,968	1,308,565	35,597	103%			
Bookstore	20,000	24,684	4,684	123%			
Copy Center	177,143	84,147	-92,995	48%			
Motor Pool	213,950	172,111	-41,839	80%			
Other	733,267	737,795	4,528	101%			
Total Revenue	3,430,128	3,445,935	15,808				
Expenditures by Service							
					On Budget	Monitor	Concern
Food Service	1,012,800	1,070,902	-58,102	106%			
Residence Halls	1,272,968	1,112,266	160,702	87%			
Bookstore	20,000	0	20,000	0%			
Copy Center	177,143	115,829	61,313	65%			
Motor Pool	213,950	176,243	37,707	82%			
Other	733,267	631,375	101,892	86%			
Total Expenditures	3,430,128	3,106,616	323,512				

Comments

Food Service- Northwest College budgeted 275 meal plans for Fall 2023 and 265 for Spring 2024. As of August 29, 2023, Northwest College had sold 320 meal plans for Fall 2023 and 275 meals for the spring. Food service continues to operate on a modified contract with Sodexo under a cost model with a capped management fee of \$10,000. Northwest College continues to work with Sodexo's management to provide our students with the best food service product at a cost within budget. Additional costs (transportation, compostables) have been incurred as part of the Student Center project and will continue until the project is complete.

Residence Halls- Northwest College budgeted 275 students to live in the residence halls for Fall 2023 and 265 for Spring 2024. Occupancy for Fall 2023 and Spring 2024 was divided between Simpson, Lewis and Clark, and Colter Halls. As of September 8, 2023, Northwest College's Fall 2023 occupancy was 315 students and as of February 22, 2024, Northwest College's Spring 2024 occupancy was 269 students.

Copy Center and Motor Pool- Revenue for the copy center (print services) and motor pool are recorded the month following when services are performed. Management is reviewing internal charge rates for Motor Pool and the Copy Center. Internal Rate changes will be considered and implemented for fiscal year 2024-2025.

July 3, 2024

TO: Lisa M. Watson, President

RE: Final Fourth Quarter Budget Adjustments

Presented for your review are the final fourth quarter budget adjustments for fiscal year 2024.

We have recorded revenue and expense budgets for grant funds beginning later in the 2024 fiscal year.

Recommended Action: Approval of the final fourth quarter budget adjustments for the 2024 fiscal year.

FOURTH QUARTER BUDGET ADJUSTMENTS FOR FISCAL 2024

UNRESTRICTED CURRENT FUNDS

OPERATING FUND		
Revenue		
Expense		
Increase in Revenue	0.00	
Increase in Expense	0.00	

RESTRICTED CURRENT FUNDS

* NASA Space Grant - Anthropology		
Revenue	4,000.00	New Grant
Expense	(4,000.00)	
* INBRE 24		
Revenue	63,475.00	Additional award for equipment
Expense	(63,475.00)	
*		
*		
*		
NET	0.00	

TOTAL CURRENT FUNDS	ORIGINAL ADOPTED	Prior Adjustment	This Quarter	ADJUSTED BUDGET
Budgeted Revenue	30,846,014	1,934,037.00	67,475.00	32,847,526
Budgeted Expense	(30,846,014)	(1,934,037.00)	(67,475.00)	(32,847,526)
Annual Balance	-	-	-	-

APPROVED NWC BOARD POLICY MANUAL UPDATES - JULY 1, 2023 TO JUNE 30, 2024

#	POLICY NAME	CHANGES APPROVED	APPROVED EFFECTIVE
		No policy changes made FY2024	